



**Regular Meeting of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
OF THE HERNANDO/CITRUS METROPOLITAN  
PLANNING ORGANIZATION (MPO)**

**Thursday, April 24, 2025, at 9:00 a.m.**

**MEETING LOCATION:** Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida

**AGENDA**

**A. CALL TO ORDER**

1. Moment of Silence
2. Pledge of Allegiance
3. Introductions of Committee Members and MPO Staff
4. Declaration of Quorum
5. Public Notice Affirmation

**B. APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff)**

**C. ANNUAL ELECTION OF THE CHAIR AND VICE CHAIR FOR 2025**

**D. REVIEW/APPROVAL OF MINUTES – NOVEMBER 21, 2024, TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR PUBLIC MEETING**

**E. REVIEW OF THE 2055 FLORIDA TRANSPORTATION PLAN PERFORMANCE REPORT**

**F. ACTION ITEMS**

1. Annual Review and Recommendation on the draft List of Priority Projects (LOPP)
2. Review and Recommendation of the MPO Public Participation Plan (PPP) update
3. Review and Recommendation of Revision 1 of the FY2025-FY2026 Unified Planning Work Program (UPWP) to move Consultant Services Funds to Salaries and Fringe Benefits for activities performed by MPO staff, and minor adjustments to Direct Expenses for FY2025
4. Review and Recommendation of Revision 2 of the FY2025-FY2026 Unified Planning Work Program (UPWP) to recognize eligible roll-forward funds from the previous contract G2774 into FY2026

**G. CITIZEN COMMENTS**

**H. COMMITTEE MEMBER COMMENTS**

**I. MPO STAFF UPDATES**

**J. ADJOURNMENT AND NEXT MEETING** - The next joint meeting of the Technical Advisory Committee (TAC) is scheduled for Thursday, May 22, 2025, beginning at 9:00 a.m., in the **Lecanto Government Building, 3600 W Sovereign Path, Room 166, Lecanto, Florida.** The meeting agenda and back-up material are available online at <http://www.hernandocitrusmpo.us>.

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**ANNUAL ELECTION OF THE CHAIR AND VICE CHAIR FOR 2025**

Committee Chair and Vice Chair rotate annually between the member government entities of Hernando and Citrus Counties. Any regular member may nominate or be nominated as Chair or Vice Chair. All elections shall be by a majority vote of the regular members present.

The Technical Advisory Committee (TAC) appointments required for the 2025 calendar year are as follows:

- Nomination and Election of TAC Chair (Citrus County Representative)
- Nomination and Election of TAC Vice Chair (Hernando County Representative)

**Staff Recommendation:** It is recommended the TAC make the required appointments for 2025 as follows:

- Nomination and Election of TAC Chair (Citrus County Representative)
- Nomination and Election of TAC Vice Chair (Hernando County Representative)

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Attachment: TAC Roster

<b>Hernando/Citrus Metropolitan Planning Organization</b>	
<b>TECHNICAL ADVISORY COMMITTEE (TAC) MEMBERSHIP</b>	
<b>(updated 12/17/24)</b>	
<b>Member</b>	<b>Representing</b>
Omar DePablo Kay Griffith (A)	Hernando County Planning Department
Eric Landon, Member Joe Hochadel, Alternate	Citrus County Planning Department
Scott Herring, Chair Todd Crosby, Alternate	Hernando County Department of Public Works
Walt Eastmond, Vice Chair	Citrus County Public Works Department
James Lipsey, Member	Hernando County School District
Chuck Dixon, Member	Citrus County School District
Steve Gouldman, Member David Peters, Alternate	City of Brooksville
Chris Shoemaker, Member Kevin Golway (A) Cory Dilmore (A)	City of Inverness
Carly Hanson	City of Crystal River
Darlene Lollie, Member Georgia Lim, Alternate	Hernando County Transit
Joanne Granger, Member Lori Hall, Alternate	Citrus County Transit
Vacant	Tampa Bay Regional Planning Council
Valerie Pianta, Member	non-voting Hernando County Airport
Marcello Tavernari Todd Regan, Alternate Carlton Hall, Alternate	non-voting Citrus County Aviation Section
Vacant	non-voting Citrus County Port Authority

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**REVIEW/APPROVAL OF MINUTES – NOVEMBER 21, 2024, TECHNICAL ADVISORY COMMITTEE (TAC)  
REGULAR PUBLIC MEETING**

Review and approval of the Minutes of the Thursday, November 21, 2024, Regular Public Meeting of the Technical Advisory Committee (TAC).

**Staff Recommendation:** It is recommended the TAC review and approve the Minutes of the November 21, 2024, Regular Public Meeting.

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Attachment: 11-21-24 TAC Minutes



**Regular Public Meeting of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
OF THE HERNANDO/CITRUS METROPOLITAN PLANNING  
ORGANIZATION (MPO)**

**Thursday, November 21, 2024**

**MINUTES**

The Technical Advisory Committee (TAC) held a public meeting on Thursday, November 21, 2024, at the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting was noticed on the Hernando County, Citrus County, and Hernando/Citrus MPO websites.

**TAC MEMBERS PRESENT**

Scott Herring, Chair, Hernando County Department of Public Works  
Walt Eastmond, Vice Chair, County Engineer, Citrus County Public Works Department  
James Lipsey, Hernando County School District  
David Peters, City of Brooksville  
Chris Shoemaker, City of Inverness  
Darlene Lollie, Hernando County Transit  
Joanne Granger, Citrus County Transit  
Suzanne Ziegler, Non-Voting Advisor, Florida Department of Transportation, District 7

**TAC MEMBERS ABSENT**

Omar DePablo, Hernando County Planning Department  
Eric Landon, Citrus County Planning Department  
Chuck Dixon, Citrus County School District  
Jenette Collins, Growth Management Director, City of Crystal River  
Valerie Pianta, Non-Voting Member, Hernando County Airport  
Todd Regan, Non-Voting Member, Citrus County Aviation Section

**OTHERS PRESENT**

Bob Esposito, MPO Executive Director  
Mary Elwin, MPO Coordinator  
Joy Turner, MPO Executive Assistant  
Patrick Taylor, Director, Fire Department Strategic Initiatives, Hernando County Fire Rescue  
Elisa Joyner, Florida Department of Transportation, District 7  
Siaosi Fine, Florida Turnpike Enterprise  
Jonathan Roberson, AICP, Research Associate for the Center for Urban Transportation (CUTR)

**MEETING CALLED TO ORDER**

- Chair Herring called the meeting to order at 9:00 a.m. and led the Moment of Silence.
- The Pledge of Allegiance and the introductions of the Committee members and staff followed the Moment of Silence.
- A quorum was declared, and Ms. Turner noted for the record that the public notice for the meeting was posted in accordance with the adopted policies.

**APPROVAL/MODIFICATION OF AGENDA**

***Motion:*** A motion was made by Vice Chair Eastmond to approve the agenda. The motion was seconded by Ms. Lollie and the motion passed 7-0.

## REVIEW/APPROVAL OF THE MINUTES – AUGUST 29, 2024, TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR PUBLIC MEETING

The minutes of the August 29, 2024, meeting of the TAC were provided for review and approval.

**Motion:** A motion was made by Ms. Lollie to approve the Minutes of the August 29, 2024, meeting. The motion was seconded by Mr. Shoemaker and the motion passed 7-0.

### **PRESENTATIONS**

1. Presentation of Survey Results by the Center for Urban Transportation Research (CUTR) on the Hernando County FY2025-FY2034 Transit Development Plan (TDP)

Jonathan Roberson, AICP, Research Associate for CUTR, under contract with the Hernando County Board of County Commissioners to do the major TDP update, made a final presentation on the Hernando County Transit Development Plan (Hernando TDP) for FY 2025-FY 2034 outlining a number of priorities, short-term and longer-term needs, and overall recommendations. Chair Herring asked for a motion for endorsement of the TDP for fiscal year 2025 to fiscal year 2034.

**Motion:** A motion was made by Ms. Granger to endorse the Hernando County FY2025-FY2034 Transit Development Plan (TDP). The motion was seconded by Ms. Lollie and the motion passed 7-0.

2. Presentation by the Florida Department of Transportation on the Tentative Five-Year Work Program (FY 2026-FY 2030)

Elisa Joyner, Florida Department of Transportation, District 7, made a presentation on programming strategies and the proposed FDOT Tentative Five-Year Work Program for FY 2026 - FY 2030. A flyer provided by the Florida Department of Transportation for the public hearing process was included in the packets and is posted on the MPO's website. Ms. Joyner provided the web page for public comment which will be open December 9, 2024, through December 30, 2024.

3. Presentation by the Florida Turnpike Enterprise on the Tentative Five-Year Work Program (FY 2026-FY 2030)

Siaosi Fine from Florida Turnpike Enterprise (FTE) made a presentation on the proposed Tentative Five-Year Work Program for FY 2026 – FY 2030. His presentation included how projects are prioritized and funded. Mr. Esposito asked if the Suncoast Parkway Extension timeline had been accelerated. Mr. Fine explained the timeline had not changed but calendar year versus fiscal year was used in this year's presentation (i.e., 3<sup>rd</sup> quarter 2025 in today's presentation may have been previously shown as 1<sup>st</sup> quarter 2026). Chair Herring inquired on the status of the study to potentially add a Suncoast Parkway interchange at Centralia Avenue in Hernando County. Mr. Fine affirmed the application and supporting materials have been received and a study to determine the feasibility of adding an interchange will commence in 2025. In response to Chair Herring's question, Mr. Fine confirmed the study is separate from the work program.

### **ACTION ITEM**

#### Annual Review and Update of the Technical Advisory Committee (TAC) Bylaws

Mr. Esposito reviewed the agenda item noting the major updates proposed to the Bylaws would be to add a Fire and Rescue member position for Hernando and Citrus counties and to update the non-voting staff advisor positions to voting positions. Vice Chair Eastmond shared that the premise of the Technical Advisory Committee is “*technical*” and was unsure of the benefit to add a Fire and Rescue position. Chair Herring relayed that adding member positions and moving non-voting positions to voting positions could have a negative impact on quorum requirements. Chair Herring emphasized the benefit of having Fire and Rescue participate in TAC meetings but suggested a non-voting capacity could be more appropriate. The TAC opted for the voting membership to remain unchanged, for non-voting staff advisor positions to remain non-voting, and to add Fire and Rescue positions for Hernando and Citrus Counties as non-voting staff advisor positions.

**Motion:** A motion was made by Vice Chair Eastmond to recommend the MPO Board approve the annual update to the TAC Bylaws, as indicated above. The motion was seconded by Mr. Shoemaker and the motion passed 7-0.

### **CITIZEN COMMENTS**

There were no citizen comments.

### **COMMITTEE MEMBER COMMENTS**

There were no further committee comments.

### **MPO STAFF UPDATES**

Mr. Esposito shared the following updates:

- Similar to last year, MPO staff will be sending Outlook meeting notices for the 2025 meetings.
- The MPO team met with Curren Thomas and Jean Parlow from FHWA for an on-site visit on August 28<sup>th</sup>. They were pleased with what the Hernando/Citrus MPO is doing, its regional participation with the Sun Coast Transportation Planning Alliance (SCTPA), along with conducting quarterly meetings with bordering Lake-Sumter MPO and Ocala Marion Transportation Planning Organization (TPO).
- The Florida Department of Transportation (FDOT), Pasco County, and Hernando County staff members will meet at the end of January to further discuss improvement for County Line Road in Hernando County.
- County Line Road has been added to the Regional Priorities List that will be presented at the Sun Coast Transportation Planning Alliance (SCTPA) meeting on December 6 at the Tampa Bay Regional Planning Council. Citrus County Commissioner Jeff Kinnard will be the chairing the meeting.
- Improvements to the SR44/Turkey Oak intersection have been discussed with FDOT and will be added to the LOPP once a few of the current projects are completed.
- Mr. Esposito and Citrus County Commissioner Bays met with Ananth Prasad, President of the Florida's Transportation Builders' Association, on September 30<sup>th</sup> and State Senator Ed Hooper on October 30<sup>th</sup>.
- Mr. Esposito attended the Hernando County Town Hall meeting on Tuesday, October 22<sup>nd</sup>.
- Mr. Esposito was interviewed by WWJB radio on November 6<sup>th</sup> to discuss how roads are funded.

Vice Chair Eastmond mentioned FDOT had requested additional signal timing information for the intersection improvement being conducted at SR 44/CR 491 and inquired if FDOT could provide an update. Suzanne Ziegler, Florida Department of Transportation, District 7 liaison confirmed she would follow-up.

### **ADJOURNMENT AND NEXT MEETING**

The next regular meeting of the Technical Advisory Committee (TAC) is tentatively scheduled for Thursday, January 23, 2025, beginning at 9:00 a.m., in the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida.

Chair Herring adjourned the meeting at 9:52 a.m.

**REVIEW OF THE 2055 FLORIDA TRANSPORTATION PLAN PERFORMANCE REPORT**

Attached is a copy of the “2055 Florida Transportation Plan Performance Report (FTP Performance Report)” provided by the Florida Department of Transportation in February 2025. Federal regulations require the statewide long-range transportation plan to document performance measures and targets used to evaluate the transportation system’s performance. The FTP Performance Report addresses the federally required performance measures.

Metropolitan Planning Organizations (MPOs) are required to establish safety performance targets for each of the measures identified in the Code of Federal Regulations, Chapter 490.207(a). [23 CFR 490.209(c)] on an annual basis. The required highway safety performance measures (PM-1) are as follows:

- Number of fatalities
- Rate of fatalities p/100 million Vehicle Miles Traveled (VMT)
- Number of serious injuries
- Rate of serious injuries p/100 million VMT
- Number of non-motorized fatalities and serious injuries

The Hernando/Citrus MPO (MPO) supports FDOT’s long-term “Vision Zero” target for eliminating traffic related fatalities and serious injuries, and bicycle/pedestrian fatalities and serious injuries in the State of Florida; however, accepts the State’s option of adopting its own targets. Table 1 below represents the five-year (2019-2023) rolling average for the Hernando/Citrus MPO which is reflected in the attached FTP Performance Report.

**Table 1: Hernando/Citrus MPO Performance Measures 2019-2023 (5-Year Rolling Average) \***

<b>Performance Measure (PM1)</b>	<b>Average</b>	<b>% Change</b>
Number of Annual Fatalities	68.6	1.50%
Rate of Fatalities per 100 million Vehicles Miles Traveled (VMT)	1.782	-0.30%
Number of Serious Injuries	482.8	-8.50%
Rate of Serious Injuries per 100 million VMT	12.586	-9.50%
Number of Non-Motorized Fatalities & Non-Motorized Serious Injuries	52.4	6.50%

\*Source: FDOT State Safety Office’s Signal4Analytics Database; Data Retrieved 1-6-2025.

On February 6, 2025, the Hernando/Citrus Metropolitan Planning Organization (MPO Board) adopted the following Performance Measures for 2025 for the PM1, PM2, and PM3 categories as reflected below.

**Table 2: Hernando/Citrus MPO Annual Safety Performance Targets for 2025 \***

<b>Performance Measure (PM1)</b>	<b>Statewide**</b>	<b>MPO***</b>
Number of Annual Fatalities	0	67.9
Rate of Fatalities per 100 million Vehicles Miles Traveled (VMT)	0	1.764
Number of Serious Injuries	0	478
Rate of Serious Injuries per 100 million VMT	0	12.5
Number of Non-Motorized Fatalities & Non-Motorized Serious Injuries	0	47.1

\* Source=FDOT Signal4Analytics/Sourcebook, Data Retrieved 1-6-2025)

\*\*Statewide Target = 0 “Vision Zero”

\*\*\*MPO Annual Target is a 1% Reduction of Prior 5-Year Annual Rolling Avg.

Safety measures encompass all public roads; however, the measures for highway infrastructure condition and reliability/freight movement are specific to Florida’s portion of the National Highway System (NHS). The Florida Department of Transportation’s system-wide approach to programming and prioritizing pavements and bridges addresses risk, prevents gaps, and is built on financial planning and investment strategies to address applicable needs at the right time.

Target setting frequency for PM2 (bridge and pavement performance) and PM3 (system reliability performance) are four-year intervals with an optional target adjustment at midpoint. The State must establish the target by October 1 of each four-year period and the MPOs then have 180 days after the State sets the target to adopt targets for PM2 and PM3. This year's due date was March 30, 2025.

All MPOs adopted the statewide pavement targets. All MPOs adopted the bridge statewide targets except one, which set higher targets for pavement condition on the non-interstate portion of the NHS.

The Federal Highway Administration (FHWA) determined that Florida has met the 2023 targets and is on track to exceed the 2025 targets. In mid-2024, FDOT adjusted the target for the Percent of NHS Bridges in Poor Condition (PM2) from  $\leq 10.0\%$  (2023 target) to  $\leq 5.0\%$  (new 2025 target) as Florida's performance exceeded the targets. The State has set the following performance measure targets for 2025:

<b>Federal Performance Measure (PM2)</b>	<b>New Statewide 2025</b>
Percent of NHS Bridges in Good Condition (By Deck Area)	$\geq 50.0\%$
Percent of NHS Bridges in Poor Condition (By Deck Area)	$\leq 5.0\%$
Percent of Pavement on Interstate System in Good Condition	$\geq 60.0\%$
Percent of Pavement on Interstate System in Poor Condition	$\leq 5.0\%$
Percent of Pavement on Non-Interstate NHS in Good Condition	$\geq 40.0\%$
Percent of Pavement on Non-Interstate NHS in Poor Condition	$\leq 5.0\%$

The third FHWA performance management rule establishes measures to assess the reliability of passenger and truck freight travel on the NHS and the process for FDOT and Florida MPOs to establish and report their targets (PM3 System Reliability). System reliability measures the predictability of trips on the Interstate system and NHS roads. Reliability means being able to depend on the same trip, occurring at the same time each day, taking the expected amount of time.

The FDOT established targets for System Preservation Travel Time Reliability (PM3) 2023 and 2025 targets on December 16, 2022. FDOT has adjusted the targets for the Percent of Person-Miles Traveled on the Interstate that are Reliable from greater than or equal to 70% to greater than or equal to 75%. Also adjusted was the Percent of Person-Miles on the Non-Interstate NHS that are Reliable from greater than or equal to 50% to greater than or equal to 60%. Florida's performance has continued to exceed the targets and FDOT indicates that the system reliability in Florida remains high. The State's system performance measures and associated targets for 2025 are shown below:

<b>System Performance Measure (PM3)</b>	<b>New Statewide 2025 Target</b>
Person-Miles Traveled on the Interstate that are Reliable	$\geq 75.0\%$
Person-Miles Traveled on the Non-Interstate NHS that are Reliable	$\geq 60.0\%$
Truck Travel Time Reliability Index on the Interstate	$\leq 2.00$

The Goal of the 2050 Long Range Transportation Plan is "To provide a safe and efficient transportation system that addresses the priorities of the community." The MPO is continuing its emphasis on improving roads to address safety by helping to establish project priorities in the communities given the consideration of fiscal and financial constraints. The FDOT District 7 Office continues to work with the MPO in developing strategies to maximize the limited resources that are available.

**Staff Recommendation:** It is recommended the TAC review the 2055 FTP Performance Report and provide comments or input as desired.

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Attachment: 2055 Florida Transportation Plan Performance Report



**2055 Florida**  
Transportation Plan

# PERFORMANCE REPORT



**Systems Forecasting  
& Trends Office**

**FEBRUARY 2025**

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The 2025 FTP Performance Report is prepared to report on the progress of performance targets in comparison with system performance since the 2020 FTP Performance Element (the previous performance report).



## INTRODUCTION

State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs) are required to implement performance-based planning and programming by tracking performance measures, setting data-driven targets, and selecting projects to achieve these targets. This is accomplished through required federal performance measures.

Federal regulations require the statewide long-range transportation plan to document performance measures and targets used to evaluate the transportation system's performance.

The Florida Transportation Plan (FTP) is the state's long range transportation plan that identifies goals and outlines objectives and performance measures to help Florida's transportation partners achieve those goals.

Federal regulations also require state DOTs and MPOs to prepare a system performance report that assesses the condition and performance of the transportation system relative to these targets since the last FTP.

The FTP Performance Report fulfills the federal requirement for a system performance report and is designed to provide a systematic approach to monitoring and assessing the performance of Florida's transportation system.

By establishing clear performance measures and targets, Florida Department of Transportation (FDOT) can effectively track progress, identify areas for improvement, and make data-driven decisions to address the improvements. This approach ensures that transportation investments align with the state's strategic goals and deliver tangible benefits to the public. The information presented in this report describes how Florida's system performs on key measures of safety, asset condition, and system reliability. It was presented to the FTP Steering Committee overseeing the development

of the 2055 FTP as information to guide their recommendations on long term goals and objectives. At this time, the document focuses solely on the federally required performance measures.

The required federal measures are categorized into five performance areas, which correspond to the seven national performance goals and statutory purposes for public transportation as defined by federal law. These goals and purposes align with the goals outlined in the 2045 FTP, with a particular focus on safety, infrastructure, and reliability.

Although the highway safety measures encompass all public roads, the measures for highway infrastructure condition and reliability/freight movement are specific to Florida's portion of the National Highway System (NHS). The NHS includes roadways critical to the nation's economy, defense, and movement, such as the Interstate Highway System, principal arterials, strategic military network connections, and intermodal connectors. The transit asset management and safety measures apply to providers receiving federal funds, with FDOT's primary reporting responsibility focusing on smaller providers.

The FTP Performance Report underpins the state's commitment to a data-driven, accountable, and transparent transportation planning process. By focusing on measurable outcomes and continuous improvement, Florida is well-positioned to achieve its transportation goals and enhance the quality of life for its residents, visitors, and businesses.



# WORKING TOGETHER

FDOT and numerous other transportation partners have a rich history of evaluating the performance of the transportation system and adjusting policies, plans, and programs to achieve performance goals. Performance management ensures the most effective investment of transportation funds by increasing accountability, ensuring transparency, and linking investment decisions to key outcomes.

Performance measures offer valuable insights and are integrated into the business practices of FDOT and its partners on three levels:

**At the policy level**, performance measures help to establish and inform goals and objectives in the FTP. They also help align the FTP with other performance-based plans including the Strategic Highway Safety Plan (SHSP), the Transportation Asset Management Plan (TAMP), and the Freight Mobility and Trade Plan (FMTP). Performance measures also communicate progress toward achieving goals to agency leadership, elected officials, partners, and the public.

**At the decision-making level**, performance measures are used to inform and assess the financial strategies for allocating funds across various programs including safety, highway preservation, operations and maintenance, system expansion, and public transportation.

**At the project delivery level**, performance measures are instrumental in overseeing the efficiency and success of projects and services in the Five-Year Work Program, as well as the capital plans of other agencies and partners. Performance measures also help identify organizational and operational improvements.

FDOT and Florida's MPOs must coordinate in setting targets for highway safety, infrastructure condition, reliability, and freight movement. Public transportation providers are required to collaborate with states and MPOs in establishing transit asset management and safety targets. FDOT and the Florida MPO Advisory Council (MPOAC) have jointly outlined the processes through which FDOT, MPOs, and public transportation providers will cooperatively develop and share information related to transportation performance management and target setting. This collaboration builds on longstanding partnerships to develop and implement the FTP.

### TARGET DUE DATES BY PERFORMANCE AREA

PERFORMANCE AREA	TARGET SETTING FREQUENCY	TARGET DUE DATES
PM1 (safety performance)	Annual	<b>State:</b> August 31 of each year <b>MPOs:</b> February 27 of each year
PM2 (bridge & pavement performance)	New targets every 4 years, with optional target adjustment at midpoint	<b>State:</b> By October 1 of each 4 year period <b>MPOs:</b> 180 days after state
PM3 (system reliability performance)	New targets every 4 years, with optional target adjustment at midpoint	<b>State:</b> By October 1 of each 4 year period <b>MPOs:</b> 180 days after state
Transit Asset Management	Providers set annual targets	<b>Providers:</b> Varies based on fiscal year <b>MPOs:</b> When updating the LRTP
Transit Safety	Providers set annual targets	<b>Providers:</b> Varies based on fiscal year <b>MPOs:</b> When updating the LRTP



## COLLABORATION TOOLS FOR FDOT, MPOS, AND PUBLIC TRANSPORTATION PROVIDERS

### Performance Data Integration Space (PDIS)

PDIS is the hub for information produced and curated by FDOT's Systems Forecasting and Trends Office to assist department stakeholders with data-driven transportation decisions.

### FDOT Source Book

Linked within PDIS, FDOT provides the Source Book as a repository of clean and vetted raw data for use in calculating performance measures. This current source of data is openly available to all partners and interested parties to transparently view how Florida's transportation system is performing.

The Performance Data Integration Space (PDIS) is the hub for information produced and curated by the Florida Department of Transportation's (FDOT) Systems Forecasting and Trends Office to assist department stakeholders with data driven transportation decisions.

**FDOT Source Book:** Performance Data, Performance Reports, Performance Dashboards, Other Dashboards.

**MPO Performance Resources:** Metropolitan Planning Organization (MPO) Performance Resources, FactFacts & Emerging Trends, Demographic & Vehicle Data, Resources & Links.

### MPO Performance Resources

Linked within PDIS, FDOT provides resources relating to performance management requirements for MPOs and providers of public transportation services. Available information includes documentation on target setting, performance reporting, deadlines, and data.

### Webinars

FDOT periodically holds webinars to collaborate and consult with the MPOs regarding target setting for federal performance measures. These meetings allow for an open forum to review and discuss recent data, potential changes, and due dates to ensure the MPOs have the information they need to set targets. Public transportation providers are included when applicable for transit targets.

### Florida Metropolitan Planning Partnership

This partnership among FDOT, Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and all Florida's MPOs allows for additional opportunities to work together on transportation planning activities including transportation performance management. Communication of targets and progress contributes to a better understanding of how Florida performs on key measures so we all move forward together.



## STATEWIDE PM1: HIGHWAY SAFETY

### OVERVIEW

The first of FHWA's performance management rule establishes measures to assess safety on all public roads and the process for FDOT and Florida's MPOs to establish and report their safety targets.

### GOALS

#### 2045 FTP GOAL

**Safety and security for residents, visitors, and businesses.**

#### NATIONAL GOAL

**To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.**

### IMPORTANCE

FDOT's top priority is to provide a safe transportation system that efficiently moves people and goods throughout Florida. Safety is an important focus throughout all of the state's planning efforts including the SHSP, Highway Safety Improvement Program (HSIP), and the Complete Streets program. The Florida SHSP, developed by FDOT and its safety partners, serves as a framework of plans and activities that will improve safety and efficiency on our roadways with an ultimate goal of zero fatalities and serious injuries. Florida's safety vision focuses on motor vehicle safety and includes pedestrians, bicyclists, motorcyclists, micromobility device users, and transit users using the roadway system, as well as connections between the roadway system and other modes of transportation.

### PERFORMANCE MEASURES

<b>NUMBER OF FATALITIES</b>	The total number of persons suffering fatal injuries in a motor vehicle crash during a 5-year rolling average.	<b>RATE OF SERIOUS INJURIES</b>	The total number of serious injuries per 100 million VMT in a 5-year rolling average.
<b>RATE OF FATALITIES</b>	The total number of fatalities per 100 million vehicle miles traveled (VMT) in a 5-year rolling average.	<b>NUMBER OF NON-MOTORIZED FATALITIES AND SERIOUS INJURIES</b>	The combined total number of non-motorized fatalities and non-motorized serious injuries involving a motor vehicle during a 5-year rolling average.
<b>NUMBER OF SERIOUS INJURIES</b>	The total number of persons suffering at least one serious injury in a motor vehicle crash during a 5-year rolling average.		

### EXISTING STATEWIDE CONDITIONS

#### HIGHWAY SAFETY PERFORMANCE DATA

Federal Performance Measure (Five-Year Rolling Average)	2019	2020	2021	2022	2023	CALENDAR YEAR 2023 TARGET	CALENDAR YEAR 2025 TARGET	2023 TARGET MET?
Fatalities	3,110	3,190	3,305	3,391	3,442	0	0	NO
Fatality Rate (Per 100 Million VMT)	1.43	1.47	1.52	1.54	1.54	0	0	NO
Serious Injuries	20,174	18,978	18,012	17,137	16,381	0	0	NO
Serious Injury Rate (Per 100 Million VMT)	9.29	8.71	8.24	7.79	7.34	0	0	NO
Non-Motorized Fatalities and Serious Injuries	3,254	3,159	3,153	3,154	3,148	0	0	NO

### PROGRESS

The personal and societal costs of traffic crashes in Florida today are unacceptably high. More than 3,100 Florida residents and visitors die in a crash each year, and more than 18,000 are seriously injured. Fatalities have increased annually since the last performance report. Fatality rate has generally followed this upward trend with 2023 holding steady to the prior year. Serious injuries and the serious injury rate have shown a steady decrease in the same time period. Nonmotorized fatalities and serious injuries are also declining.

FDOT and the MPOs continuously discuss and reevaluate safety needs and strategies, with an emphasis on making progress toward the target of zero. FDOT closely monitors safety performance and uses this information to guide decision making. The safety projects selected and funded reflect the collaboration between the MPOs and FDOT in recognizing the vision of Target Zero and jointly implementing strategies to achieve zero fatalities and serious injuries.

FDOT and all 27 Florida MPOs support the vision of zero fatalities and serious injuries. A total of 21 MPOs supported the statewide targets for 2024 and 6 MPOs established specific targets for their planning area. The following table shows performance since the last FTP with data from 2019 to current progress in 2023.

## MPO PM1: HIGHWAY SAFETY

### EXISTING MPO CONDITIONS

MPO	# of Fatalities		Rate of Fatalities per 100M VMT		# of Serious Injuries		Rate of Serious Injuries per 100M VMT		# of Non-Motorized Fatalities and Non-Motorized Serious Injuries	
	2023 Statewide Target: 0		2023 Statewide Target: 0		2023 Statewide Target: 0		2023 Statewide Target: 0		2023 Statewide Target: 0	
	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance
Bay County TPO	31.6	36.8	1.584	1.806	208.2	149.0	10.449	7.289	38.2	31.8
Broward MPO	225.4	249.8	1.302	1.531	1363.6	1156.0	7.890	7.019	311.4	282.8
Charlotte County-Punta Gorda MPO	25.8	30.0	1.063	1.168	109.4	163.0	4.517	6.279	19.0	25.0
Collier MPO	41.2	44.0	1.105	1.117	233.2	224.2	6.234	5.617	45.0	44.2
Florida-Alabama TPO*	85.0	86.0	1.410	1.360	306.0	385.0	5.080	6.080	19.0	27.0
Gainesville MTPD	73.0	58.0	2.250	1.690	305.0	193.0	9.390	5.630	11.0	14.0
Heartland Regional TPO	77.6	93.8	2.465	2.860	467.2	320.2	14.839	9.834	34.8	35.2
Indian River County MPO	25.0	19.0	1.440	1.040	106.0	102.0	6.090	5.590	7.0	6.0
Lake-Sumter MPO	78.8	93.2	1.474	1.606	521.2	548.8	9.716	9.485	49.2	56.8
Lee County MPO	101.0	116.4	1.313	1.430	562.6	640.0	7.292	7.890	98.8	116.6
Martin MPO	28.0	26.4	1.256	1.070	111.0	125.2	4.945	5.073	16.2	17.6
MetroPlan Orlando	272.8	300.4	1.180	1.258	2576.8	1763.4	11.318	7.431	382.4	333.4
Miami-Dade TPO	303.0	327.6	1.509	1.630	1662.4	1325.6	8.281	6.578	421.8	385.0
North Florida TPO	226.4	251.4	1.323	1.424	1104.4	860.6	6.486	4.870	178.6	172.0
Okaloosa-Walton TPO*	58.0	50.0	1.510	1.240	195.0	338.0	5.090	8.360	13.0	17.0
Palm Beach TPA	176.0	197.6	1.262	1.403	1095.8	881.2	7.850	6.261	205.4	198.4
Polk TPO	122.0	146.8	1.632	1.856	474.0	434.2	6.342	5.488	77.0	85.0
Sarasota/Manatee MPO	119.2	125.6	1.448	1.454	1504.0	971.4	18.275	11.304	184.4	171.6
Space Coast TPO	87.0	93.4	1.302	1.355	546.6	431.4	8.203	6.265	84.6	88.6
St. Lucie TPO	38.2	45.2	1.111	1.245	146.0	158.6	4.277	4.350	25.6	32.0
Volusia-Flagler TPO	137.0	134.0	1.800	1.620	796.0	569.0	10.470	6.870	40.0	45.0
Capital Region TPA	MPO 2023 Target: <52.0		MPO 2023 Target: <1.149		MPO 2023 Target: <227.0		MPO 2023 Target: <4.975		MPO 2023 Target: <38.0	
	60.8	62.2	1.329	1.394	251.8	232.0	5.508	5.195	43.0	43.8
Forward Pinellas	MPO 2023 Target: <97.4		MPO 2023 Target: <1.180		MPO 2023 Target: <657.3		MPO 2024 Target: <7.900		MPO 2023 Target: <206.6	
	116.8	121.6	1.377	1.481	1015.2	755.6	12.007	9.203	213.8	196.8
Hernando/Citrus MPO	MPO 2023 Target: <63.3		MPO 2023 Target: <1.380		MPO 2023 Target: <508.6		MPO 2023 Target: <13.510		MPO 2023 Target: <46.0	
	58.6	68.6	1.587	1.782	525.6	482.8	14.199	12.586	45.2	52.4
Hillsborough TPO	MPO 2023 Target: <224.0		MPO 2023 Target: <1.560		MPO 2023 Target: <1084		MPO 2023 Target: <7.560		MPO 2023 Target: <241.0	
	200.8	232.0	1.424	1.605	1318.4	1084.0	9.370	7.503	226.4	234.2
Ocala/Marion TPO	MPO 2024 Target: <101.0		MPO 2023 Target: <2.140		MPO 2023 Target: <417.0		MPO 2023 Target: <8.880		MPO 2023 Target: <56.0	
	80.8	99.8	1.791	2.130	413.4	383.6	9.145	8.140	52.6	55.6
Pasco County MPO	MPO 2023 Target: <93.8		MPO 2023 Target: <1.9		MPO 2023 Target: <889.6		MPO 2023 Target: <17.6		MPO 2023 Target: <105.5	
	92.4	101.4	1.902	1.922	1119.8	855.4	23.369	16.279	121.0	114.2

\* MPO/TPO includes partial counties, data is presented for whole counties where applicable. Partial county data is not available.  
 Gainesville MTPD and Indian River County MPO became full county MPOs in August 2024 and will be reflected as such in future reports.

## STATEWIDE PM2: BRIDGE AND PAVEMENT

### OVERVIEW

The second FHWA performance management rule establishes measures to assess the condition of bridges and pavement on the National Highway System (NHS) and the process for FDOT and Florida's MPOs to establish and report targets.

### GOALS

#### 2045 FTP GOAL

Agile, resilient, and quality transportation infrastructure.

#### NATIONAL GOAL

To maintain the highway infrastructure asset system in a state of good repair.

### IMPORTANCE

Asset management is a central tenet of FDOT's long-range planning process to preserve the physical assets of the transportation system in a state of good repair (SOGR) over their lifecycle at minimum practicable cost.

The TAMP is a risk-based plan that describes the policies and processes used by FDOT to manage the condition and performance of the pavement and bridge assets. FDOT utilizes strong pavement and bridge management systems, coupled with a thorough review process to ensure systemwide performance meets target levels. FDOT's iterative, system-wide approach to programming and prioritizing pavements and bridges, addresses risk, prevents gaps, and is built on strong financial planning and investment strategies to ensure the right needs are addressed at the right time.

### PERFORMANCE MEASURES

#### PAVEMENT

- » Percentage of pavements on the Interstate System in **GOOD** condition.
- » Percentage of pavements on the Interstate System in **POOR** condition.
- » Percentage of pavements on the non-Interstate NHS in **GOOD** condition.
- » Percentage of pavements on the non-Interstate NHS in **POOR** condition.

#### GOOD CONDITION

Suggests no major investment is needed.

#### BRIDGE

- » Percentage of NHS bridges (by deck area) in **GOOD** condition.
- » Percentage of NHS bridges (by deck area) in **POOR** condition.

#### POOR CONDITION

Suggests major investment is needed.

### EXISTING STATEWIDE CONDITIONS

#### HIGHWAY ASSET MANAGEMENT PERFORMANCE DATA

Federal Performance Measure	2019	2020	2021	2022	2023	2023 TARGET	2025 TARGET	2023 TARGET MET?
% of NHS Bridges In Good Condition (By Deck Area)	65.5%	63.7%	61.5%	58.2%	55.3%	≥ 50.0%	≥ 50.0%	YES
% of NHS Bridges in Poor Condition (By Deck Area)	0.5%	0.7%	0.9%	0.6%	0.6%	≤ 10.0%	≤ 5.0%	YES
% of Pavement on the Interstate System in Good Condition	68.5%	68.8%	70.5%	73.4%	67.6%	≥ 60.0%	≥ 60.0%	YES
% of Pavement on the Interstate System in Poor Condition	0.2%	0.6%	0.3%	0.2%	0.2%	≤ 5.0%	≤ 5.0%	YES
% of Pavement on Non-Interstate NHS in Good Condition	41.0%	N/A	47.5%	48.8%	50.8%	≥ 40.0%	≥ 40.0%	YES
% of Pavement on Non-Interstate NHS in Poor Condition	0.2%	N/A	0.6%	0.6%	0.5%	≤ 5.0%	≤ 5.0%	YES

### PROGRESS

FHWA has determined that Florida has met the 2023 targets and is on track to exceed the 2025 targets. Since the prior report, the number of bridges in poor condition rose slightly and then began to decline. The condition of pavement in good condition was on an upward trend but declined in 2023. The percentage of pavement in poor condition remains very low for both Interstate and Non-Interstate.

Overall, the system is currently in good condition. This is a direct result of FDOT inspecting and maintaining bridge and pavement assets to Department and federal standards, which supports progress towards achieving the established bridge and pavement performance targets.

All MPOs adopted the bridge statewide targets. All MPOs adopted the pavement statewide targets with the exception of one, which set higher targets for pavement condition on the non-Interstate portion of the NHS. The following table shows performance since the last FTP with data from 2019 to current progress in 2023.

## MPO PM2: BRIDGE AND PAVEMENT

### EXISTING MPO CONDITIONS

MPO	% of NHS Bridges in GOOD Condition		% of NHS Bridges in POOR Condition		% of Interstate Pavement in GOOD Condition		% of Interstate Pavement in POOR Condition		% of Non-Interstate Pavement in GOOD Condition		% of Non-Interstate Pavement in POOR Condition	
	2023 Statewide Target: ≥50%		2023 Statewide Target: ≤10%		2023 Statewide Target: ≥60%		2023 Statewide Target: ≤5%		2023 Statewide Target: ≥40%		2023 Statewide Target: ≤5%	
	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance
Bay County TPO	52.2%	19.0%	9.8%	9.7%	N/A	N/A	N/A	N/A	28.3%	59.3%	0.2%	0.2%
Broward MPO	77.9%	62.3%	0.2%	0.1%	76.8%	79.9%	0.0%	0.0%	35.9%	37.7%	0.2%	0.2%
Capital Region TPA	30.2%	20.7%	0.1%	0.0%	54.5%	30.4%	0.0%	0.1%	35.6%	54.0%	0.5%	0.2%
Charlotte County-Punta Gorda MPO	69.9%	65.6%	0.0%	0.0%	93.8%	94.8%	0.0%	0.0%	60.4%	69.0%	1.3%	2.0%
Collier MPO	91.2%	84.0%	0.0%	0.2%	69.0%	64.5%	0.0%	0.0%	39.4%	42.7%	0.0%	0.3%
Florida-Alabama TPO	46.6%	36.3%	0.3%	0.6%	73.7%	67.2%	0.0%	0.3%	39.5%	53.7%	0.6%	0.4%
Gainesville MTPD	80.6%	80.6%	0.0%	0.0%	100.0%	93.0%	0.0%	0.0%	29.9%	40.8%	0.0%	0.3%
Heartland Regional TPO	81.8%	49.0%	0.0%	0.0%	N/A	N/A	N/A	N/A	42.4%	45.7%	0.2%	0.6%
Hernando/Citrus MPO	91.0%	78.1%	0.0%	0.0%	99.6%	100.0%	0.0%	0.0%	49.6%	60.5%	0.1%	1.0%
Hillsborough TPO	76.4%	71.3%	0.0%	0.0%	59.5%	69.9%	0.3%	0.7%	36.3%	46.4%	0.1%	1.2%
Indian River County MPO	81.8%	86.8%	0.0%	0.0%	84.3%	92.1%	0.0%	0.0%	53.9%	51.7%	0.2%	0.1%
Lake-Sumter MPO	42.9%	38.4%	0.0%	0.0%	86.6%	77.3%	0.0%	0.0%	50.9%	62.6%	0.1%	0.4%
Lee County MPO	88.7%	67.0%	0.0%	0.0%	98.6%	89.1%	0.0%	0.0%	48.2%	52.7%	0.0%	0.0%
Martin MPO	55.4%	30.4%	0.0%	0.0%	65.4%	76.7%	0.0%	0.0%	35.7%	65.7%	0.3%	0.0%
MetroPlan Orlando	78.0%	61.6%	0.0%	0.0%	41.7%	77.9%	3.2%	0.8%	42.4%	61.5%	0.1%	0.2%
Miami-Dade TPO	62.5%	53.2%	0.2%	1.2%	74.3%	70.0%	0.0%	0.1%	47.3%	53.9%	0.1%	0.1%
North Florida TPO	51.5%	50.9%	0.7%	0.7%	47.0%	53.3%	0.4%	0.5%	31.0%	42.0%	0.6%	1.4%
Ocala/Marion TPO	59.1%	59.1%	0.0%	0.0%	66.4%	54.3%	0.0%	0.3%	37.8%	53.7%	0.0%	0.5%
Okaloosa-Walton TPO	53.3%	45.9%	4.4%	8.5%	64.0%	54.6%	0.0%	0.0%	27.0%	62.6%	0.1%	0.3%
Palm Beach TPA	85.2%	84.2%	1.0%	0.0%	61.2%	67.3%	0.0%	0.0%	44.0%	56.4%	0.1%	0.6%
Pasco County MPO	95.4%	94.6%	0.0%	0.0%	94.5%	61.2%	0.0%	0.0%	57.7%	54.0%	0.0%	0.6%
Polk TPO	87.6%	66.9%	0.0%	0.0%	52.0%	77.3%	0.0%	0.0%	57.8%	36.2%	0.1%	0.6%
Sarasota/Manatee MPO	62.3%	40.4%	0.0%	0.0%	93.5%	80.0%	0.0%	0.0%	34.2%	34.3%	0.1%	1.3%
Space Coast TPO	44.6%	32.9%	0.0%	0.3%	90.7%	60.2%	0.0%	0.1%	42.1%	52.8%	0.4%	0.2%
St. Lucie TPO	87.4%	75.9%	0.0%	0.0%	58.9%	75.1%	0.0%	0.0%	36.7%	52.3%	0.6%	1.0%
Volusia-Flagler TPO	48.3%	54.4%	0.3%	0.2%	61.0%	81.8%	0.8%	0.0%	27.5%	46.4%	0.2%	0.2%
Forward Pinellas	<b>MPO 2023 Target: ≥50%</b>		<b>MPO 2023 Target: ≤10%</b>		<b>MPO 2023 Target: ≥60%</b>		<b>MPO 2023 Target: ≤5%</b>		<b>MPO 2023 Target: ≥ 60%</b>		<b>MPO 2023 Target: ≤5%</b>	
	85.2%	47.7%	0.2%	0.0%	67.1%	53.7%	0.0%	0.0%	41.3%	42.2%	1.2%	1.6%

## STATEWIDE PM3: SYSTEM RELIABILITY

### OVERVIEW

The third FHWA performance management rule establishes measures to assess the reliability of passenger and truck freight travel on the National Highway System (NHS) and the process for FDOT and Florida's MPOs to establish and report their targets.

### GOALS

2045 FTP GOAL	NATIONAL GOAL
Connected, efficient, and reliable movement for people and freight.  Strengthen Florida's economy.	To improve the efficiency of the surface transportation system.  To improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.

### IMPORTANCE

System reliability measures the predictability of trips on the Interstate and NHS roads. Reliability means being able to depend on the same trip, occurring at the same time each day, taking the expected amount of time. When the system operates according to expectations customers can rely on it to get to their destinations on time. FDOT strategies to improve reliability include traffic incident management, use of technology, improved communication among agencies work zone management, and traffic signal timing, among other measures.

### PERFORMANCE MEASURES

PERFORMANCE MEASURE	REFERRED TO AS	WHAT IT MEASURES
Percent of person-miles traveled on the Interstate that are reliable	Interstate reliability	Compares longer travel times (80 <sup>th</sup> percentile) to a normal travel time (50 <sup>th</sup> percentile). Vehicle occupancy is factored in to determine the person-miles traveled on segments considered reliable, and this is converted to a percent of total miles.
Percent of person-miles traveled on the non-Interstate NHS that are reliable	Non-Interstate NHS reliability	Compares longer travel times (95 <sup>th</sup> percentile) to the normal travel time for trucks. This is expressed as a ratio called the Truck Travel Time Reliability Index, or TTTR.
Truck travel time reliability index (Interstate)	Truck reliability	Compares longer travel times (95 <sup>th</sup> percentile) to the normal travel time for trucks. This is expressed as a ratio called the Truck Travel Time Reliability Index, or TTTR.

The PM3 rule also defines measures for assessing the CMAQ Program that apply only to states and MPOs that are in designated air quality non attainment areas or maintenance areas. Florida does not have any applicable areas, therefore the CMAQ measures are not addressed in this report.

### EXISTING CONDITIONS

#### SYSTEM PERFORMANCE DATA

System Performance Measures	2019	2020	2021	2022	2023	2023 TARGET	2025 TARGET	2023 TARGET MET?
Person-Miles Traveled on the Interstate that are Reliable	83.4%	92.3%	87.5%	85.7%	82.8%	≥ 75.0%	≥ 75.0%	YES
Person-Miles Traveled on the Non-Interstate NHS that are Reliable	86.9%	93.5%	92.9%	92.1%	89.1%	≥ 50.0%	≥ 60.0%	YES
Truck Travel Time Reliability Index on the Interstate	1.45	1.34	1.38	1.46	1.48	≤ 1.75	≤ 2.00	YES

### PROGRESS

FHWA has determined that Florida has met the 2023 targets and is on track to exceed the 2025 targets. Since the prior performance report, the percent of person miles traveled on the Interstate and the non-Interstate NHS has improved. Performance increased sharply in 2020 when fewer people traveled. Since then, performance has decreased somewhat but is still higher than 2019 levels. Truck reliability experienced similar changes but has returned to 2019 levels in 2023.

Florida's larger metropolitan areas often experience lower reliability for both passengers and freight trucks due to higher travel demand, however, statewide, system reliability in Florida remains high.

A total of 24 MPOs supported the statewide targets, and three set their own targets for at least one of the measures or years. The following table shows performance since the last FTP with data from 2019 to current progress in 2023.

## MPO PM3: SYSTEM RELIABILITY

### SYSTEM PERFORMANCE TARGETS

MPO	Truck Travel Time Reliability Index		% Interstate PMT that are Reliable		% Non-Interstate NHS PMT that are Reliable	
	2023 Statewide Target: < 1.75		2023 Statewide Target: > 75%		2023 Statewide Target: > 50%	
	2019 Performance	2023 Performance	2019 Performance	2023 Performance	2019 Performance	2023 Performance
Bay County TPO	N/A	N/A	N/A	N/A	98.4%	92.6%
Capital Region TPA	1.08	1.09	100.0%	100.0%	93.1%	94.1%
Charlotte County-Punta Gorda MPO	1.13	1.16	100.0%	100.0%	98.9%	99.2%
Collier MPO	1.16	1.40	100.0%	91.2%	98.5%	98.1%
Florida-Alabama TPO	1.13	1.15	100.0%	100.0%	90.9%	92.5%
Gainesville MPO	1.05	1.06	100.0%	100.0%	84.9%	91.0%
Heartland Regional TPO	N/A	N/A	N/A	N/A	99.7%	98.8%
Hernando/Citrus MPO	1.08	1.07	100.0%	100.0%	99.1%	98.0%
Indian River County MPO	1.06	1.10	100.0%	100.0%	94.1%	95.8%
Lake-Sumter MPO	1.32	1.42	100.0%	100.0%	97.0%	97.5%
Lee County MPO	1.40	1.62	99.3%	94.0%	89.8%	87.2%
Martin MPO	1.18	1.32	100.0%	100.0%	96.6%	97.0%
MetroPlan Orlando	2.62	2.25	54.6%	70.7%	85.9%	91.2%
Miami-Dade TPO	3.08	2.97	56.7%	42.3%	62.4%	63.3%
North Florida TPO	1.64	1.53	84.6%	91.5%	86.7%	93.2%
Ocala/Marion TPO	1.42	1.72	99.9%	100.0%	96.2%	97.0%
Okaloosa-Walton TPO	1.17	1.13	100.0%	100.0%	86.0%	86.8%
Palm Beach TPA	1.86	2.02	78.0%	75.5%	94.0%	89.2%
Pasco County MPO	1.08	1.14	100.0%	100.0%	90.6%	91.7%
Polk TPO	1.62	1.78	82.8%	80.5%	97.1%	96.0%
Sarasota/Manatee MPO	1.41	1.69	92.3%	80.5%	91.7%	92.5%
Space Coast TPO	1.14	1.12	100.0%	100.0%	89.5%	94.4%
St. Lucie TPO	1.28	1.15	100.0%	100.0%	96.4%	97.0%
Volusia-Flagler TPO	1.17	1.20	99.7%	98.1%	90.4%	96.4%
Broward MPO	2023 MPO Target: <2.00		2023 MPO Target: >70.0%		2023 MPO Target: >50.0%	
Forward Pinellas	1.74	1.66	76.8%	78.2%	86.4%	92.2%
Hillsborough TPO	2023 MPO Target: <1.94		2023 MPO Target: >65.6%		2023 MPO Target: >90.1%	
	1.89	1.97	74.6%	68.8%	80.9%	86.2%



## STATEWIDE TRANSIT: ASSET MANAGEMENT

### OVERVIEW

The FTA Transit Asset Management rule applies to all recipients and subrecipients of federal transit funding that own, operate, or manage public transportation capital assets. The rule defines State of Good Repair (SGR) performance measures and establishes requirements for Transit Asset Management (TAM) Plans and performance targets. FDOT develops a group plan for all subrecipients that includes collective TAM targets for the participating providers. Participants in FDOT's Group TAM Plan primarily operate in areas of the state that are not served by an MPO.

### GOALS

2045 FTP GOAL
Agile, resilient, and quality transportation infrastructure.

NATIONAL GOAL
To establish standards for the state of good repair of public transportation infrastructure and vehicles.

### IMPORTANCE

Florida strives for a transportation system that is in good condition across every mode and every level of geography. A total of 37 urban and 17 rural public transportation systems operate in Florida, and a variety of smaller operators support these systems in various capacities. Maintaining transit assets in good condition is vitally important to support this goal.

### PERFORMANCE MEASURES

#### STATE OF GOOD REPAIR PERFORMANCE MEASURES

##### Transit Asset Categories and TAM Performance Measures

FTA ASSET CATEGORIES	PERFORMANCE MEASURES
<b>EQUIPMENT</b> Non-revenue support-service and maintenance vehicles	Percentage of non-revenue vehicles that have met or exceeded their useful life benchmark (ULB)
<b>ROLLING STOCK</b> Revenue vehicles	Percentage of revenue vehicles that have met or exceeded their ULB
<b>INFRASTRUCTURE</b> Rail fixed-guideway track	Percentage of track segments (by mode) with performance restrictions
<b>FACILITIES</b> Buildings and structures	Percentage of facilities rated below condition 3 on the Transit Economic Requirement Model (TERM) scale

Public transportation providers are required to report transit asset performance measures and targets annually to the National Transit Database (NTD).

### EXISTING CONDITIONS

#### FLORIDA GROUP TRANSIT ASSET MANAGEMENT TARGETS FOR TIER II PROVIDERS

Section Name	Performance Measure	2023 Target	2023 Performance	2024 Target
Revenue Vehicles - Percent of revenue vehicles that have met or exceeded their useful life benchmark	AB - Articulated Bus	N/A	N/A	N/A
	AO - Automobile	0.00%	66.67%	66.0%
	BR - Over-the-road Bus	N/A	N/A	N/A
	BU - Bus	16.0%	12.22%	12.0%
	CU - Cutaway	7.0%	18.47%	18.0%
	DB - Double Decker Bus	N/A	N/A	N/A
	MV - Minivan	26.0%	31.71%	31.0%
	OR - Other	N/A	N/A	N/A
	SB - School Bus	100%	100%	0.0%
	SV - Sports Utility Vehicle	9.0%	6.45%	6.0%
	VN - Van	39.0%	35.71%	35.0%
Equipment - Percent of service vehicles that have met or exceeded their useful life benchmark	Automobiles	100%	71.43%	71.0%
	Trucks and other Rubber Tire Vehicles	6.0%	8.82%	8.0%
	Steel Wheel Vehicles	N/A	N/A	N/A
Facility - Percent of facilities rated below 3 on the condition scale	Passenger / Parking Facilities	N/A	N/A	N/A
	Administrative/ Maintenance Facilities	6.0%	9.09%	9.0%

### PROGRESS

Progress has been made in all asset categories:

**Revenue Vehicles:** The subrecipients made new fleet acquisitions as well as vehicle retirements that led to the reduction of vehicles exceeding their useful life benchmark (ULBs) in the following categories:

- » Reduction of approximately 3% of sport utility vehicles exceeding their ULB of 8 years
- » Reduction of approximately 3% of vans exceeding their ULB of 8 years

**Non-Revenue Vehicles:** The subrecipients made new fleet acquisitions as well as vehicle retirements that led to the reduction of vehicles exceeding their ULBs in the following category:

- » Reduction of approximately <1% of automobiles exceeding their ULB of 14 years

**Facilities:** Administrative and maintenance facilities had an increase in the number of facilities 3 and above on the TERM scale. The availability of capital funding specifically related to maintenance, repair, and purchase of facilities is extremely limited and is a major impediment for making progress towards achieving targets.

# STATEWIDE TRANSIT: SAFETY

## OVERVIEW

The FTA Public Transportation Agency Safety Plan (PTASP) rule established transit safety performance management requirements for certain providers of public transportation that receive federal financial assistance and the role of MPOs under this rule.

## GOALS

### 2045 FTP GOAL

**Safety and security for residents, visitors, and businesses.**

### NATIONAL GOAL

**To establish a comprehensive Public Transportation Safety Program.**

## IMPORTANCE

Transportation safety is about more than cars. Florida's commitment to its residents, visitors, and businesses includes providing a safe and secure public transportation system. Improving roadway safety benefits all users, including on-the-road buses. Targeted strategies are needed to address the unique operating characteristics of buses, fixed-route transit, and commuter rail systems, as well as safety needs at and near transit terminals and stops.

## PERFORMANCE MEASURES

### PUBLIC TRANSPORTATION SAFETY PERFORMANCE MEASURES

<b>FATALITIES</b>	Total number of reportable fatalities and rate per total vehicle revenue miles by mode.	<b>SAFETY EVENTS</b>	Total number of reportable events and rate per total vehicle revenue miles by mode.
<b>INJURIES</b>	Total number of reportable injuries and rate per total vehicle revenue miles by mode.	<b>SYSTEM RELIABILITY</b>	Mean distance between major mechanical failures by mode.

## EXISTING CONDITIONS

Transit agencies share their performance measures and targets with FDOT and the applicable MPO within six months of adopting them.

## PROGRESS

All transit agencies have an adopted safety plan, and FDOT performed 462 compliance reviews addressing safety requirements between 2019 - 2023.

## INVESTING IN PROJECTS TO MAKE PROGRESS

States, MPOs, and transit providers are required to use performance measures to inform project priorities and investment decisions. FDOT sets performance targets for the federally required performance measures, as well as those established in state law and policy, to set financial policies and to guide project selection decisions in its annual work program development process. FDOT works closely with MPOs to cooperatively develop investment priorities in MPO planning areas consistent with established statewide targets, as well as with the transit providers participating in the group plan.

## HIGHWAY SAFETY

FDOT commits 100 percent of the Florida Highway Safety Improvement Program (HSIP) funding to improving safety. Historic, risk-based, and predictive safety analyses are conducted to identify appropriate proven countermeasures to reduce fatalities and serious injuries resulting in a list of projects, maintained by each district, that reflect the greatest needs and are anticipated to achieve the highest benefit.

Prioritizing safety projects is present throughout the MPO planning process as well, including the development of safety plans, identification of safety-oriented projects, and coordination with other local partners to develop safety programs. MPOs are making progress toward zero by implementing Complete Street Improvements, identifying High Injury Networks, and adopting Safe System Plans oriented around the Safe System Approach.

The Polk County Transportation Planning Organization has undertaken several safety initiatives including the Supplemental Safe Routes to Schools Education Program. The program now reaches 115,000 students. Polk County was awarded a Safe Streets For All (SS4A) grant to develop a Vision Zero Action Plan, aligning with the county's efforts to eliminate fatalities and serious injuries on the road.

FDOT continues to invest in significant safety improvements to reduce the number of transportation-related fatalities and serious injuries in Florida to ZERO including:

- \$100M multi-year effort to retrofit 2,500 intersections with lighting improvements to support pedestrian safety.
- \$45 million expansion of Florida's Wrong Way Vehicle Detection System to an additional 380 off-ramps.
- \$60 million investment in Florida's uniquely designed rumble strips on over 3,000 centerline miles of highway to prevent lane departures and reduce fatal accidents.

In 2023, the Sarasota/Manatee MPO identified a High Injury Network for prioritizing safety projects and developed outreach materials based on an updated regional crash assessment. The MPO is taking lead on a safety education campaign focused on supporting a culture of roadway safety by improving public understanding and awareness of crash factors and proven safety countermeasures being implemented in the region.

## BRIDGE AND PAVEMENT

FDOT's TAMP is an essential performance management tool to keep the state's transportation system safe and in good repair. The Department ensures continued high levels of performance for pavement and bridge condition by balancing and optimizing the timing of project investments for resurfacing projects and priority repair and replacement bridge projects.

FDOT prioritizes funds for both pavement and bridge assets including

- \$ 1.9 billion in resurfacing in 2023.
- \$ 381.7 million for bridge maintenance repairs and replacements in 2023.



In tandem, MPOs are prioritizing pavement resurfacing and bridge repair and replacement in their Transportation Improvement Plans. Looking ahead, many MPOs in Florida are responding to the growing economy and population of the state by prioritizing bridge replacement, road widening, and new bridge construction to increase freight and passenger vehicle capacity.

The Ocala Marion TPO seeks to address system preservation, identify infrastructure needs, and provide funding for targeted improvements. Goal Six in the MPO's LRTP is to Optimize and Preserve Existing Infrastructure, which includes the following objectives:

- Goal 6, Objective 6.2:** Emphasize the preservation of the existing transportation system and establish priorities to ensure optimal use.
- Goal 6, Objective 6.3:** Maintain the transportation network by identifying and prioritizing infrastructure preservation and rehabilitation projects such as asset management and signal system upgrades.

## SYSTEM RELIABILITY

The Strategic Intermodal System (SIS) recognizes capacity for person and freight throughput and allows SIS funds to be used for projects that are intended to improve the performance and reliability of the SIS. The FMTIP identifies freight transportation facilities critical to the state's economic growth and guides multimodal freight investments.

MPOs are also prioritizing investment in system performance to meet future capacity needs. MPOs are tracking system reliability across their regional networks and implementing changes to improve truck time and system reliability including implementing interchange improvements, adding managed lanes, and resurfacing roadways. MPOs have also identified investments into transit, bicycle, and pedestrian projects to provide alternative transportation options for passenger vehicle users.

The Capital Region Transportation Planning Agency (CRTPA) made progress in system performance with investment priorities focused corridor improvements; intersection improvements; projects identified in the CRTPA's Congestion Management Plan; investments in transit, bicycle, and pedestrian projects that promote multimodal options; and transportation intersection improvements including funding for the maintenance of traffic signals.

MetroPlan Orlando's investments in bridge condition includes improvements to the NHS system within the MetroPlan Orlando region such as the I-4 Ultimate and Beyond the Ultimate projects. These projects include interchange and bridge improvements. MetroPlan Orlando's Transportation Improvement Program will fund an estimated \$140 million for bridges between FY2024/2025 and FY2028/2029.

FDOT continues to invest in projects that keep people and freight moving in Florida, such as:

- Completion of a new **interchange on I-75 at Overpass Road** in Pasco County that provides additional capacity and congestion relief around State Road 52 and County Road 54 in one of Florida's fastest growing regions.
- Completion of new alignment on **S.R. 52** in Pasco County that improves connectivity between the Suncoast Expressway and U.S. 41 and bringing greater capacity for access to these critical corridors in Florida's supply chain network.
- Completing the first segment of the **S.R. 25/Okeechobee Road** project in South Florida including a reconstructed intersection to allow for increased capacity and improvements for freight movement and passenger vehicles to and from Miami-Dade County.

implementing interchange improvements, adding managed lanes, and resurfacing roadways. MPOs have also identified investments into transit, bicycle, and pedestrian projects to provide alternative transportation options for passenger vehicle users.

The Polk TPO's Transportation Improvement Program includes funding for top priority projects in Polk County like Interstate 4 between US 27 and ChampionsGate and Interstate 4 at State Road 33. Investments also cover portions of corridors like US 98, Interstate 4, and State Road 60. The Transportation Improvement Program allocates \$163.6 million for intersection improvements, \$859.9 million for congestion relief, \$707.7 million for freight, \$15.2 million for TSMO and ITS, and \$177.2 million for transit, bicycle, and pedestrian systems.

## TRANSIT ASSET MANAGEMENT

For the FDOT sponsored Group TAM Plan, investment decisions for asset replacement are made with the goal of maintaining or improving the percentage of vehicles, equipment, and facilities in an adequate or better condition.

MPOs are adopting and prioritizing investment in Transit Asset Management (TAM) targets and are aligning their Transportation Improvement Plans accordingly. As the shift to TAM targets has occurred, counties are consistently focused on maintaining or improving transit to a state of good repair. Several counties are also pursuing solo, or with private partners, federal discretionary grants to increase transit asset capacity.

Collier MPO has consistently supported Collier County's Collier Area Transit (CAT) Asset Management Plan targets. Over the past five years, the MPO has programmed several replacement buses and \$5 million towards the construction of a new transit maintenance facility.

The Space Coast TPO 2045 LRTP was developed in cooperation with Space Coast Area Transit. Space Coast TPO's investments to address transit state of good repair include bus and other vehicle purchases and replacements; equipment purchases and replacements; repair, rehabilitation, and replacement of transit facilities and infrastructure; and ADA bus stop assessment improvements to bus stops, benches and shelters.

## TRANSIT SAFETY

Public transit operators are required to develop their own safety plan. FDOT assists the smaller urban agencies in developing safety plans for consistency with federal requirements and to certify to the FTA the safety plans are compliant with the federal rule. In addition, FDOT provides technical assistance to these agencies to track, analyze, and react to safety data to meet their individual safety performance targets. Unlike transit asset management, FDOT did not develop a group plan for smaller operators.

Several Florida MPOs have adopted transit safety targets in their Transportation Improvement Programs (TIPs) and/or Long Range Transportation Plans (LRTPs) in coordination with Public Transportation Agency Safety Plans of transit safety partners. Florida counties report meeting Transit Safety targets in PTASPs, seeing very few to no fatalities or serious injuries within the transit system. Efforts to increase transit safety include constructing transit pads and shelters, increasing pedestrian connectivity, and implementing intersection improvements.

The Polk TPO supports Lakeland Area Mass Transit District/Citrus Connection's transit safety targets in its Public Transit Safety Action Plan (PTASP). The PTASP aligns with Polk TPO's Momentum 2045 Plan and the Adopted Transit Development Plan for Citrus Connection. Federal Transit Administration funding in Polk TPO's Transportation Improvement Plan focuses on enhancing transit safety through projects including, Corridor Operating Assistance on SR37 and Transit Pads and Shelters in various locations through Polk County.

The CRTPA invested in pedestrian infrastructure projects that expands pedestrian connectivity and safety within the region to transit facilities; roadway resurfacing projects; and Transportation System Management & Operations projects including intersection improvements that enhance pedestrian safety.

This Performance Element may be updated periodically to incorporate additional annual performance data or changes to existing targets. It will be updated in a comprehensive manner as part of the next FTP update.



Systems Forecasting  
& Trends Office



FLORIDA DEPARTMENT OF TRANSPORTATION  
**SYSTEMS FORECASTING AND TRENDS OFFICE**

[WWW.FDOT.GOV/PLANNING/FTO](http://WWW.FDOT.GOV/PLANNING/FTO)

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**ANNUAL REVIEW AND RECOMMENDATION ON THE DRAFT LIST OF PRIORITY PROJECTS (LOPP)**

A List of Priority Projects (LOPP) is developed on an annual basis and includes both Major Improvement/Congestion Management Projects and Transportation Alternative Projects.

***Staff Recommendation:*** It is recommended the TAC review and recommend approval to the MPO Board of the annual update of the List of Priority Projects (LOPP) to the MPO Board.

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Attachment: List of Priority Projects (LOPP ) - draft

## Hernando/Citrus MPO List of Priority Projects - Major Improvement & Congestion Management

### MPO Board - May 1, 2025 (Draft)

PRIORITY	FDOT ITEM #	AGENCY	FACILITY	AREA	FROM	TO	ACTIVITY	PROJECT PHASE	YEAR	REASON FOR CHANGE
1	257165-2	FDOT	US 41 (SR 45) from E Arlington Street St to N of SR 200 (Divided into 257165-6, 257165-7, 257165-8) <i>Project is phased below in segments for funding purposes.</i>							
	257165-6	FDOT	US 41 (SR 45)	Citrus	E Arlington St	E Louisiana Lane	Add 2 lanes (existing 2)	Design 45% complete, ROW underway		
	257165-7	FDOT	US 41 (SR 45)	Citrus	E Louisiana Lane	S of CR 486	Add 2 lanes (existing 2)	Design 45% complete		
	257165-8	FDOT	US 41 (SR 45)	Citrus	CR 486	N of SR 200	Add 2 lanes (existing 2)	Design 45% complete		
2	257298	FDOT	CR 578 (County Line Road) from E of East Rd to W of Suncoast Parkway (Divided into 257298-3 and 257298-4)							
	257298 3		CR 578 (County Line Road)	Hern	East of East Rd	Springtime St	Add 2 lanes (existing 2)			
	257298 4		CR 578 (County Line Road)	Hern	East of Mariner Blvd	W of the Suncoast Parkway	Add 2 lanes (existing 2)			
3		FDOT	SR 200 (N Carl G. Rose Hwy)	Citrus	US 41	Marion County Line	Add 2 lanes (existing 2)			
4			US 41/SR 50A One Way Pairs	Hern	Mildred Avenue	May Avenue	Revert One-Way Pairs Back to Two-Way Traffic in Downtown Brooksville			
5			US 41 at Lake Lindsey Rd	Hern			Roundabout			
6		FDOT	US 41/SR 45 (Broad Street) at CR 576 (Ayers Rd)	Hern			Intersection Improvement/add a turn lane			
7		FDOT	CR 491 (N. Lecanto Hwy.)	Citrus	W. Pine Ridge Blvd.	SR 200	Add 2 lanes (existing 2)			
8		FDOT	Barclay Avenue - Phase I	Hern	SR 50	Lucky Lane	Multi-laning (Construction)			
			Barclay Avenue - Phase II & III	Hern	Lucky Lane	Elgin Boulevard/Powell Road	Road Design, Right-of-Way Acquisition, Utilities			
8 9		FDOT	US 41/SR 45 (Florida Avenue) at CR 491 (N Lecanto Highway)	Citrus	CR 491	Northbound US41 and Southbound US 41	Signal Improvement on Left Turn Lanes from CR491 to NB US41 & SB US41			
9 10		FDOT	Cardinal St	Citrus	US 19	CR 491	Add 2 lanes (existing 2)			
10 11		FDOT	US 41 (SR 45)	Hern	Spring Hill Dr.	Powell Rd.	Add 2 lanes (existing 4)			
11 12	405822 5	FDOT	US 19 (SR 55)/US 98	Citrus	Cardinal Street	Green Acres	Add 2 lanes (existing 4)			
12 13	257299	FDOT	CR 485 (Cobb Rd)/SR 50 ( <i>Project is phased below in segments for funding.</i> )	Hern	SR 50	N of Fort Dade	4-lane or 3-lane cross section			
	257299-3		CR 485 (Cobb Rd)	Hern	SR 50/50A/Cortez Blvd	Brooksville Water Reclamation Dr	Add 2 lanes (existing 2)			
			CR 485 (Cobb Rd)	Hern	Brooksville Water Reclamation Dr	Yontz Rd	Add 2 lanes (existing 2)			
			CR 485 (Cobb Rd)	Hern	Yontz Rd	US 98 (Ponce de Leon Blvd)	Add 2 lanes (existing 2)			
13 14		FDOT	US 41 @ North Citrus Springs Blvd.	Citrus	Intersection		Roundabout			
14 15		FDOT	CR 490 (Homosassa Trail)	Citrus	US 19 (SR 55)/US 98	SR 44 (W. Gulf to Lake Hwy.)	Add 2 lanes (existing 2)			
15		FDOT	Croft Ave.	Citrus	SR 44 (E. Gulf to Lake Hwy.)	E. Hayes St.	Add 2 lanes (existing 2)			
16		FDOT	Rock Crusher Road	Citrus	CR 490	SR 44	Add 2 lanes (existing 2)			
17		FDOT	Venable St. / Crystal Oaks Dr.	Citrus	US 19	SR 44	Add 2 lanes (existing 2)			
18		FDOT	CR 490A (W. Grover Cleveland Blvd.)	Citrus	US 19 (SR 55)/US 98	CR 491 (S. Lecanto Hwy.)	Add 2 lanes (existing 2)			

Proposed changes appear in **redline** and **strikeout** text.

## Hernando/Citrus MPO List of Priority Projects In Production - Major Improvement & Congestion Management

MPO Board - May 1, 2025 (Draft)

Line #	PRIORITY	FDOT ITEM #	AGENCY	FACILITY	AREA	FROM	TO	ACTIVITY	PROJECT PHASE	COST	YEAR
1	Production	405822 3	FDOT	US 19 (SR 55) / US 98	Citrus	W. Jump Ct.	W. Fort Island Trail	Add 2 lanes (existing 4)	CONST	\$37,962,912	UNDERWAY
2	Production	416733 2	FDOT	SR 50 Bypass	Hern	CR 485 (Cobb Rd.)	W. of Buck Hope Road	Design 45% complete, ROW underway	CONST	\$11,192,916	UNDERWAY
3	Production	416735 1	FDOT	SR 50 Bypass	Hern	W. of Buck Hope Road	Jefferson Street (50A)	Add 2 lanes (existing 4)	CONST	\$41,323,243	UNDERWAY
4	Production	442835 1	FDOT	SR 50 (Cortez Blvd.)	Hern	US 301 / SR 35 (Treiman Blvd.)	Hernando/Sumter Co. Line	Add 2 lanes (existing 2)	CONST	\$54,317,918	UNDERWAY
5	Production	257165-3	FDOT	US 41 (SR 45)	Citrus	SR 44	S of Withlacoochee Trail Bridge	Add 2 lanes (existing 2)	CONST	\$14,985,303	UNDERWAY
6	Production	257165-4	FDOT	US 41 (SR 45)	Citrus	S. of Withlacoochee Trail Bridge	N of Sportsman Pt	Add 2 lanes (existing 2)	CONST	\$21,511,308	Summer 2025
7	Production	447536 3	FDOT	US 301	Hern	Pasco County Line	SR 50/Cortez Blvd	PE to Add 2 lanes (existing 2)	CONST		UNDERWAY
8	Production	257165-5	FDOT	US 41 (SR 45)	Citrus	N of N Sportsman Pt	E of Arlington St	Add 2 lanes (existing 2)	CONST		Winter 2027

Proposed changes appear in *redline* and ~~strikethrough~~ text.

## Hernando/Citrus MPO Transportation Alternatives List of Priority Projects

MPO Board - May 1, 2025 (Draft)

Priority #	FPN / Resp.	Project/Corridor	From	To	Area	Project Type	Project Phase/Year
1	443358 1 /FDOT	Withlacoochee State Trail (WST) – Rehabilitation	Hernando / Citrus County Line	Citrus / Marion County Line	Citrus County	TA	RRR 2021
1d		Section d (6.38 Miles)	Citrus / Hernando County Border	Floral City	Citrus County	TA	RRR 2021
1e		Section e (6.97 Miles)	Floral City	North Apopka Ave.	Citrus County	TA	RRR 2021
1f		Section f (5.07 Miles)	North Apopka Ave.	Norvell Bryant Hwy.	Citrus County	TA	RRR 2021
1g		Section g (5.05 Miles)	Norvell Bryant Hwy.	CR 491	Citrus County (City of Inverness)	TA	RRR 2021
1 h		Section h (5.34 Miles)	CR 491	SR 200	Citrus County	TA	RRR 2021
2		N Independence Hwy-PS/Sidewalk	E Gulf to Lake Hwy (SR 44)	N Florida Ave (US 41)	Citrus County	TA	No Application Application Submitted
3		Sunshine Grove Rd. - Sidewalk	Ken Austin Pkwy.	Hexam Rd.	Hernando County	TA	Application Submitted
4		Three Sisters Springs Connector - Multi-Use Trail	US 19 / Kings Bay Drive	486 Trail	Citrus County (Crystal River)	TBD	Application Submitted
5		California St. / Powell Rd. - Sidewalk	Spring Hill Dr. / California St.	Powell Rd./Rowan Rd.	Hernando County	TA	Application Submitted
6		Cobblestone Dr. - Sidewalk	Pinehurst Dr.	County Line Rd.	Hernando County	TA	Application Submitted
7		Good Neighbor Trail (GNT) - Rehabilitation	Jefferson St.	Jasmine St.	Hernando County	TA	Application Submitted
8		W. Linden Dr. - Sidewalk	Spring Hill Dr.	Mariner Blvd.	Hernando County	TA	Application Submitted
9		Rock Crusher Sidewalk	W. Homosassa Trail (CR490)	W. Gulf to Bay Hwy (SR44)	Citrus County	TA	No Application
10		Amero Ln. - Sidewalk	Coronado Dr.	Anderson Snow Rd.	Hernando County	TA	Application Submitted
11		E. Vine St.& E. Gospel Is. Rd.- Sidewalk	N. Apopka Ave.	W. Gulf to Lake Hwy (SR 44)	Citrus County	TA	No Application
12		Nightwalker Rd. - Sidewalk	Cortez Blvd. (SR 50)	Madrid Rd.	Hernando County	TA	Application Submitted
13		W. Cardinal St. - Sidewalk	US 19 (S. Suncoast Blvd.)	S. Lecanto Hwy (CR 491)	Citrus County	TA	No Application
14		Sugarmill Woods - Multi-Use Trail along US 98	Oak Village Blvd.	Trailhead / Parking lot near the Suncoast Parkway II	Citrus County	TA	No Application
15		US 19 Trailhead & Crossing	Crosstown Trail at US 19 - (In City of Crystal River)		Citrus County (Crystal River)	TA	No Application

## Hernando/Citrus MPO Transportation Alternatives List of Priority Projects

MPO Board - May 1, 2025 (Draft)

Priority #	FPN / Resp.	Project/Corridor	From	To	Area	Project Type	Project Phase/Year
16		Withlacoochee State Trail (WST) – Reconstruction	Pasco/Hernando County Line	Citrus/Hernando County Line	Hernando County	TBD	No Application
16a		Section a (3.15 Miles)	Pasco/Hernando Border	SR 50	Hernando County	TBD	No Application
16b		Section b (5.15 Miles)	SR 50	Croom Rd.	Hernando County	TBD	No Application
16c		Section c (5.90 Miles)	Croom Rd.	Hernando/Citrus Border	Hernando County	TBD	No Application
17		South Apopka Connector - Phase I	Dampier St.	Highland Blvd.	Citrus County (City of Inverness)	TA	No Application
18		Suncoast Trail/U.S. 98 - Trailhead/Restroom	Suncoast Trail/US 98		Hernando County	TA	No Application
19		W. Halls River Rd. (CR 490A) - Sidewalk	S. Riverview Circle	US 19 (S. Suncoast Blvd.)	Citrus County	TA	No Application
20		Spring Hill Dr. - Sidewalk	US 19	Ken Lake Ave.	Hernando County	TA	No Application
21		Eden Dr. Connector/Sidewalk	WST	Martinis Dr.	Citrus County (City of Inverness)	TA	No Application
22		Spring Hill Dr. - Sidewalk	Spring Park Way	US 41	Hernando County	TA	Application Submitted
23		Forest Dr. Sidewalk	W. Main St. (SR44)	Independence Hwy.	Citrus County	TA	No Application
24		Turner Camp Rd./Ella Ave. - PS/Sidewalk	US 41	Inverness MS	Citrus County	TA	No Application
25		Citrus Springs Blvd. - Bicycle Lane/PS	Dunklin Blvd.	W. Deltona Blvd.	Citrus County	TA	No Application
26		Suncoast Trail (SCT) – Rehabilitation	County Line Road	US 98	Hernando County	TA	Application Submitted
26a		Section a	County Line Road	Spring Hill Drive	Hernando County	TBD	Application Submitted
26b		Section b	Spring Hill Drive	SR 50	Hernando County	TBD	Application Submitted
26c		Section c	SR 50	US 98	Hernando County	TBD	Application Submitted
26d		Section d	Centralia Rd.	US 98	Hernando County	TBD	Application Submitted
27		Elkcam Blvd. - Bicycle Lane/PS	Pine Ridge Blvd	N Citrus Springs Blvd.	Citrus County	TA	No Application
28		Pine Ridge Blvd. - Multiuse Trail	CR 486	CR 491	Citrus County	TA	No Application

## Hernando/Citrus MPO Transportation Alternatives List of Priority Projects

### MPO Board - May 1, 2025 (Draft)

Priority #	FPN / Resp.	Project/Corridor	From	To	Area	Project Type	Project Phase/Year
29		South Apopka Connector - Phase II	Highland Blvd.	E Anna Jo Dr.	Citrus County (City of Inverness)	TA	No Application
30		Mossy Oak Sidewalk	US 41 and Eden Dr.	WST	Citrus County	TA	No Application
31		Sugarmill Woods Bicycle Lane along:			Citrus County	TA	No Application
31a		Section a. W. Oak Park Blvd.	Shoppes at Sugarmill Woods	Corkwood Blvd.	Citrus County	TA	No Application
31b		Section b. Cypress Blvd. E	W. Oak Park Blvd.	Cypress Circle E	Citrus County	TA	No Application
32		W. Miss Maggie Dr. (CR 480) - Sidewalk/PS	Chassahowitzka River Campground	US 19 (S. Suncoast Blvd.)	Citrus County	TA	ROW issues
33		North Ave. - Sidewalk	Howell Ave.	Zoller St.	Hernando County (City of Brooksville)	TA	ROW issues
34		Kass Circle Improvements	Kass Circle		Hernando County	TA	Under Review
35a		Shelter/Restroom Amenities	Cardinal Boulevard Trailhead		Citrus County	TA	
35b		Shelter/Restroom Amenities	SR 44 @ Suncoast Parkway		Citrus County	TA	
36		Ft. Island Trail - Multi-Use Trail	Gulf of Mexico	Three Sisters Trail	Citrus County (Crystal River)	TBD	Consultant Study Complete / ETDM

*Note: Applications for projects are the responsibility of the jurisdictional entity.*

*Proposed changes appear in **redline** and **strikethrough** text.*

## Hernando/Citrus MPO Transportation Alternatives In Production - List of Priority Projects

### MPO Board - May 1, 2025 (Draft)

Line #	Priority	FPN / Resp. Agency	Project/Corridor	From	To	Area	Project Type	Project Phase/Year	Disposition
1	Production	437264-2/FDOT	GNT-GAP Connector	SR 50/Cortez Blvd	GNT	Hernando County (City of Brooksville)	TA	CST 2022	Completed 6-21-24
2 1	Production	437484 1/FDOT	W. Landover Blvd.	Northcliffe Blvd.	Elgin Blvd.	Hernando County	TA	CST 2023	
3 2	Production	438651 1/FDOT	S Linden Dr. - Sidewalk	County Line Rd.	Spring Hill Dr.	Hernando County	TA	Design 45% complete, ROW	
4 3	Production	441107 1/FDOT	Eastside Elementary – Sidewalk, Raley Rd	US 98/SR 50/Cortez Blvd	Roper Road	Hernando County	SRTS	CST 2024	
5 4	Production	441103 1/FDOT	Freeport Dr	Deltona Blvd	Northcliffe Blvd	Hernando County	SRTS	CST 2024	
6 5	Production	441105-1	Forest Ridge Elementary Ph 2 Sidewalk	W Lake Beverly Dr	W Colbert Ct	Citrus County	SRTS	PE 2024, CST 2026	

Proposed changes appear in **redline** and **strikethrough** text.

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**REVIEW AND RECOMMENDATION OF THE MPO PUBLIC PARTICIPATION PLAN (PPP) UPDATE**

Pursuant to the Code of Federal Regulations (23 C.F.R. 450.316), each Metropolitan Planning Organization (MPO) is required to adopt a Public Participation Plan (PPP). The PPP is intended to provide direction for public involvement activities to be conducted and strives to include all interested parties. PPPs are required to be periodically reviewed to ensure a full and open participation process. The last update was adopted on December 7, 2023. The major updates to the PPP include the following:

- Per the Florida MPO Handbook, authorize the MPO Executive Director to approve roll forward TIP amendments between the start of the State and Federal Fiscal Year.
- Align committee meeting details with the respective committee Bylaws.
- Update and/or add MPO staff information.
- Address the ability to conduct unplanned or emergency meetings.
- Updated the Glossary adding the Tampa Bay Regional Planning Council (TBRPC) and Visualization Techniques.
- Administrative updates.

A 45-day public review period is required on the PPP prior to MPO Board adoption. The comment period began February 24, 2025, and was advertised in the Hernando Sun on February 21, 2025, and in the Citrus Chronicle on February 22, 2025. The PPP was posted to the MPO website within the review schedule.

**Staff Recommendation:** It is recommended the TAC review and recommend approval to the MPO Board of the update to the Public Participation Plan.

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Attachment: 5-1-25 PPP Update-Draft with tracking. The 12-7-23 PPP-Adopted and 5-1-25 PPP Update-Draft are available on the MPO website at:  
<https://www.hernandocounty.us/departments/departments-f-m/metropolitan-planning-organization-new/get-involved>

**DRAFT**



# **PUBLIC PARTICIPATION PLAN (PPP)**

**Hernando/Citrus Metropolitan  
Planning Organization**

*Adopted: December 7, 2023*

*Updated: May 1, 2025*

789 Providence Boulevard  
Brooksville, FL 34601  
email: [mpo@hernandocounty.us](mailto:mpo@hernandocounty.us)  
website: [www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us)

*\*2-6-24 Updated address*

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# ACKNOWLEDGEMENTS

Preparation of this document was supported in part with funds provided by the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), and Federal Transit Administration (FTA) through cooperative agreements with the Hernando/Citrus Metropolitan Planning Organization (MPO). Development of the plan was made possible by the leadership of the Hernando/Citrus MPO Board, the Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), and Bicycle Pedestrian Advisory Committee (BPAC), and the Transportation Disadvantaged Local Coordinating Boards for Hernando County and Citrus County.

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TTY-based Telecommunications Relay Services permit persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. Dial 711 to be connected to an assistant.

Discapacidad para usar el sistema telefónico a través de un teléfono de texto (TTY) u otro dispositivo para llamar a personas con o sin tales discapacidades. Marque 711 para conectarse a un asistente.

Las personas que requieran acomodaciones especiales bajo la Ley para las Personas con Impedimentos (Americans with Disabilities Act), conocida por sus siglas en inglés ADA, o las personas que requieran servicios de traducción (de forma gratuita) deben comunicarse con el Oficial de Derechos Civiles.

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**PLEASE CONTACT THE MPO OFFICE FOR MORE INFORMATION:**

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**Bob Esposito, Hernando/Citrus MPO Executive Director**

789 Providence Boulevard, Brooksville, Florida 34601 / Phone: (352) 540-6523

Email: [MPO@hernandocounty.us](mailto:MPO@hernandocounty.us)

Website: [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)

*\*2-6-24 Updated address*

# PUBLIC PARTICIPATION PLAN (PPP)

The Hernando/Citrus Metropolitan Planning Organization (MPO) Public Participation Plan (PPP) was initially adopted on September 30, 2014, and subsequently amended per the list of revisions in Appendix A, and updated on September 18, 2018, December 15, 2022, and December 7, 2023<sup>1</sup>. The plan is periodically reviewed to ensure consistency with applicable regulations, and changes are made when necessary. The Hernando/Citrus MPO encourages early and continuing participation by the public in the transportation planning and decision-making process.

The PPP defines a process for providing interested parties reasonable opportunities to review and comment on MPO plans and work products. provides guidance to the public regarding when and how to participate in the transportation planning and decision-making process. The MPO makes every effort to make plans and programs easy to understand by the public.

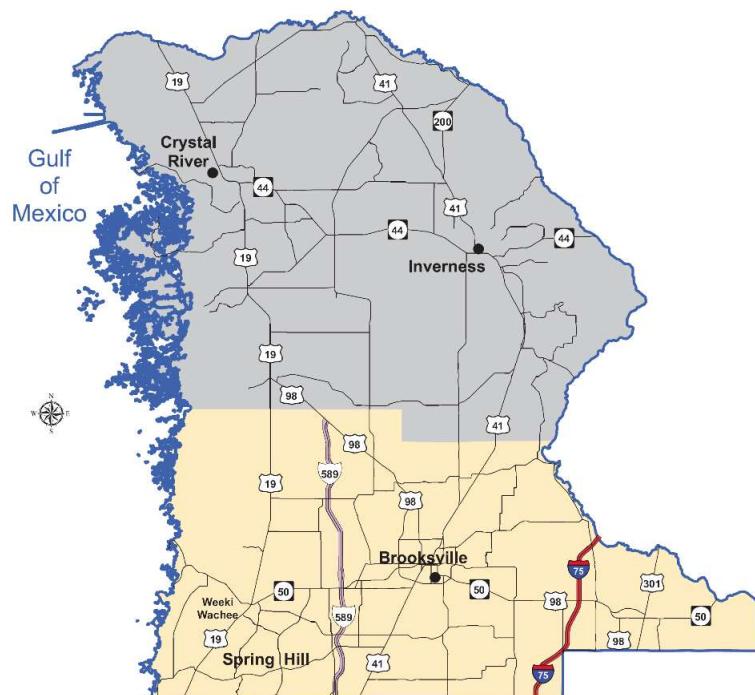
The MPO must provide communities, public agencies and transportation related entities, users of pedestrian walkways and bicycle transportation facilities, those with disabilities, stakeholders, and interested parties with a reasonable opportunity to comment on the Long-Range Transportation Plan (LRTP), Transportation Improvement Program (TIP), List of Priority Projects (LOPP), and transportation related planning and programming processes.

## ABOUT THE HERNANDO/CITRUS MPO

*The Hernando/Citrus MPO Area*

The Hernando/Citrus MPO was created in 2014 and is responsible for facilitating and coordinating regional transportation planning activities in Hernando County, Citrus County, and the cities of Inverness, Crystal River, and Brooksville. MPOs exist throughout the U.S. and began with the development of the Interstate Highway System. To carry out federal transportation planning requirements, Title 23 of the United States Code provides that an MPO be designated for each urbanized area with a population of more than 50,000.

With the Federal Aid Highway Act of 1962, Congress passed legislation making urban transportation planning a condition for receipt of federal highway funds in urban areas. This legislation encouraged “a *Continuing, Comprehensive* transportation planning process carried on *Cooperatively* by the states and local communities (referred to as the 3-C’s).” The MPO is responsible for ensuring that federal and state dollars spent on existing and future transportation projects and programs are based on the 3-C’s planning process. Each urban area in the United States has



<sup>1</sup>added December 7, 2023, date on March 13, 2024

an MPO which acts as a liaison between local communities, their citizens, and the state departments of transportation (DOTs). MPOs are important because they direct how and where available state and federal dollars for transportation improvements will be spent.

Committees were established to assist the MPO in the development of plans and programs while offering opportunities for public participation. The committees serve at the pleasure of the MPO Board. The Hernando/Citrus MPO has a Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle/Pedestrian Advisory Committee (BPAC), and ~~the two~~ Transportation Disadvantaged Local Coordinating Boards (TDLCB) for Citrus County and Hernando County.

## FEDERAL NONDISCRIMINATION COMPLIANCE REQUIREMENTS

The Hernando/Citrus MPO complies with the following federal requirements:

### Title VI of the Civil Rights Act of 1964

Title VI of the Civil Rights Act of 1964 (42 USC. 2000d-1) prohibits discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. In addition, the MPO complies with other federal and state authorities and does not deny the benefits of, exclude from participation in or discriminate against anyone based on race, color, national origin, sex, age, disability, religion, income, or family status. Any person who believes themselves subject of any unlawful discriminatory practice under Title VI or other nondiscrimination authorities may file a complaint with the Title VI Coordinator for the MPO (Bob Esposito, MPO Executive Director).

### Americans with Disabilities Act (ADA)

The Americans with Disabilities Act of 1990 (ADA) prohibits the exclusion of persons with disabilities from participation in services, programs, or activities of a public entity which include the MPO. The MPO is responsible for providing reasonable accommodations to those with disabilities who require special services to access information or participation in MPO activities (42 U.S.C. 12131-12134).

### Environmental Justice – Executive Order 12898

Addressing requirements for Federal actions to address environmental justice concerns for low-income and minority populations. The focus of the order was to:

- Identify and address the disproportionately high and adverse human health or environmental effects of their actions on minority and low-income populations to the greatest extent practicable and permitted by law.
- Develop a strategy for implementing environmental justice.
- Promote nondiscrimination in federal programs that affect human health and the environment, as well as provide minority and low-income communities access to public information and public participation.

### Limited English Proficiency (LEP) – Executive Order 13166

The purpose of the order is to improve access to services for persons with Limited English Proficiency (LEP). The order requires agencies that receive federal funds to develop plans so that people for whom English is not

their second language or have limited ability to read, speak, write, or understand English can have meaningful access to services provided.

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**ANYONE WISHING TO CONTACT THE MPO WITH COMMENTS, QUESTIONS, OR COMPLAINTS REGARDING CIVIL RIGHTS, PLEASE CONTACT BOB ESPOSITO AT [RESPOSITO@HERNANDOCOUNTY.US](mailto:RESPOSITO@HERNANDOCOUNTY.US)**

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## MPO BOARDS, COMMITTEES, AND STAFF

### Hernando/Citrus MPO Board

The MPO Board shall perform all acts required by federal or state laws or rules which are necessary to qualify for federal aid. It shall be involved in the planning and programming of transportation facilities, including, but not limited to, airports, intercity and high-speed rail lines, seaports, and intermodal facilities, to the extent permitted by state or federal law. The MPO Board is comprised of nine (9) elected officials representing the local governments within the MPO area, and a non-voting advisor from the Florida Department of Transportation (FDOT). *[Chapter 339.175, Florida Statutes.]*

The primary role of the Hernando/Citrus MPO is to ensure existing and future expenditures of governmental funds for transportation projects and programs within the MPO area are developed based on a continuing, cooperative, and comprehensive (3-C) planning process. The MPO shall, in cooperation with the Florida Department of Transportation (FDOT) develop:

1. a Long-Range Transportation Plan (LRTP),
2. an annually updated Transportation Improvement Program (TIP),
3. an annual Unified Planning Work Program (UPWP), and
4. the development of transportation programs, plans, and projects consistent with local, state, and federal requirements of the metropolitan planning area such as the Public Participation Plan (PPP), Transit Development Plan (TDP), and the Transportation Disadvantaged Service Plan (TDSP).

#### *MPO Board Meeting Details*

MPO Board meetings are scheduled the first Thursday of the month and begin at 1:30 p.m. (unless otherwise posted). Meetings alternate between Hernando and Citrus County on an annual basis. Public meeting notices are posted on the MPO website 5-10 days prior to any public MPO Board meeting and provided to the Public Information Officers for posting on the Hernando County and Citrus County websites. Agendas are posted in advance of the meetings and are available online at [www.HernandoCountyMPO.us](http://www.HernandoCountyMPO.us) [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us). Please refer to the The MPO website contains the for adopted meeting(s) calendar of meetings and locations. All meetings are open to the public and your participation is encouraged.

#### *MPO Meeting Location/Time – location alternates annually*

##### **Even Numbered Years-Hernando County**

Brooksville City Council Chambers\*

201 Howell Avenue

Brooksville, Florida 34601

*Time: 1:30 p.m.*

##### **Odd Numbered Years-Citrus County**

Lecanto Government Building

3600 W. Sovereign Path, Room 166

Lecanto, Florida 34461

*Time: 1:30 p.m.*

~~\*As approved October 5, 2023, unless otherwise posted on the MPO website for meeting location.~~

## Opportunities for Public Participation



The Hernando/Citrus MPO offers various opportunities to become involved in the transportation planning process. Public participation is welcomed, encouraged, and critical to the MPO. In addition to attendance at public meetings, citizens can be involved in serving as volunteer members on the following MPO Boards and Committees:

- Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB)
- Citrus County Transportation Disadvantaged Local Coordinating Board (TDLCB)
- Technical Advisory Committee (TAC)
- Citizens Advisory Committee (CAC)
- Bicycle/Pedestrian Advisory Committee (BPAC)

Additionally, temporary, or short-term project committees may be established by the MPO for transportation planning purposes.

There is a volunteer application process to participate in any of the MPO's activities. The application is available on request by mail or on the Hernando/Citrus MPO website at [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us).

### Transportation Disadvantaged Local Coordinating Boards

The Transportation Disadvantaged Local Coordinating Boards oversee the activities of the Community Transportation Coordinator (CTC) which provides services to the transportation disadvantaged pursuant to Chapter 427, Florida Statutes. Hernando County and Citrus County each have a Transportation Disadvantaged Local Coordinating Board (TDLCB).

The MPO Board serves as the Designated Official Planning Agency (DOPA) for both TDLCB's. The TDLCB Board member positions are established by Florida Administrative Code 41-2. The TDLCB Boards are comprised of citizen and agency representatives.

#### ***TDLCB Meeting Details***

TDLCB meetings are conducted quarterly and scheduled the second Thursday of the month (unless otherwise posted). Meeting notices are published in [the Hernando Sun and Citrus Chronicle for each respective Board's newspaper of general circulation in the home county](#) 5-10 days prior to any public TDLCB meeting. Additionally, [public meeting notices are posted on the MPO website 5-10 days prior to any public TDLCB meeting and provided to the Public Information Officers for posting on the Hernando County and Citrus County websites](#). [the meeting notice will be posted to the MPO website 5-10 days prior to meeting](#). Agendas are posted in advance of the meetings and are available online at [www.HernandoCitrusCountyMPO.us](http://www.HernandoCitrusCountyMPO.us). The MPO website contains the calendar of meetings and locations. All meetings are open to the public and [your participation is encouraged](#).

#### ***TDLCB Meeting Location/Time***

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##### **Citrus County TDLCB**

Lecanto Government Building  
3600 W. Sovereign Path, Room 166  
Lecanto, Florida 34461

**Time: 9:30 a.m.**

##### **Hernando County TDLCB**

Hernando County Building Training Facility  
1661 Blaise Drive  
Brooksville, Florida 34601

**Time: 1:30 p.m.**

## Technical Advisory Committee (TAC)

Membership of the TAC includes planners, engineers, transit, and other technical representatives from governmental agencies in the Hernando/Citrus MPO area. It is important for the TAC to be involved in the development of MPO plans and programs to ensure consistency with local programs and provide technical assistance as needed. The TAC is required under Florida Statutes Chapter 339.175.

### *TAC Meeting Details*

~~The TAC generally meets quarterly Committee meetings are required four times a year~~ with additional meetings scheduled monthly as needed. The TAC may meet jointly with other committees on an as-needed basis.

The TAC typically meets on the fourth Thursday of the month (unless otherwise posted) at 9:00 a.m. and the meeting location alternates between Hernando and Citrus County. ~~Please refer to the MPO website for the adopted meeting(s) calendar/location at [www.HernandoCitrusCountyMPO.us](http://www.HernandoCitrusCountyMPO.us). Public meeting notices are posted on the MPO website 5-10 days prior to any public TAC meeting and provided to the Public Information Officers for posting on the Hernando County and Citrus County websites. Meeting notices and agendas are will be posted in advance of the meetings and are available online at [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us) to the MPO website 5-10 days prior to the meeting. Please refer to the The MPO website contains the for adopted meeting(s) calendar of meetings and locations.~~ All meetings are open to the public and ~~your~~ participation is encouraged.

### *TAC Meeting Location/Time*

#### **Hernando County**

Hernando County Building Training Facility  
1661 Blaise Drive  
Brooksville, Florida 34601

**Time: 9:00 a.m.**

#### **Citrus County**

Lecanto Government Building  
3600 W. Sovereign Path, Room 166  
Lecanto, Florida 34461

**Time: 9:00 a.m.**



*Stakeholder Group for the Vulnerability & Risk Assessment*

*Study for Transportation Infrastructure (2023)*

## Citizens Advisory Committee (CAC)

Membership of the CAC includes a cross section of citizens including transit users, citizens with physical disabilities/challenges, and citizens in the Hernando/Citrus MPO area. The CAC is required under Florida Statute Chapter 339.175. The CAC conducts joint meetings with the BPAC and may meet separately on an as-needed basis.

## Bicycle/Pedestrian Advisory Committee (BPAC)

The BPAC assists the MPO in the development of priority plans and programs important to bicycle/pedestrian modes of transportation. The BPAC is comprised of volunteer members from the community who have technical, professional, or personal interests in the provision of safe non-motorized transportation. A cross section of public and private interests shall be represented. The membership includes citizen volunteers and agency representatives. The BPAC conducts joint meetings with the CAC and may meet separately on an as-needed basis. The BPAC is not statutorily required but exists at the pleasure of the MPO Board.

### *Joint Meeting Details of the CAC and BPAC*

Committees generally meet meetings are required quarterly~~four times a year~~ with additional meetings scheduled monthly as needed.

The CAC and BPAC may meet jointly with other committees on an as-needed basis.

The CAC and BPAC typically meet on the fourth Thursday of the month (unless otherwise posted) at 10:30 a.m. and the meeting location alternates between Hernando and Citrus County. ~~Please refer to the MPO website for the adopted meeting(s) calendar/location at [www.HernandoCitrusCountyMPO.us](http://www.HernandoCitrusCountyMPO.us). Public meeting notices are posted on the MPO website 5-10 days prior to any public meeting and provided to the Public Information Officers for posting on the Hernando County and Citrus County websites. Meeting notices and Agendas are will be posted in advance of the meetings and are available online at [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us) to the MPO website 5-10 days prior to the meeting. Please refer to the The MPO website contains the for adopted meeting(s) calendar of meetings and locations.~~ All meetings are open to the public and ~~your~~ participation is encouraged.

### *Joint CAC and BPAC Meeting Location/Time*

#### **Hernando County**

Hernando County Building Training Facility  
1661 Blaise Drive, Brooksville, Florida 34601  
**Time: 10:30 a.m.**

#### **Citrus County**

Lecanto Government Building  
3600 W. Sovereign Path, Room 166, Lecanto, Florida 34461  
**Time: 10:30 a.m.**

## MPO Staff

The MPO staff includes an Executive Director, MPO Coordinator, and an ~~Executive Administrative~~ Assistant. Additionally, the MPO utilizes the services of General Planning Consultants for technical development of required plans and programs. The MPO Committees, along with staff, provide recommendations to the MPO Board regarding planning, implementation of projects, and related issues. The MPO staff works closely with the public, ~~stakeholders~~, community agencies, consultants, ~~and the Federal Highway Administration (FHWA) and the~~ Florida Department of Transportation (FDOT).

The MPO Staff can be contacted for questions or comments regarding the transportation planning processes and procedures. For additional information, please contact Bob Esposito, MPO Executive Director or:

- Visit our website at [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)
- Email us at [mpo@hernandocounty.us](mailto:mpo@hernandocounty.us)
- Call us at (352) 754-4082



## MPO Advisory Boards and Committees Volunteer Application Process

The MPO Board shall establish and appoint all committee memberships for citizens desiring to volunteer their services. The Metropolitan Planning Organization utilizes volunteers to serve on advisory boards and committees to assist in the cooperative, continuous, and comprehensive planning processes involved in transportation programs in the metropolitan area. The advisory boards and committees include citizen members and local/state agency members. To serve as a volunteer member on one of MPO's Boards or Committees, please note the following:

- Complete and submit an application form to the MPO staff. Applications are available on request by mail, online at [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us), and in the MPO offices.
- Citizen applications will be presented to the Metropolitan Planning Organization Board for appointment at a regular public meeting.

### Methods for Recruitment

- Media releases are issued to county Public Information Officers for [Hernando County and Citrus County MPO member governments](#) with a request to post on county websites and applicable social media platforms.
- Vacancies are posted to MPO website and applicable county social media platforms.
- ~~Provide flyers to Transit operators in both counties with a request to post on buses and transit offices.~~
- Contact agency offices to fill vacant positions via email and telephone.

The volunteer application is available on request by mail or on the Hernando/Citrus MPO website [under the "Volunteer Application & Public Participation" section of the homepage at www.HernandoCitrusMPO.us](#).

## PUBLIC PARTICIPATION AND OUTREACH POLICIES

[The Hernando/Citrus MPO website has a section entitled Public Notice and Relevant News where public notices are posted for upcoming meetings and events at www.HernandoCitrusMPO.us.](#)

### Public Notice

The MPO informs the public, in a timely manner, of upcoming decisions regarding plans and programs. Notices will be advertised and/or posted on the website and in local newspapers in each county when required by the prescribed, applicable program. [The Hernando/Citrus MPO website has a section entitled Public Notice and Relevant News where public notices are posted for upcoming meetings and events at www.HernandoCountyMPO.us.](#)

### Public Access

All meetings are open to the public and participation is encouraged. Meeting locations may alternate between Hernando and Citrus Counties. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act should contact the MPO at least two (2) days prior to the proceedings, for language assistance please contact the MPO at least five (5) days prior to the

proceedings to allow adequate coordination time. ~~The Hernando/Citrus MPO website has a section entitled Public Notice and Relevant News where public notices are posted for upcoming meetings and events at [www.HernandoCountyMPO.us](http://www.HernandoCountyMPO.us).~~

## Public Comment Period

A key opportunity for members of the public to share their thoughts and ideas is during the public review and comment period. The public comment periods are intended to ensure the public has easy access to information and timely notice about the transportation planning process. The MPO advises the public of the comment periods utilizing the MPO website, the newspaper when applicable, social media of the counties when applicable, and during public meetings of the MPO Board and its standing committees and boards.

~~The Hernando/Citrus MPO website has a section entitled Public Notice and Relevant News where public notices are posted for upcoming meetings and events at [www.HernandoCountyMPO.us](http://www.HernandoCountyMPO.us).~~

## Stakeholder Coordination

To provide affected and interested parties' opportunities to comment on the transportation planning process pursuant to 23 USC 104(d)1, the MPO maintains ~~lists which may an up-to-date database of contacts which includes:~~

- Elected Officials
- Local Government Staff
- Transportation Agencies (Port, Airports, Transit, etc.)
- Law enforcement and emergency services management, emergency operations centers, chambers of commerce, and economic development agencies.
- Local Media (TV, Radio, Print, etc.)
- Homeowners Associations
- Civic Groups
- Special Interest Groups (Other Interested Parties)
- Libraries (for Public Display)
- Federal, State, and local agencies responsible for land use management, natural resources, environmental protection, conservation and historic preservation, and other environmental issues
- Representatives of Users of Pedestrian Walkways
- Private Freight Shippers
- Representatives of Users of Bicycle Transportation Facilities
- Other parties that would have an interest in the planning and development of the transportation network, including affected public agencies in the transportation planning area
- Native American Tribal Council
- Representatives of Public Transportation Employees
- Providers of Freight Transportation Services
- Private Providers of Transportation
- Representatives of Users of Public Transportation
- Representatives of the Disabled
- Interested parties may request to be added to the email data base at any time. Please contact MPO staff.



## MPO OUTREACH STRATEGIES

The following outreach strategies are currently regularly used by the MPO:

- Provide timely information about transportation issues and processes to communities, affected public agencies, representatives of transportation agencies, private providers of transportation, other interested parties and segments of the community affected by transportation plans, programs, and projects affiliated with the Hernando/Citrus Metropolitan Planning Organization (MPO).
- Provide reasonable public access to technical and policy information used in the development of the Long-Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), List of Priority Projects (LOPP), and other appropriate transportation plans and projects, and conduct open public meetings where matters related to transportation programs are being considered.
- If the final draft of any transportation plan differs significantly from the one available for public review by the MPO and raises new material issues which interested parties could not reasonably have foreseen, an additional opportunity for public comment on the revised plan is made available.
- All transportation plans and project documents are posted to the MPO's website ([www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)) to ensure reasonable access to the information by the public during the review period. Hard copy of the materials is available for public review during business hours at the MPO office or upon request.
- Comment forms are used to solicit public comment on specific issues or transportation plans being presented at a workshop or other public meeting.
- Comments may also be submitted via email (*mpo@hernandocounty.us*) or by regular mail. Responses to questions and comments concerning the public participation process, draft transportation plans, programs or public agency consultation process will be made directly to the citizen by letter, telephone call or by email within 10 days of receipt. A summary of comments received may be made part of the final plan or program.
- County and city social media platforms may be used to promote MPO activities. These platforms are used to communicate information to the public.
- Use visualization techniques at meetings and workshops may include geographical mapping, PowerPoint presentations, display boards, and pictures, etc.
- Hold public meetings at convenient locations and accessible times which in the event of a statewide emergency, includes the ability to conduct virtual meetings.
- Coordination with the statewide transportation planning public involvement and consultation processes.
- Periodically review the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.
- Meeting notices and media releases shall be published on the MPO website ([www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)). When required by specific plans or programs, meeting notices shall be

published in a newspaper of general circulation in the required/applicable jurisdiction.

- Public notices will be sent to the Public Information Offices of Hernando County and Citrus County for posting public notices on their respective website.
- The MPO website will be used to keep the public up to date regarding plans and projects, and timelines for participation.
- An MPO logo and color scheme representing the MPO is used to promote products and publications of the MPO.
- Email announcements and MPO information will be emailed to interested persons that have submitted their email addresses to MPO staff. Pursuant to Government-in-the-Sunshine, all email correspondence is subject to public review.
- Project Workshops/Open Houses/Community Forums may be used to provide project information to the public and to solicit public comment.
- Surveys may be available online or distributed in person.
- Project websites may be used for individual projects, such as corridor studies, that are typically performed using consulting services. In this case, a link to the project site would be included on the MPO site.
- In the event or situation that impacts the ability to strictly adhere to the public notice requirements, every effort will be made to furnish the public with the most current information available via the MPO website ([www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)) and/or the Hernando County and Citrus County Public Information Offices of the jurisdictions of the metropolitan planning area. The MPO Executive Director is directed to take necessary administrative action for compliance with state and federal requirements and will advise the MPO Board accordingly. In addition, the Continuity of Operations Plan (COOP) addresses the ability to conduct unplanned or emergency meetings.



# PUBLIC PARTICIPATION AND NOTICE FOR CORE MPO PLANS AND PROGRAMS

## Long-Range Transportation Plan (LRTP)

Identifies transportation improvements necessary to maintain adequate mobility and accommodate growth forecasted over the next 20-year timeframe. The plan includes long-range and short-range strategies that provide for development of an integrated multimodal transportation system (to include accessible pedestrian walkways and bicycle transportation facilities). The process includes innovative technical modeling and collaborative public engagement. Future goals, strategies, and projects to address the planning factors required by [23 C.F.R. 450.306(a) and (b)] are identified in the LRTP.

<b>LRTP DEVELOPMENT</b>	Every five (5) years  <u>Consult the FL MPO Handbook for additional guidance on thresholds, consistency with the FDOT work program and MPO's transportation plans (i.e., LRTP and TIP), and posting of documentation to the Florida GAP system.</u>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft LRTP is posted to the MPO website at least 30 days prior to the MPO <u>Board</u> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li><u>A 30-day notice for public review notice prior to the MPO Board adoption meeting is must be advertised in the Hernando Sun and the Citrus Chronicle newspapers 5-10 days prior to the meeting, placed on the MPO website, and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites-</u></li> <li><u>The MPO Board adoption public meeting public notice is advertised in the Hernando Sun and the Citrus Chronicle newspapers 5-10 days prior to the meeting, placed on the MPO website, and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> <li><u>Public meeting notice for workshops and public engagement meetings are advertised in the Hernando Sun and the Citrus Chronicle newspapers 5-10 days prior to the meeting, placed on the MPO website, and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li>By <u>a roll-call vote of the majority of the MPO Board members present, and two public meetings advertised in the Hernando Sun and Citrus Chronicle newspapers public meetings</u> are required for adoption.</li> <li>LRTP documentation <u>is must be</u> posted to the website and <u>be</u> available in <u>the</u> MPO office no later than 90 days after adoption.</li> </ul>
<b>MODIFICATION</b>	Minor changes to text, project/project phase costs, funding sources of previously included projects, and/or project/project phase initiation dates. Consult MPO handbook for guidance.
Public Review	No formal review required; modifications are posted to the website.
<u>Public</u> Meeting Notices	Not <u>required</u> <u>applicable</u> .
Approval	Administrative.

<b>LRTP (cont.)</b> <b>AMENDMENT</b>	A major revision to the LRTP, such as adding or deleting a project, a major change in project costs, <u>project/project phase</u> initiation dates, <u>or a major change in and/or</u> design concept <u>and-or design</u> scope, <u>(e.g. changing project termini, the such-as-changing project locations or-the</u> number of through traffic lanes <u>or changing the number of stations in the case of fixed guideway transit projects).</u> Consult MPO Handbook for additional threshold guidance, <u>and posting of documentation to the Florida GAP system.</u>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft <u>LRTP</u> amendment is posted to the MPO website at least 10 days prior to MPO <u>Board</u> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li>Public <u>meeting</u> notice is <u>placed on posted to</u> the MPO website 5-10 days prior to the meeting <u>and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li>By the MPO Board at <u>an advertised-a</u> public meeting.</li> <li><u>By a rRoll-c-Call vVote of the majority of the MPO Board members present</u> if amendment affects projects in the first 3 years. <u>[Chapter 339.175(13), Florida Statutes]</u></li> </ul>

## Transportation Improvement Program (TIP)

The purpose of the Transportation Improvement Program (TIP) is to identify transportation needs and priorities of the metropolitan planning area including regionally significant projects regardless of their funding source ([Titles 23 Code of Federal Regulations 450.332\(b\)-USC](#) and 49 USC, Chapter 53). The TIP demonstrates the process of prioritizing, selecting, and funding transportation projects in accordance with federal requirements of Title [§ 23 CFR 450](#) and [Title 49 CFR Chapter 53](#), as amended.

The Transportation Improvement Program (TIP) is a five-year (5-year) plan for the Hernando/Citrus Metropolitan area which encompasses Citrus and Hernando counties and the cities within their boundaries, i.e., City of Crystal River, City of Inverness, and the City of Brooksville, respectfully. The plan includes the multi-modal project improvements consistent with the Long-Range Transportation Plan (LRTP) and is updated annually.

The TIP is developed through a continuing, comprehensive, and coordinated effort with the Florida Department of Transportation (FDOT), Federal Transit Administration (FTA), Hernando/Citrus Metropolitan Planning Organization (MPO), and the public.

The adoption of the Transportation Improvement Program (TIP) of the Hernando/Citrus Metropolitan Planning Organization (MPO) is conducted pursuant to the Public Participation Plan (PPP). The process includes the review and recommendation of the TIP by the MPO's public committees, i.e., the Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC) and the Bicycle/Pedestrian Advisory Committee (BPAC), and is posted on the MPO's website for a 30-day public review comment period. The MPO Board will review and approve the TIP and provide it to the Florida Department of Transportation pursuant to law. [\(\[Chapter 339.175 \(8\), Florida Statutes\]\)](#).

<b>TIP DEVELOPMENT</b>	<p><b>TIPs are developed annually and cover a 5-year period (5<sup>th</sup> year is illustrative)</b></p> <p><a href="#">Consult the FL MPO Handbook for additional guidance on thresholds, and consistency with the FDOT work program and MPO's transportation plans (i.e., LRTP and TIP), and posting of documentation to the Florida GAP system.</a></p>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft TIP is posted to the MPO website at least 30 days prior to the MPO <a href="#">Board</a> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<a href="#">Public</a> Meeting Notices	<ul style="list-style-type: none"> <li><a href="#">A 30-day public notice for public review prior to the MPO Board adoption meeting is must be advertised in the Hernando Sun and the Citrus Chronicle newspapers 5-10 days prior to the meeting, placed on the MPO website, and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</a></li> <li><a href="#">Public notice is posted to the MPO website 5-10 days prior to the meeting.</a></li> </ul>
Approval	<ul style="list-style-type: none"> <li><a href="#">By the MPO Board at a public meeting.</a></li> <li><a href="#">By a recorded roll-call vote of the majority of the MPO Board members present. By the MPO Board at an advertised public meeting Roll call vote.</a></li> </ul>

<b>TIP (cont.) MODIFICATION</b>	Minor changes to <u>project costs (i.e., less than 20 percent and \$2 million), text, project/project phase costs, funding sources of previously included projects, termini changes for minor changes in length, and project and/or project/project phase</u> initiation dates. Consult MPO handbook for guidance, <u>and posting of documentation to the Florida GAP system.</u>
Public Review	No formal review required; <u>modified TIP is modifications are</u> posted to the website.
<u>Public</u> Meeting Notices	Not applicable.
Approval	Administrative.
<b>AMENDMENT</b>	<p>A major <u>revision change including to the TIP, such as addition or deletion of or deleting a project, project cost increase (more than 20% and \$2 million), or change in a major change in project costs, initiation dates, and/or design concept and/or project scope, (i.e., changing project termini – increase or decrease of ½ mile and 20%, or the number of through traffic lanes), such as changing project locations or the number of through traffic lanes. Consult MPO Handbook for additional threshold guidance.</u></p> <p><u>TIP/STIP Amendment requests that are received by Office of Policy and Planning (OPP)/Federal Aid Management Office (FAMO) for review by the 10<sup>th</sup> of each month will be included in the STIP Amendment for that month. This will enable FHWA to routinely approve the amendment by the end of the month.</u></p> <p><u>Consult the FL MPO Handbook for additional guidance on thresholds, and consistency with the FDOT work program and MPO's transportation plans (i.e., LRTP and TIP).</u></p>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft <u>TIP</u> amendment is posted to the MPO website at least 10 days prior to MPO <u>Board</u> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li>Public notice is posted to the MPO website 5-10 days prior to the meeting <u>and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li>By the MPO Board at <u>an advertised a</u> public meeting.</li> <li><u>By a recorded roll-call vote of the majority of the MPO Board members present Roll Call Vote</u> if amendment affects projects in the first 3 years. <u>[Chapter 339.175, Florida Statutes.]</u></li> </ul>
<b>ADMINISTRATIVE TIP/STIP AMENDMENT</b>	<p><u>During the Tentative Work Program development cycle, if a new project is added to Year One (1), this project will appear in the new TIP, but it is not recognized by FHWA until October 1. This becomes an issue between July 1 to September 30 when FHWA does not yet recognize the new TIP as being in effect and the project requires federal authorization prior to October 1.</u></p> <p><u>FHWA and FTA allow Administrative TIP/STIP Amendment during the three-month gap between the start of the new state fiscal year and the beginning of the new Federal fiscal year-without the requirement of full MPO Board Action and allowing for MPO Executive Director approval. Administrative TIP/STIP Amendments may take place between July 1 and August 31 only. (MPO Program</u></p>

	<i>Management Handbook, 12/19/2024, Chapter 4.3.1.5, and posting of documentation to the Florida GAP system.</i>
Public Review	<ul style="list-style-type: none"> <li>• <u>Not required.</u></li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li>• <u>Not required.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li>• <u>By the MPO Executive Director.</u></li> </ul>
<b>ROLL FORWARD AMENDMENT</b>	<ul style="list-style-type: none"> <li>• <u>If there is a project in any of the four (4) federally recognized years of the old TIP that did not get authorized by June 30, the project can still be authorized based on the old TIP, as long as the request is made between July 1 and September 30.</u></li> <li>• <u>There is a need to ensure such projects are in the new TIP if the projects are to be authorized after September 30. This is accomplished through the Roll Forward TIP Amendment which must be adopted by the MPO Board before October 1.</u></li> <li>• <del>Takes place between July 1 and September 30.</del></li> <li>• <del>Project must appear in the amendment exactly as the newly adopted TIP.</del></li> <li>• No public meetings with MPO committees (TAC, CAC, BPAC) are required.</li> <li>• MPO Board approval, meeting notice is posted to the MPO website 5-10 days prior to meeting.</li> </ul>

## List of Priority Projects (LOPP)

The Hernando/Citrus MPO is responsible for annually developing a List of Priority Projects (LOPP) for Transportation Priority for Congestion Management and a List of Priority Projects for Transportation Alternatives and submitting the list to the Florida Department of Transportation (FDOT) for consideration during the development of the 5-Year Work program for the MPO area. The MPO, working through its Technical Advisory, Bicycle/Pedestrian Advisory, and Citizens Advisory committees, prioritizes projects based upon projects identified through the Cost-Feasible Plan of the 205045 Long-Range Transportation Plan (LRTP).

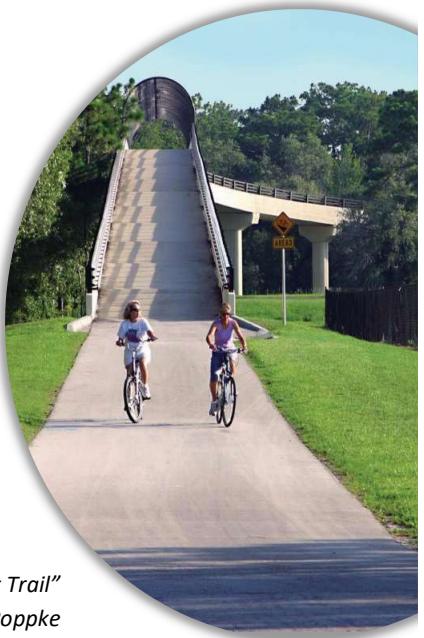
This prioritization will also incorporate Complete Streets elements that rely on FDOT's Context Classification process. This will allow FDOT to review projects on the state system with the goal of applying Complete Street features wherever possible. On local facilities, it would also allow the MPO to suggest Complete Street features to the extent possible.

The LOPP includes a list of projects involving major improvement and congestion management and a separate list of transportation alternatives projects. These lists contain projects that are considered of highest priority for improvement by the MPO and its advisory committees. The criteria for the prioritization of transportation projects include existing and projected facilities levels of service, safety considerations, anticipated funding levels, ability to complete the project, and overall modal performance and system connectivity. Consistent with federal requirements and the 205045 Long-Range Transportation Plan (LRTP), the prioritization process considers the recommendations of the MPO Board's advisory committees (Technical Advisory Committee, Citizens Advisory Committee, and the Bicycle/Pedestrian Advisory Committee).

LOPP DEVELOPMENT	Annually
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft LOPP is posted to the MPO website at least 10 days prior to the MPO <u>Board</u> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li><u>Public</u> meeting notice is posted to the MPO Website 5-10 days prior to the meeting <u>and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	By <u>a majority vote of the the MPO Board members present at an advertised public meeting.</u>
<b>MODIFICATION</b>	Minor changes to text or project description for clarification. Consult MPO handbook for guidance.
Public Review	No formal review required; modified LOPP is posted to the website.
<u>Public</u> Meeting Notices	Not required.
Approval	By MPO Executive Director.

<b>LOPP (cont.)</b> <b>MODIFICATION/</b> <b>AMENDMENT</b>	Any changes to project priorities, project scope or addition/deletion of projects.
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li><u>Draft LOPP amendment is posted to Documents are available on the MPO website at least 10 days prior to MPO adoption meeting to allow for public comment for public review and comment for a minimum of 10 days prior to final action.</u></li> <li><u>Documents will also be available for public review in the MPO office, or upon request.</u></li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li><u>Public notice is posted to the MPO website 5-10 days prior to the meeting and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li><u>By the MPO Board at a public meeting.</u></li> <li><u>By a majority vote of the MPO Board members present.</u></li> </ul>

*\*scrivener error remove roll call*



*"Bicycling on the Suncoast Trail"*

*Photo by: Kimberly Poppke*

## Unified Planning Work Program (UPWP)

The Unified Planning Work Program (UPWP) describes the transportation planning projects to be performed within the Hernando/Citrus Metropolitan Planning Organization (MPO) study area which includes planning activities for both the Spring Hill Urbanized Area in Hernando County and the Homosassa Springs – Beverly Hills – Citrus Springs Urbanized Area in Citrus County.

Pursuant to Titles 23 and 49, Code of Federal Regulations (CFR), Chapter 339.175, Florida Statutes (F.S.), and the Federal Transit Act, the UPWP is the basis for allocating federal, state, and local funds for transportation planning purposes. The UPWP documents all planning tasks and related activities developed by the MPO and other transportation planning processes.

The UPWP must include a description of work, resulting products, who will perform the work, cost of the work and source of the funding. The UPWP covers two State fiscal years. The establishment of the initial 2-year program is considered “new UPWP development,” the 2<sup>nd</sup> year update is the “UPWP Revision.” A revision can be categorized as a modification or amendment depending on the threshold of revision.

UPWP DEVELOPMENT	<b>New UPWP is developed every 2 years and covers 2 State fiscal years. UPWP is updated/amended in the second year, and as appropriate. <i>Consult the Florida MPO Handbook for guidance and the requirements and posting of documentation to the Florida GAP system.</i></b>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft UPWP is posted to the MPO website at least 30 days prior to the MPO <u>Board</u> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li><u>A 30-day notice for public review prior to the MPO Board adoption meeting is notice must be advertised in the Hernando Sun and the Citrus Chronicle newspapers, placed on the MPO website, and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> <li><u>The MPO Board adoption meeting p</u>ublic notice is posted to the MPO website 5-10 days prior to the meeting <u>and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	By <u>approval of a Resolution by the majority of the</u> MPO Board <u>members present at a public meeting, in which public notice was provided on the MPO website.</u>
UPWP MODIFICATION	<u>Modifications that do Does not change the approved FHWA and FTA budget, scope of the FHWA and FTA funded work task(s) or add or delete a work task(s).</u>
Public Review	No formal review required; modifications are posted to the website and uploaded to the <u>FDOTMPO d</u> ocument <u>p</u> ortal ( <u>Florida GAP</u> ). <u>An example of a modification would be to transfer tasks between current tasks of the UPWP.</u>
<u>Public</u> Meeting Notices	<u>Not required</u> <u>applicable.</u>
Approval	Administrative.

<b>UPWP AMENDMENT</b>	<p><b>Changes the approved FHWA and FTA budget, changes the scope of FHWA and FTA work task(s), or add or delete a work task(s). Note: changes may also require funding agreement amendment. Amendments to the UPWP are required in the following actions per 2 CFR 200.308 and 29 CFR 1470.30. Refer to the MPO Handbook for guidance on de-obligating funds and the posting of documents in the Florida GAP system.</b></p>
Financial vs. Non-Financial Amendment	<p>Both financial and non-financial amendments can occur to the UPWP. Financial amendments can change the total amount of UPWP funding and/or the transfer of funds between tasks, while non-financial amendments will not change funding amounts. <u>Items e-j below represent non-financial amendments.</u></p> <p><b>a) Any revision resulting in the need to increase or decrease the UPWP budget ceiling by adding new funding or reducing overall approved funding;</b>  <b>b) Adding/deleting a task/subtask;</b>  <b>c) Transferring funds between tasks/sub-tasks that exceed a combined amount greater than or equal to \$100,000 OR 10 percent of the total budget of that task/sub-task, whichever is more restrictive;</b>  <b>d) Reducing the budget of a task/sub-task by more than 50 percent, or to the point a task/sub-task could not be accomplished as it was originally approved; • Note that item d above may change the task, scope, budget, and deliverables. For item h below, an amendment is required for any activity the MPO was previously going to complete but contracted out instead.</b>  <b>e) Change in the scope or objective of the program/task, even if there is no associated budget revision (this also applies to when a task scope changes);</b>  <b>f) Change in key person (the MPO staff director);</b>  <b>g) Extending the period of performance past the approved work program period (i.e., no-cost time extension);</b>  <b>h) Sub-awarding, transferring, or contracting out any of the activities in the UPWP;</b>  <b>i) The disengagement from a project for more than three months or a 25 percent reduction in time devoted to the project by the approved project director or principal investigator; and</b>  <b>j) The inclusion of costs that require prior approval (e.g., capital and equipment purchases of \$5,000 and above per unit cost).</b></p> <p><b>a) Change in the scope or objective of the program or task;</b>  <b>b) Change in key person, i.e., MPO Staff Director;</b>  <b>c) Extension of the period of performance past the approved work program period;</b>  <b>d) Sub awarding, transferring, or contracting out any of the activities in the UPWP;</b>  <b>e) Disengaging from a project for more than 3 months, or a 25 percent reduction in time devoted to the project by the approved project director or principal investigator;</b>  <b>f) Including costs that require prior approval (e.g., capital and equipment purchases \$5,000 and above per unit cost).</b></p>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft <u>UPWP</u> amendment is posted to the MPO website at least 10 days prior to MPO <u>Board</u> adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li><u>The MPO Board adoption meeting public</u> notice is posted to the MPO website 5-10 days prior to the meeting <u>and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li>By the <u>majority vote of the</u> MPO Board <u>members present</u> at a public meeting.*</li> </ul>

\*Note 1-31-2024: A scrivener's error was corrected on pages 19-20.

## Public Participation Plan (PPP)

The PPP is defined as part of the transportation planning work program which identifies the public involvement strategies and the outreach activities to be undertaken by the Hernando/Citrus MPO. As required by federal law, a forty-five (45) day public comment period is held prior to MPO Board adoption of the PPP to offer another avenue of public input. Once adopted, the plan is available on [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us).

PPP DEVELOPMENT, MODIFICATION, AMENDMENT	Reviewed <u>Annually</u>
Public Review	<ul style="list-style-type: none"> <li>Public meetings with MPO Committees (TAC, CAC, and BPAC).</li> <li>Draft PPP is posted to the MPO website at least 45 days prior to the MPO adoption meeting to allow for public comment.</li> <li>Documents will also be available for public review in the MPO office, or upon request.</li> </ul>
<u>Public</u> Meeting Notices	<ul style="list-style-type: none"> <li><u>A 45-day public notice for public review prior to the MPO Board adoption meeting is must be advertised in the Hernando Sun and the Citrus Chronicle newspapers, placed on the MPO website, and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites. /23 CFR 450.316(a)(3)</u></li> <li><u>The MPO Board adoption meeting p</u>ublic notice is posted to the MPO website 5-10 days prior to the <u>meeting and provided to the Hernando County and Citrus County Public Information Officers for posting on county websites.</u></li> </ul>
Approval	<ul style="list-style-type: none"> <li>By the <u>majority vote of the</u> MPO Board <u>members present</u> at an <u>advertised</u> public meeting.</li> </ul>

## Transit Development Plans

The Transit Development Plan (TDP) is the public transportation provider's strategic guide for public transportation over the next 10 years. The TDP identifies public transportation service improvement priorities, determines the operating and capital costs to implement these service improvement priorities, and outlines a strategy for implementation. Pursuant to rule 14-73.001, the Transit Development Plan (TDP) must include opportunities for public involvement.

The public transportation provider for Hernando and Citrus Counties are their respective Board of County Commissioners (BOCC) which are responsible for approval of the TDP. Notices of TDP adoption, amendment or annual progress reports are published in a newspaper of general circulation in the home county 5-10 days prior to any public action. Documents will be posted to their respective website and available for a 30-day review period for new TDPs, and 10-day review for TDP amendments or annual progress reports.

Updates to the Transportation Disadvantaged Service Plans (TDSP) for either Citrus or Hernando County are available on the MPOs website for public review prior to approval. Public access is provided as identified in this document.

Minor updates to the TDSP that do not affect program operations do not require public review (i.e.: corrections, clarifications, etc.).



## State of Emergency

During a local, state, or federal emergency, every attempt will be made to follow the MPO participation plan or to offer alternatives for committee and board approval, to continue community engagement, and to seek input. Adjusted strategies may include enhanced use of media and social media resources, and increased mailings or mass email distributions. The MPO may consider providing information via webinar or short videos to cover topics which would have been addressed in an in-person meeting.

The MPO's Continuity of Operations Plan (COOP) provides guidance in the event of an interruption of services ~~due to an emergency~~. The COOP addresses the ability of the MPO to conduct unplanned or emergency meetings. The purpose of the COOP is to provide the conditions for continuous performance of essential operations during a crisis, disaster, or other debilitating loss of resources and to ensure operational and managerial requirements are met.

The MPO is required by law to produce, approve, and submit the Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP), List of Project Priorities, and Transportation Improvement Program (TIP) in compliance with statutory mandates and timelines. In the event the COOP is activated when one or more of these documents must be approved, the MPO is authorized to implement emergency protocols in a local, state, or federal declaration of a State of Emergency:

1. The Executive Director, in consultation with the Chair (or their respective successors), may request a deferral of approval depending on the emergency, the specific essential document needing approval, and the projected date when the MPO Board could meet again.
2. If the quorum requirements for public meetings are suspended by Executive Order of the Governor of the State of Florida, the MPO may hold a public meeting of the MPO Board using communications media technology, following rules pursuant to Florida Statutes, ChapterSection 120.54(5)(b)2, and waiving official recommendations from MPO committees.

## APPENDIX A: INDEX OF PPP AMENDMENTS AND MODIFICATIONS POST ADOPTION

DATE	REVISION #	CHANGE TYPE	EXPLANATION OF THE CHANGE
9-18-18	1	<u>Annual review and update.</u>	<u>MPO staff reviewed the PPP and made updates to ensure the plan is consistent with current regulations. Additionally, staff from Federal Highway Administration (FHWA) met with the MPO to conduct a more detailed review of the PPP.</u>
12-15-22	2	<u>Annual review and update.</u>	<u>Formatting changes throughout the document. Information for public participation in Spanish and Telecommunication Relay services for hearing or speech disability was added, and Title VI and Noncompliance contact information was updated. Federal requirements were moved to an appendix in the back of the document. The PPP purpose section was enhanced. A section was added describing the MPO Board and Committee(s) membership regarding roles, meeting frequency and information, and a provision was added to allow committee meetings to be jointly conducted.</u>  <u>Enhanced description of the MPO core plans and programs, along with tables outlining public review periods, advertising requirements and approval processes were added. A limited approval process was included for TIP roll forward amendments.</u>  <u>Guidance was added to address a State of Emergency when it impacts the MPO Board's ability to produce, approve and submit one of the core plans and programs in accordance</u>

<u>12-15-22</u> (cont.)			<u>with statutory mandates and timelines.</u>
<u>12-7-23</u>	<u>3</u>	<u>Annual review and update.</u>	<u>Legal citations were added, where applicable. Publishing of legal notices in a newspaper was removed as public notice will be in the form of the placement on the MPO webpage. Removed posting notices on social media sites by the MPO. Public Notices will be sent to the public information office of Hernando and Citrus counties for posting on their respective websites. The UPWP section was updated for definitions on financial modifications/amendments in accordance with requirements of the Florida Department of Transportation. MPO Committee and Transportation Disadvantaged Local Coordinating Board meeting details were updated. The MPO volunteer application was updated and incorporated into the PPP. Appendix A was updated to reflect PPP amendments and modifications post adoption.</u>
<u>4-3-25</u>	<u>4</u>	<u>Annual review and update.</u>	<u>FDOT made several chapter updates (LRTP, TIP, UPWP, PPP) to the MPO Program Management Handbook in 2024 to provide additional information on planning document development process, amendments, and modifications. These updates have been incorporated into the MPO PPP.</u>

## APPENDIX B: PPP MONITORING ACTIVITIES

- The MPO website will be updated as necessary to maintain consistency with local, state, and federal requirements.
- Public Information Officers will provide links of notices on social media sites upon request of the MPO.
- Agendas with associated back up for all MPO Board and Committee meetings will be posted to the MPO website approximately 7 days prior to the public meeting.
- Public Notice for upcoming meetings will be posted to the website at least 5 to 10 days prior to the meeting or as prescribed by the project or program.
- The MPOs general email delivery mailbox will be monitored daily to address emails received.

## APPENDIX C: FEDERAL PUBLIC INVOLVEMENT PROCESS REQUIREMENTS

The public involvement process requirements in 23 CFR 450, Section 450.316 are described below.

### §450.316 INTERESTED PARTIES, PARTICIPATION, AND CONSULTATION

(a) The MPO shall develop and use a documented participation plan that defines a process for providing individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.



1) The MPO shall develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for:

- i. **Providing adequate public notice** of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan (known as the LRTP) and the TIP.
- ii. **Providing timely notice and reasonable access** to information about transportation issues and processes.
- iii. **Employing visualization techniques** to describe metropolitan transportation plans and TIPs.
- iv. **Making public information** (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web (Internet).
- v. **Holding any public meetings at convenient and accessible locations and times.**
- vi. **Demonstrating explicit consideration and response to public input** received during the development of the metropolitan transportation plan and the TIP.
- vii. **Seeking out and considering the needs of those traditionally underserved by existing transportation systems**, such as low-income and minority households, who may face challenges accessing employment and other services.
- viii. **Providing an additional opportunity for public comment**, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts.
- ix. **Coordinating** with the statewide transportation planning public involvement and consultation processes under subpart B of this part; and
- x. **Periodically reviewing** the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.

2) When significant written and oral comments are received on the draft metropolitan transportation plan and TIP (including the financial plans) because of the participation process in this section or the interagency consultation process required under the EPA transportation conformity regulations (40 CFR part 93, subpart A), a summary, analysis, and report on the disposition of comments shall be made as part of the final metropolitan transportation plan and TIP.

3) A minimum public comment period of 45 calendar days shall be provided before the initial or revised participation plan is adopted by the MPO. Copies of the approved participation plan shall be provided to the FHWA and the FTA for informational purposes and shall be posted on the World Wide Web (Internet), to the maximum extent practicable.

(b) In developing LRTPs and TIPs, the MPO should consult with agencies and officials responsible for other planning activities within the Metropolitan Planning Area (MPA) that are affected by transportation (including State and local planned growth, economic development, tourism, natural disaster risk reduction, environmental protection, airport operations, or freight movements) or coordinate its planning process (to the maximum extent practicable) with such planning activities. In addition, the MPO shall develop the metropolitan transportation plans and TIPs with due consideration of other related planning activities within the metropolitan area, and the process shall provide for the design and delivery of transportation services within the area that are provided by:

- 1) Recipients of assistance under title 49 U.S.C. Chapter 53.
- 2) Governmental agencies and non-profit organizations (including representatives of the agencies and organizations) that receive Federal assistance from a source other than the U.S. Department of Transportation to provide non-emergency transportation services; and
- 3) Recipients of assistance under 23 U.S.C. 201-204.

(c) When the MPA includes Indian Tribal lands, the MPO shall appropriately involve the Indian Tribal government(s) in the development of the metropolitan transportation plan and the TIP.

(d) When the MPA includes Federal public lands, the MPO shall appropriately involve the Federal land management agencies in the development of the metropolitan transportation plan and the TIP.

(e) MPOs shall, to the extent practicable, develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies, as defined in paragraphs (b), (c), and (d) of this section, which may be included in the agreement(s) developed under §450.314.



[[81 FR 34135](#), May 27, 2016, as amended at [81 FR 93473](#), Dec. 20, 2016; [82 FR 56544](#), Nov. 29, 2017]

## APPENDIX D: GLOSSARY

<b>ADA</b>	The <a href="#"><u>Americans with Disabilities Act of 1990</u></a> is a Federal law that requires public facilities (including transportation services) to be accessible to persons with disabilities including those with mental disabilities, temporary disabilities, and the conditions related to substance abuse.
<b>BOCC</b>	<b>Board of County Commissioners.</b> The Board of County Commissioners is the chief legislative body in a County. Five county commissioners are elected to four-year terms by the voters at large and represent the geographical district in which they reside. The Board approves the budget, adopts local ordinances and resolutions, and establishes policies which govern the County and ensure the health, safety, and welfare of the citizens.
<b>BPAC</b>	<b>Bicycle/Pedestrian Advisory Committee.</b> The BPAC is a standing committee appointed by the MPO Board.
<b>CAC</b>	<b>Citizens Advisory Committee.</b> The CAC is a statutorily required committee of which the members are appointed by the MPO Board.
<b>CIP</b>	<b>Capital Improvement Program.</b> The CIP is a multi-year schedule of capital improvement projects, including priorities and cost estimates, budgeted to fit the financial resources of the community.
<b>CM</b>	<b>Congestion Mitigation.</b> The CMP is a management system and process conducted by metropolitan planning organizations (MPO), such as the Hernando/Citrus MPO, to improve traffic operations and safety using either strategies that reduce travel demand or the implementation of operational improvements.
<b>CMP</b>	<b>Congestion Management Process.</b> The CMP is a management system and process conducted by metropolitan planning organizations (MPOs) to improve traffic operations and safety using either strategies that reduce travel demand or the implementation of operational improvements.
<b>CMS</b>	<b>Congestion Management System.</b> The Congestion Management System (CMS) was first introduced by the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 and continued under the successor law, the Transportation Equity Act for the 21st Century (TEA-21). The CMS was intended to augment and support effective decision making as part of the overall metropolitan transportation planning processes.
<b>COOP</b>	<b>Continuity of Operations Plan.</b> The COOP establishes policy and guidance to ensure the execution of mission essential functions for the Hernando/Citrus MPO if an emergency in Hernando County threatens or incapacitates operations, and to direct the relocation of selected personnel and resources to an alternate facility capable of supporting operations.
<b>CTC</b>	<b>Community Transportation Coordinator.</b> The CTC is the agency or organization in each county responsible for ensuring that coordinated transportation services are provided to serve the transportation disadvantaged.
<b>CTD</b>	<b>Commission for Transportation Disadvantaged.</b> The CTD is the State-level policy board for the coordination of transportation disadvantaged services.
<b>DOPA</b>	<b>Designated Official Planning Agency.</b> The DOPA is the entity responsible for transportation disadvantaged planning in each area. In the urbanized areas of the state, the planning agencies are metropolitan planning organizations (MPOs).

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EJ	<b><a href="#">Environmental Justice</a></b> . Environmental justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.
FDOT	<b><a href="#">Florida Department of Transportation</a></b> . FDOT is the State of Florida's multi-modal transportation agency. Organizationally, it is composed of one Central Office in Tallahassee, seven District Offices, and the Florida's Turnpike Enterprise.
FHWA	<b><a href="#">Federal Highway Administration</a></b> . The FHWA is the Division of the U.S. Department of Transportation responsible for administrating federal highway transportation programs under Title 23 U.S.C. and Title 49 U.S.C.
FTA	<b><a href="#">Federal Transit Administration</a></b> . The FTA is the Federal entity responsible for transit planning and programs under Title 49 U.S.C.
FTC	<b><a href="#">Florida Transportation Commission</a></b> . The mission of the FTC is to provide leadership in meeting Florida's transportation needs through policy guidance on issues of statewide importance and by maintaining oversight and public accountability for the Department of Transportation and other statutorily specified transportation authorities.
FTE	<b><a href="#">Florida's Turnpike Enterprise</a></b> . Florida's Turnpike Enterprise (FTE) manages Florida's Turnpike System and acts as a separate business unit of the Florida Department of Transportation (FDOT).
FTP	<b><a href="#">Florida Transportation Plan</a></b> . The FTP is the state's long-range plan guiding Florida's transportation future. The FTP is a plan for all of Florida – and affects every resident, business, and visitor.
FS	<b><a href="#">Florida Statute</a></b> . A permanent collection of state laws organized by subject area into a code made up of titles, chapters, parts, and sections.
FY	<b><a href="#">Fiscal Year</a></b> . A fiscal year is a 12-month period used in government accounting and financial reporting.
HISP	<b><a href="#">Highway Safety Improvement Program</a></b> . The Highway Safety Improvement Program (HSIP) is a core Federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land.
ICAR	<b><a href="#">Intergovernmental Coordination and Review and Public Transportation Collaborative Agreement</a></b> . The ICAR provides framework for review between MPO and Public Transportation actuals and regional planning councils.
LCB	<b><a href="#">Local Coordinating Board</a></b> . The purpose of the coordinating board is to provide advice and direction to the CTC concerning the coordination of transportation services.
LEP	<b><a href="#">Limited English Proficiency</a></b> . LEP refers to individuals who have a limited ability to read, speak, write, or understand English.
LOPP	<b><a href="#">List of Priority Projects</a></b> . The LOPP is a list of priority projects developed pursuant to the Transportation Improvement Program (TIP)
LOS	<b><a href="#">Level of Service</a></b> . LOS is a qualitative assessment of a road's operating condition generally described using a scale of A (little congestion) to E/F (severe congestion).
LRTP	<b><a href="#">Long-Range Transportation Plan</a></b> . The LRTP is a <del>25</del> 20-year forecast plan required of state planning agencies and MPOs, which must consider a wide range of social, environmental, energy, and

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economic factors in determining overall regional goals and consider how transportation can best meet these goals.	
<b>MPO</b>	<b>Metropolitan Planning Organization.</b> The MPO is the designated agency for cooperative transportation decision-making, required for urbanized areas with populations over 50,000.
<b>MPA</b>	<b>Metropolitan Planning Area.</b>
<b>MPOAC</b>	<b><u>Metropolitan Planning Organization Advisory Council.</u></b> The MPOAC is a statewide transportation planning and policy organization created by the Florida Legislature pursuant to Section 339.175(11), Florida Statutes, to augment the role of individual MPOs in the cooperative transportation planning process.
<b>NHFP</b>	<b>National Highway Freight Program.</b> The purpose, among other goals, of the National Highway Freight Program (NHFP) is to improve efficient movement of freight on the National Highway Freight Network (NHFN).
<b>PPP</b>	<b>Public Participation Plan.</b> One of the required elements under MAP-21 is that a PPP (i) shall be developed in consultation with all interested parties, and (ii) shall provide that all interested parties have reasonable opportunities to comment on the contents of the transportation plan.
<b>PTGA</b>	<b>Public Transportation Grant Agreement.</b> A PTGA is an agreement between an agency and FDOT for transportation related projects.
<b>SCOP</b>	<b>Small County Outreach Program source of funding</b>
<b>SCTPA</b>	<b><u>Sun Coast Transportation Planning Alliance.</u></b> The SCTPA (formerly the West Coast Central Florida Chairs Coordinating Committee-CCC) is comprised of the following entities: Hernando, Citrus, Hillsborough, Pasco, Pinellas, Sarasota, Polk, and Manatee counties.
<b>SIS</b>	<b><u>Strategic Intermodal System.</u></b> The SIS is a Florida network of high-priority transportation facilities, including the State's largest and most significant commercial service airports, spaceport, deep-water seaports, freight rail terminals, passenger rail and intercity bus terminals, rail corridors, waterways, and highways.
<b>STIP</b>	<b>State Transportation Improvement Program.</b> The STIP is FDOT's Five-Year Work Program as prescribed by Federal law.
<b>TA</b>	<b>Transportation Alternatives.</b> As defined under 23 U.S.C. 101(a)(29) (MAP-21 1103), these are specific activities which can be funded with Surface Transportation Program (STP) funds; activities include pedestrian/bicycle facilities, recreational trails program, Safe Routes to School (SRTS) activities, railway corridor preservation, construction of turnouts, overlooks and viewing areas, control/removal of outdoor advertising, historic preservation and rehabilitation of historic transportation facilities, invasive species control, archeological activities relating to impacts from eligible transportation Project, mitigation of highway storm water runoff water pollution, and reduce vehicle-caused wildlife mortality, planning, designing and construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.
<b>TAC</b>	<b>Technical Advisory Committee.</b> A standing committee of the MPO required pursuant to Florida Statute Chapter 339.175.
<b>TBRPC</b>	<b><u>Tampa Bay Regional Planning Council. The Tampa Bay Regional Planning Council is governed by elected county and municipal representatives, gubernatorial appointees, and non-voting ex-officios representing state and regional agencies. The Council serves as a forum for the</u></b>

coordination and review of planning and development activities that affect the six-county region: Hernando, Citrus, Pasco, Pinellas, Hillsborough, and Manatee.

TD	<b>Transportation Disadvantaged.</b> Those persons who because of physical or mental disability, income, status, or age are unable to transport themselves or purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are disabled or high-risk or at-risk as defined in <a href="#">Florida Statutes, Chapter</a> <a href="#">Section 411.202, Florida Statutes</a> .
TDLCB	<b>Transportation Disadvantaged Local Coordinating Board.</b> The Transportation Disadvantaged Local Coordinating Board (TDLCB)s are the technical level review Boards established, consistent with Florida Statutes, Chapter 427.
TDP	<b>Transit Development Plan.</b> The Transportation Development Plan is required per Florida Administrative Code 14-73.
TDSP	<b>Transportation Disadvantaged Service Plan.</b> The TDSP is a plan for the provision and implementation of transportation disadvantaged services within a community.
TIP	<b>Transportation Improvement Program.</b> A priority list of transportation projects consistent with the adopted MPO Long-Range Transportation Plan (LRTP) and local government programs and comprehensive plans.
TITLE VI	<b>Title VI of the Civil Rights Act of 1964</b> prohibits discrimination on the basis of race, color or national origin in programs or activities receiving federal financial assistance.
TRIP	<b>Transportation Regional Incentive Program.</b> State funds made available to provide incentives for local governments and the private sector to help pay for critically needed projects.
TRT	<b>Technical Review Team.</b> A group of professionals who come together to discuss and work out the details of a project with regards to their area of expertise.
UPWP	<b>Unified Planning Work Program.</b> A Unified Planning Work Program (UPWP) is the budgetary work program identifying the funding sources and work activities of the MPO.
USDOT	<b><a href="#">United States Department of Transportation.</a></b>

**Visualization Techniques:** means methods used by States and MPOs in the development of transportation plans and programs with the public, elected and appointed officials, and other stakeholders in a clear and easily accessible format such as GIS- or web-based surveys, inventories, maps, pictures, and/or displays identifying features such as roadway rights of way, transit, intermodal, and non-motorized transportation facilities, historic and cultural resources, natural resources, and environmentally sensitive areas, to promote improved understanding of existing or proposed transportation plans and programs.

## APPENDIX E: VOLUNTEER APPLICATION



### Hernando/Citrus Metropolitan Planning Organization Board & Committee Volunteer Application

(Please type or print clearly)

Name: \_\_\_\_\_  
(Your name must be listed as it appears on your driver's license)

THE FOLLOWING INFORMATION IS REQUIRED FOR COUNTY RECORDS AND BECOMES PUBLIC RECORD UPON SUBMITTING THIS APPLICATION. IF YOU BELIEVE THAT YOU QUALIFY FOR AN EXEMPTION TO THE RELEASE OF THIS INFORMATION, PURSUANT TO F.S. 119.07, PLEASE STATE THE BASIS OF YOUR EXEMPTION.

Are you a resident of Hernando County? \_\_\_\_\_ Citrus County? \_\_\_\_\_ For how long? \_\_\_\_\_

Do you reside within the city limits of Brooksville? \_\_\_\_\_ Crystal River? \_\_\_\_\_ Inverness? \_\_\_\_\_

Physical Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (home/cell) \_\_\_\_\_ Business/Other \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_

These committees may require travel outside of our county of residence. Are you willing to travel to Hernando or Citrus Counties as necessary to participate in meetings and remain active? Yes \_\_\_\_\_ No \_\_\_\_\_

Brief Resume of Education and Experience (Please include any certificates, awards, diplomas, degrees, professional license numbers, etc.).

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Why are you interested in serving on this Board/Committee? \_\_\_\_\_

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Please list three references, including address, phone numbers and email address.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Board/Committee Interested in Volunteering for:

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) – 2-year term, 11 members  
 CITIZENS ADVISORY COMMITTEE (CAC) – 2-year term, 11 members  
 HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) – 3-year term, 17 members (some positions require agency participation.)  
 CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (LCB) – 3-year term, 17 members (some positions require agency participation.)

Is there a specific Board/Committee position you are interested in applying for? If so, please list the position below:

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Have you ever been convicted of a felony or a misdemeanor (or similar offense) by court martial or plead nolo contendre (no contest) to such an offense, or plead guilty to such an offense (including all instances of the foregoing, even if adjudication was withheld or if you were placed on probation)?

(Answering Yes does not automatically disqualify you for consideration) Yes  No

If yes, state the court, crime committed, disposition of case, and dates \_\_\_\_\_

Emergency Contact #1: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone No. \_\_\_\_\_

Emergency Contact #2: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone No. \_\_\_\_\_

*I hereby request consideration as a board/committee appointee. It is my intention to familiarize myself with the duties and responsibilities of the office to which I may be appointed, and to fulfill the appointment to the best of my ability, exercising good judgment, fairness, impartiality, and faithful attendance. I also agree to file a Financial Disclosure form as required by State law, if applicable, and abide by the provisions of the Government-in-the-Sunshine State Law.*

*I, the above-named applicant, agree to act as a volunteer for Hernando/Citrus Metropolitan Planning Organization (the "MPO"). I acknowledge and agree that activities performed by me as a volunteer will be performed strictly on a volunteer basis, without any pay, compensation, or benefits. I agree to comply with the rules and regulations established by the MPO to include, but not limited to, accurate recording of volunteer hours. Failure to comply with the rules and regulations may result in my immediate removal as a volunteer. If I am convicted of or plead no contest to a crime during my tenure as a volunteer, I agree to notify the Volunteer Coordinator immediately. I understand that during my volunteer activities, I may encounter individuals who have not received a background screening.*

I agree  I do NOT agree

I grant Hernando County full permission to use my photographs, videotapes, or any other manner of recording my participation in this Program for any purpose.

I hereby confirm that I have read and understand this application and that all information furnished by me is true and accurate. I understand that to be considered for this committee, I must be a resident of the county I am representing (either Hernando or Citrus County) and cannot be an elected official and/or a technical person involved in transportation planning in the county I am representing.

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(Printed Name)

(Signature)

(Date)

Please complete this form and return it to:

Hernando/Citrus MPO  
789 Providence Boulevard  
Brooksville, Florida 34601  
Email: [mpo@hernandocounty.us](mailto:mpo@hernandocounty.us)

~~\*2-6-24 Updated address~~

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**REVIEW AND RECOMMENDATION OF REVISION 1 OF THE FY2025-FY2026 UNIFIED PLANNING WORK PROGRAM (UPWP) TO TRANSFER CONSULTANT SERVICES FUNDS TO SALARIES AND FRINGE BENEFITS FOR ACTIVITIES PERFORMED BY MPO STAFF, AND MINOR ADJUSTMENTS TO DIRECT EXPENSES FOR FY2025**

Revision 1 to the FY2025-FY2026 UPWP is an amendment involving the transfer of Consultant Services to Salaries and Fringe Benefits for Tasks 2-6 as the activities are being performed by MPO staff. Additionally, minor adjustments to Direct Expenses have been reflected for alignment. The transfer of FY 2025 funds between Tasks will not increase or decrease the two-year funding agreement #G2V07 in the amount of \$1,403,057.

Additionally, Revision 1 reflects the awarded TD Contract G2Z98 (Citrus County) for FY25 in the amount of \$25,645, and TD Contract G3O12 (Hernando County) for FY25 in the amount of \$26,591.

A second amendment (Revision 2) to the FY2025-FY2026 UPWP will be forthcoming to carry forward remaining funds from FY2024.

**Staff Recommendation:** It is recommended the TAC review and recommend approval to the MPO Board of Revision 1 which amends the FY2025-FY2026 UPWP by Resolution 2025-01.

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Attachments: FY2025-FY2026 UPWP redline/strikethrough pages reflecting edits, Resolution 2025-01. The FY2025-FY2026 UPWP as adopted on May 2, 2024, is available on the MPO website at <https://www.hernandocounty.us/home/showpublisheddocument/9039/638688378692030000>



# HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

## UNIFIED PLANNING WORK PROGRAM (UPWP)

STATE FISCAL YEARS 2025-2026

Effective: July 1, 2024-June 30, 2026

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Adopted: May 2, 2024

Revision 1 (Amendment to FY2025): May 1, 2025

The UPWP was prepared by:  
Hernando/Citrus Metropolitan Planning Organization  
789 Providence Boulevard  
Brooksville, Florida 34601  
Telephone: 352-754-4082  
Email: [MPO@hernandocounty.us](mailto:MPO@hernandocounty.us)  
Website: [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)

Catalogue of Federal Domestic Assistance (CFDA) Numbers:  
20.205 Highway Planning Construction Grant Federal Highway Administration  
20.505 Federal Transit Technical Studies Grant (Metropolitan Planning)  
FHWA Federal Aid Number: FAP 0412-062-M, Contract #G2V07  
FPN: 439335-5-14-01

Funded Jointly By:  
Federal Highway Administration (FHWA)  
Federal Transit Administration (FTA)  
Florida Department of Transportation (FDOT)  
Hernando County Board of County Commissioners  
Citrus County Board of County Commissioners

The preparation of this report has been financed in part through grants from the Federal Highway Administration and Federal Transit Administration, and U.S. Department of Transportation under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program] Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views of the U.S. Department of Transportation.

## UPWP FY2025-FY2026 – REVISION HISTORY

Date	Revision #	Change Type	Explanation of the change
<u>5-1-25</u>	<u>1</u>	<u>Amendment</u>	<u>Amendment to FY2025 to transfer funds from Consultant Services to Salaries and Fringe Benefits for activities performed by MPO staff, minor adjustments to direct expenses, updated MPO Board members effective February 6, 2025, and updated adoption dates of applicable planning documents and agreements.</u>

The Hernando/Citrus MPO has established a set of goals, objectives, and performance measures, within the LRTP, to provide a basis for performance-based planning that will best serve the community and environment currently and for the future.

These goals are:

**Safety:** Increase safety for the users of the counties' transportation system.

**Preservation:** Preserve and maintain transportation infrastructure and transit assets.

**Intermodal:** Maintain existing transportation system.

**Economy:** Support economic development.

**Mobility:** Provide for the multi-modal mobility needs of the community.

**Livability:** Preserve, and where possible, enhance social, cultural, physical, and environmental values.

The UPWP provides a description and estimated budget for specific planning tasks to be undertaken by the MPO. Planning tasks programmed in the UPWP reflect the services anticipated to meet local priorities and be consistent with the requirements of FHWA, FTA and the Florida Department of Transportation (FDOT).

The federal and state governments provide funding to support the MPO through FDOT and the Florida Commission for Transportation Disadvantaged (CTD), including the following primary funding sources: FHWA (Combined Planning (PL) and FTA Section 5305(d) funds), and the CTD Transportation Disadvantaged grant. FDOT is fulfilling the required 18.07% non-federal share (also known as a soft match) in the combined FHWA/FTA grant by using Transportation Development Credits as permitted by 23 CFR 120(i) and FTA C 8100.1D.

## 2050 Long-Range Transportation Plan (LRTP)

The Long-Range Transportation Plan (LRTP) is one of the most important projects that the MPO undertakes. It addresses the state and federal planning requirements that are the MPO's responsibility to carry-out a long-range and comprehensive planning process. The 2045 LRTP was adopted by the MPO Board on December 4, 2019.

The development of the 2050 LRTP began in Fiscal Year 2023 using a multi-phased scope approach to its development and was adopted on October 3, 2024. The 2050 LRTP has a target date for adoption of October 3, 2024 (deadline is December 4, 2024). The MPO worked has been working closely with its general planning consultants, FDOT District 7 and the Sun Coast Transportation Alliance (SCTPA) on its 2050 LRTP content and elements for consistency with local comprehensive plans of its member jurisdictions, state, and federal requirements for long-range transportation planning. The 2050 LRTP was will be presented to the MPO's Technical Advisory Committee, Citizen Advisory Committee, and Bicycle/Pedestrian Advisory Committee throughout its multi-phased development for public engagement opportunities as addressed in the Public Participation Plan. Funding is reflected in Task 1 of this UPWP to finalize the 2050 LRTP for adoption.

## Transportation Improvement Program (TIP)

The MPO produces the five-year Transportation Improvement Program (TIP) and ensures coordination between the FDOT Work Program, the MPO's Long-Range Transportation Plan (LRTP), and the Hernando and Citrus transit agencies for reflecting capital improvement programs (CIP) of the respective county and transit systems, and city governments in the MPO area. The TIP is updated on an annual basis and allocates funding to projects. The List of Priority Projects (LOPP) is reflected in the TIP. Funding is contained in the budget tables under Task 2 to reflect the activities associated with the development the annual TIP.

## SECTION 3 - MPO ORGANIZATION AND MANAGEMENT

The Hernando County MPO was formed in 1992 following the designation of the Spring Hill Urbanized Area. In 2014, the newly created Homosassa Springs – Beverly Hills – Citrus Springs Urbanized Area was included in the redesignated, reapportioned, and renamed Hernando/Citrus MPO. The MPO study area includes the jurisdictional boundaries of both Hernando County and Citrus County. On November 2, 2023, pursuant to the 2020 Census, the Hernando/Citrus MPO Apportionment Plan was adopted by the MPO Board. The urbanized boundary lines are being adjusted based upon the 2020 Census, but the MPO Board structure remains the same as changes were not necessary.

Hernando and Citrus counties are in the central part of Florida on the west coast commonly known as the nature coast. A map of the metropolitan planning boundary area is shown below.



Participants and their role in the development of the Unified Planning Work Program are reflected below.

### Metropolitan Planning Organization (MPO) Board

The MPO Board consists of nine (9) voting members representing five (5) local governments and one non-voting representative from the FDOT. The Board is comprised of local elected officials and has the responsibility to develop and adopt plans, and to recommend improvement priorities for the transportation system. As of February 6, 2025, the MPO Board includes the following representatives of the member jurisdictions:

**Hernando County, Florida**

Commissioner Elizabeth Narverud Brian Hawkins, Vice Chair  
 Commissioner John Allococo  
 Commissioner Steve Champion  
 Commissioner Jerry Campbell, Chair  
 Commissioner Brian HawkinsRyan Amsler, Alternate

**Citrus County, Florida**

Commissioner Ruthie Davis Schlabaach Rebecca Bays, Chair  
 Commissioner Jeff Kinnard, Vice Chair  
 Commissioner Rebecca BaysDiana Finegan, Alternate

**City of Brooksville in Hernando County, Florida**

Mayor Blake BellChrista Tanner  
 Council Member Christa TannerBetty Erhard, Alternate  
Council Member Louis Hallal, Alternate

**City of Crystal River in Citrus County, Florida**

Mayor Joe Meek  
 Council Member Robert Holmes, Alternate  
 Council Member Ken BrownChris Ensing, Alternate

**City of Inverness in Citrus County, Florida**

Council Member Cabot McBrideGene Davis  
 Council Member Gene DavisTom Craig, Alternate

**Hernando/Citrus MPO Executive Director**

Robert M. Esposito

**Florida Department of Transportation, Nonvoting Advisor**

Justin HallDavid Gwynn P.E., Secretary, District 7

The MPO staff consists of an Executive Director, MPO Coordinator, and an Executive Assistant. General planning consultants serve as an extension of staff by contract.

**MPO Agreements**

The following agreements exist between for the Hernando/Citrus Metropolitan Planning Organization:

- Interlocal Agreement for Creation of the MPO; No Expiration-Review Every 5 Years  
 Agreement between Hernando County, Citrus County, City of Brooksville, City of Crystal River, City of Inverness, and the Florida Department of Transportation to create the MPO (Approved 6/18/2014)
- Intergovernmental Coordination and Review, and Public Transportation Coordination Agreement (ICAR); No Expiration, Period Reviews  
 An intergovernmental agreement with the Florida Department of Transportation, the Hernando/Citrus MPO, the Tampa Bay Area Regional Transit Authority (TBARTA), the Regional Planning Council, the Hernando County Board of County Commissioners, and the Citrus County Board of County Commissioners (Approved 2/10/257/15/14)

- Interlocal Agreement for Local Agency Planning (LAP); Expires ~~February 24, 2030~~March 12, 2025  
Interlocal Agreement between Hernando County, City of Brooksville, and the MPO regarding LAP funding program application authority and administration. Hernando County is the Local Agency Program (LAP) Administrator (Approved 2/25/253/12/20)
- Fifth Amended and Restated Interlocal Agreement for Regional Transportation Planning in West Central Florida; No Expiration Date  
Agreement created the West Central Florida Metropolitan Planning Organizations Chairs Coordinating Committee (now known as Sun Coast Transportation Planning Alliance (SCTPA); (Approved 2/13/20)
- Administrative Services Agreement with Hernando County, Florida - No Expiration  
An interlocal agreement between the MPO and the Hernando County Board of County Commissioners for the provision of professional, technical, administrative, fiscal management and clerical support services, and supplies, equipment, and office space (Approved 7/22/14).
- Agreement Between Citrus County, Hernando County, and the Hernando/Citrus Metropolitan Planning Organization - No Expiration  
An interlocal funding agreement to provide the MPO with funds to help manage the continuous, cooperative, and comprehensive metropolitan planning process (Approved 8/19/2021)
- Planning Activities for Administering the Transportation Disadvantaged Local Coordinating Program for Hernando County for Fiscal Year 2024/25 (Contract Expires 6/30/25)
- Planning Activities Contract for Administering the Transportation Disadvantaged Local Coordinating Program for Citrus County for Fiscal Year 2024/25 (Contract Expires 6/30/25)
- Consolidated Planning Grant FY 2024-FY 2025 (Contract #G2V07); Expires June 30, 2026

### Operational Procedures and Bylaws

The Hernando/Citrus MPO is an independent, separate legal entity authorized pursuant to Florida Statutes, Chapter 339. The MPO Board conducts itself pursuant to Chapter 139, F.S., and by-laws that were adopted on July 15, 2014, and amended on February 1, 2024.

The MPO has a Continuity of Operations Plan (COOP) which was updated on August 28, 2024~~5, 2023~~, and is reviewed annually. The COOP was developed to implement and maintain continuity of operations upon an adverse condition impeding otherwise normal operations. The COOP complies with applicable internal agency policy, local and state regulations, and supports recommendations provided in the Federal Emergency Management Agency's (FEMA) Federal Preparedness Circular 65.

### Certifications and Assurances

The attached Appendix E includes the following certifications:

- Disadvantaged Business Enterprise Utilization
- Debarment and Suspension Certification
- Lobbying Certification for Grants, Loans, and Cooperative Agreements
- Title VI/Nondiscrimination Assurances

### Indirect Cost Rates

The Hernando/Citrus MPO does not utilize an indirect cost rate.

Task 2 Transportation Improvement Plan (TIP)			
2025			
Funding Source	FHWA		
Contract Number	G2V07PL		
Source Level	PL	2025 Total	
Personnel (salary and benefits)	\$ 10,353	\$ 10,353	
Consultant	\$ -	\$ -	
<b>2025 Totals</b>	<b>\$ 10,353</b>	<b>\$ 10,353</b>	
2026			
Funding Source	FHWA		
Contract Number	G2V07PL		
Source	PL	2026 Total	
Personnel (salary and benefits)	\$ 12,570	\$ 12,570	
Consultant	\$ 70,000	\$ 70,000	
<b>2026 Totals</b>	<b>\$ 82,570</b>	<b>\$ 82,570</b>	

	FY 2025 & 2026 TOTAL	FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 22,923	\$ 92,923
Consultant	\$ 70,000	\$ -
Travel	\$ -	\$ -
Direct Expenses	\$ -	\$ -
Indirect Expenses	\$ -	\$ -
Supplies	\$ -	\$ -
Equipment	\$ -	\$ -
<b>Total</b>	<b>\$ 92,923</b>	<b>\$ 92,923</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 2 Transportation Improvement Plan (TIP)			
2025			
Funding Source	FHWA		
Contract Number	GXXXXPL		
Source Level	PL	2025 Total	
Personnel (salary and benefits)	\$ 12,069	\$ 12,069	
Consultant	\$ 30,000	\$ 30,000	
<b>2025 Totals</b>	<b>\$ 42,069</b>	<b>\$ 42,069</b>	
2026			
Funding Source	FHWA		
Contract Number	GXXXXPL		
Source	PL	2026 Total	
Personnel (salary and benefits)	\$ 12,570	\$ 12,570	
Consultant	\$ 70,000	\$ 70,000	
<b>2026 Totals</b>	<b>\$ 82,570</b>	<b>\$ 82,570</b>	

	FY 2025 & 2026 TOTAL	FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 24,639	\$ 124,639
Consultant	\$ 100,000	\$ -
Travel	\$ -	\$ -
Direct Expenses	\$ -	\$ -
Indirect Expenses	\$ -	\$ -
Supplies	\$ -	\$ -
Equipment	\$ -	\$ -
<b>Total</b>	<b>\$ 124,639</b>	<b>\$ 124,639</b>

Task 3 Administration												
2025												
Funding Source	FHWA		CTD		CTD		2025 Total					
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern							
Source Level	PL	Total	State	Total	State	Total						
Personnel (salary and benefits)	\$ 380,314	\$ 380,314	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 393,527					
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776					
Direct Expenses	\$ 45,810	\$ 45,810	\$ 1,380	\$ 1,380	\$ 1,403	\$ 1,403	\$ 48,593					
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750					
Equipment	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000					
<b>2025 Totals</b>	<b>\$ 431,850</b>	<b>\$ 431,850</b>	<b>\$ 7,943</b>	<b>\$ 7,943</b>	<b>\$ 8,853</b>	<b>\$ 8,853</b>	<b>\$ 448,646</b>					
2026												
Funding Source	FHWA		CTD		CTD		2026 Total					
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern							
Source	PL	Total	State	Total	State	Total						
Personnel (salary and benefits)	\$ 319,053	\$ 319,053	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 332,266					
Consultant	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000					
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776					
Direct Expenses	\$ 30,328	\$ 30,328	\$ 335	\$ 335	\$ 335	\$ 335	\$ 30,998					
Indirect Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750					
Equipment	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ 4,500					
<b>2026 Totals</b>	<b>\$ 371,607</b>	<b>\$ 371,607</b>	<b>\$ 6,898</b>	<b>\$ 6,898</b>	<b>\$ 7,785</b>	<b>\$ 7,785</b>	<b>\$ 386,290</b>					

	FY 2025 & 2026 TOTAL
Personnel (salary and benefits)	\$ 725,793
Consultant	\$ 15,000
Travel	\$ 3,552
Direct Expenses	\$ 79,591
Indirect Expenses	\$ -
Supplies	\$ 3,500
Equipment	\$ 7,500
<b>Total</b>	<b>\$ 834,936</b>

	FY 2025 & 2026 TOTAL De-Obligated Funds
<b>Total</b>	<b>\$ 834,936</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 834,936</b>

Notes: No funding was de-obligated from UPWP FY 2023-FY 2024.

Any equipment purchase that is equal to or greater than \$5,000 must require the pre-approval of FDOT and the Federal Highway Administration per Section 200 of Title 2, USC.

Task 3 Administration												
2025												
Funding Source	FHWA		CTD		CTD		2025 Total					
Contract Number	GXXXPL		GXXX Citrus		GXXX Hern							
Source Level	PL	Total	State	Total	State	Total						
Personnel (salary and benefits)	\$ 306,343	\$ 306,343	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 319,556					
Consultant	\$ 29,188	\$ 29,188	\$ -	\$ -	\$ -	\$ -	\$ 29,188					
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776					
Direct Expenses	\$ 30,328	\$ 30,328	\$ 335	\$ 335	\$ 335	\$ 335	\$ 30,998					
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750					
Equipment	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000					
<b>2025 Totals</b>	<b>\$ 371,585</b>	<b>\$ 371,585</b>	<b>\$ 6,898</b>	<b>\$ 6,898</b>	<b>\$ 7,785</b>	<b>\$ 7,785</b>	<b>\$ 386,268</b>					
2026												
Funding Source	FHWA		CTD		CTD		2026 Total					
Contract Number	GXXXPL		GXXX Citrus		GXXX Hern							
Source	PL	Total	State	Total	State	Total						
Personnel (salary and benefits)	\$ 319,053	\$ 319,053	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 332,266					
Consultant	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000					
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776					
Direct Expenses	\$ 30,328	\$ 30,328	\$ 335	\$ 335	\$ 335	\$ 335	\$ 30,998					
Indirect Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750					
Equipment	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ 4,500					
<b>2026 Totals</b>	<b>\$ 371,607</b>	<b>\$ 371,607</b>	<b>\$ 6,898</b>	<b>\$ 6,898</b>	<b>\$ 7,785</b>	<b>\$ 7,785</b>	<b>\$ 386,290</b>					

	FY 2025 & 2026 TOTAL
Personnel (salary and benefits)	\$ 51,822
Consultant	\$ 44,188
Travel	\$ 3,552
Direct Expenses	\$ 61,996
Indirect Expenses	\$ -
Supplies	\$ 3,500
Equipment	\$ 7,500
<b>Total</b>	<b>\$ 772,558</b>

Task 4 Data Development & Management			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 720	\$ 720	
Consultant	\$ -	\$ -	
<b>2025 Totals</b>	<b>\$ 720</b>	<b>\$ 720</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 1,479	\$ 1,479	
Consultant	\$ 62,500	\$ 62,500	
<b>2026 Totals</b>	<b>\$ 63,979</b>	<b>\$ 63,979</b>	

	FY 2025 & 2026 TOTAL		FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 2,199		\$ 64,699
Consultant	\$ 62,500		\$ -
Travel	\$ -		\$ -
Direct Expenses	\$ -		\$ -
Indirect Expenses	\$ -		\$ -
Supplies	\$ -		\$ -
Equipment	\$ -		\$ -
<b>Total</b>	<b>\$ 64,699</b>		

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 4 Data Development & Management			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	GXXXXPL		
Source Level	PL		
Personnel (salary and benefits)	\$ 1,420	\$ 1,420	
Consultant	\$ 12,500	\$ 12,500	
<b>2025 Totals</b>	<b>\$ 13,920</b>	<b>\$ 13,920</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	GXXXXPL		
Source	PL		
Personnel (salary and benefits)	\$ 1,479	\$ 1,479	
Consultant	\$ 62,500	\$ 62,500	
<b>2026 Totals</b>	<b>\$ 63,979</b>	<b>\$ 63,979</b>	

	FY 2025 & 2026 TOTAL		FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 2,899		\$ 77,899
Consultant	\$ 75,000		\$ -
Travel	\$ -		\$ -
Direct Expenses	\$ -		\$ -
Indirect Expenses	\$ -		\$ -
Supplies	\$ -		\$ -
Equipment	\$ -		\$ -
<b>Total</b>	<b>\$ 77,899</b>		

Task 5 Special Projects & Studies								
2025								
Funding Source	FHWA		CTD		CTD		2025 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern			
Source Level	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 3,901	\$ 3,901	\$ 17,702	\$ 17,702	\$ 17,738	\$ 17,738	\$ 39,341	
Consultant	\$ 113,225	\$ 113,225	\$ -	\$ -	\$ -	\$ -	\$ 113,225	
2025 Totals	\$ 117,126	\$ 117,126	\$ 17,702	\$ 17,702	\$ 17,738	\$ 17,738	\$ 152,566	
2026								
Funding Source	FHWA		CTD		CTD		2026 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern			
Source	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 15,159	\$ 15,159	\$ -	\$ -	\$ -	\$ -	\$ 15,159	
Consultant	\$ 48,740	\$ 48,740	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 86,293	
2026 Totals	\$ 63,899	\$ 63,899	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 101,452	

	FY 2025 & 2026 TOTAL
Personnel (salary and benefits)	\$ 54,500
Consultant	\$ 199,518
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
<b>Total</b>	<b>\$ 254,018</b>

	FY 2025 & 2026 TOTAL De-Obligated Funds
<b>Total</b>	<b>\$ 254,018</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 254,018</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 5 Special Projects & Studies								
2025								
Funding Source	FHWA		CTD		CTD		2025 Total	
Contract Number	GXXXXPL		GXXXX Citrus		GXXXX Hern			
Source Level	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 14,557	\$ 14,557	\$ -	\$ -	\$ -	\$ -	\$ 14,557	
Consultant	\$ 121,830	\$ 121,830	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 159,383	
2025 Totals	\$ 136,387	\$ 136,387	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 173,940	
2026								
Funding Source	FHWA		CTD		CTD		2026 Total	
Contract Number	GXXXXPL		GXXXX Citrus		GXXXX Hern			
Source	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 15,159	\$ 15,159	\$ -	\$ -	\$ -	\$ -	\$ 15,159	
Consultant	\$ 48,740	\$ 48,740	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 86,293	
2026 Totals	\$ 63,899	\$ 63,899	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 101,452	

	FY 2025 & 2026 TOTAL
Personnel (salary and benefits)	\$ 29,716
Consultant	\$ 245,676
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
<b>Total</b>	<b>\$ 275,392</b>

	FY 2025 & 2026 TOTAL
<b>Total</b>	<b>\$ 275,392</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 275,392</b>

Task 6 Regional Coordination			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 15,269	\$ 15,269	
<b>2025 Totals</b>	<b>\$ 15,269</b>	<b>\$ 15,269</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 11,830	\$ 11,830	
<b>2026 Totals</b>	<b>\$ 11,830</b>	<b>\$ 11,830</b>	

	FY 2025 & 2026 TOTAL		FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 27,099		\$ 27,099
Consultant	\$ -		\$ -
Travel	\$ -		\$ -
Direct Expenses	\$ -		\$ -
Indirect Expenses	\$ -		\$ -
Supplies	\$ -		\$ -
Equipment	\$ -		\$ -
<b>Total</b>	<b>\$ 27,099</b>		<b>\$ 27,099</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 6 Regional Coordination			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	GXXXXPL		
Source Level	PL		
Personnel (salary and benefits)	\$ 11,357	\$ 11,357	\$ 11,357
<b>2025 Totals</b>	<b>\$ 11,357</b>	<b>\$ 11,357</b>	<b>\$ 11,357</b>
2026			
Funding Source	FHWA	2026 Total	
Contract Number	GXXXXPL		
Source	PL		
Personnel (salary and benefits)	\$ 11,830	\$ 11,830	\$ 11,830
<b>2026 Totals</b>	<b>\$ 11,830</b>	<b>\$ 11,830</b>	<b>\$ 11,830</b>

	FY 2025 & 2026 TOTAL		FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 23,187		\$ 23,187
Consultant	\$ -		\$ -
Travel	\$ -		\$ -
Direct Expenses	\$ -		\$ -
Indirect Expenses	\$ -		\$ -
Supplies	\$ -		\$ -
Equipment	\$ -		\$ -
<b>Total</b>	<b>\$ 23,187</b>		<b>\$ 23,187</b>

## APPENDIX A - FUNDING SOURCE TABLE

## Funding Source

Contract	Funding Source	Source Level	Funding Source								
			FY 2025 Funding Source			FY 2026 Funding Source					
			Soft Match	Federal	State	Soft Match	Federal	State	Soft Match	Federal	State
G2Z98 Citrus	CTD	State	\$ 25,645	\$ 25,675	\$ -	\$ -	\$ 25,645	\$ -	\$ -	\$ -	\$ 25,675
		CTD G2Z98 Citrus TOTAL	\$ 25,645	\$ 25,675	\$ -	\$ -	\$ 25,645	\$ -	\$ -	\$ -	\$ 25,675
G3 O12 Hern	CTD	State	\$ 26,591	\$ 26,561	\$ -	\$ -	\$ 26,591	\$ -	\$ -	\$ -	\$ 26,561
		CTD G3O12 Hern TOTAL	\$ 26,591	\$ 26,561	\$ -	\$ -	\$ 26,591	\$ -	\$ -	\$ -	\$ 26,561
G2V07P L	FHWA	PL	\$ 697,924	\$ 705,133	\$ 153,930	\$ 697,924	\$ -	\$ 155,520	\$ 705,133	\$ -	
		FHWA G2V07PL TOTAL	\$ 697,924	\$ 705,133	\$ 153,930	\$ 697,924	\$ -	\$ 155,520	\$ 705,133	\$ -	
		TOTAL	\$ 750,160	\$ 757,369	\$ 153,930	\$ 697,924	\$ 52,236	\$ 155,520	\$ 705,133	\$ 52,236	

Contract	Funding Source	Source Level	Funding Source								
			FY 2025 Funding Source			FY 2026 Funding Source					
			Soft Match	Federal	State	Soft Match	Federal	State	Soft Match	Federal	State
GXXXX Citrus	CTD	State	\$ 25,675	\$ 25,675	\$ -	\$ -	\$ 25,675	\$ -	\$ -	\$ -	\$ 25,675
		CTD GXXXX Citrus TOTAL	\$ 25,675	\$ 25,675	\$ -	\$ -	\$ 25,675	\$ -	\$ -	\$ -	\$ 25,675
GXXXX Hern	CTD	State	\$ 26,561	\$ 26,561	\$ -	\$ -	\$ 26,561	\$ -	\$ -	\$ -	\$ 26,561
		CTD GXXXX Hern TOTAL	\$ 26,561	\$ 26,561	\$ -	\$ -	\$ 26,561	\$ -	\$ -	\$ -	\$ 26,561
G2V07PL L	FHWA	PL	\$ 697,924	\$ 705,133	\$ 153,930	\$ 697,924	\$ -	\$ 155,520	\$ 705,133	\$ -	
		FHWA G2V07PL TOTAL	\$ 697,924	\$ 705,133	\$ 153,930	\$ 697,924	\$ -	\$ 155,520	\$ 705,133	\$ -	
		TOTAL	\$ 750,160	\$ 757,369	\$ 153,930	\$ 697,924	\$ 52,236	\$ 155,520	\$ 705,133	\$ 52,236	

## APPENDIX B - SUMMARY BUDGET BY AGENCY PARTICIPATION TABLE

Funding Source Contract Fiscal Year	CTD				CTD				FHWA	
	G2Z98 Citrus		G3O12 Hern		G2V07PL					
	2025	2026	2025	2026	2025	2026				
Total Budget	\$ 25,645	\$ 25,675	\$ 26,591	\$ 26,561	\$ 697,924	\$ 705,133				
<b>Task 1 Long-Range Transportation Plan (LRTP)</b>										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 9,229	\$ 9,612				
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 108,377	\$ 96,636				
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 117,606	\$ 106,248				
<b>Task 2 Transportation Improvement Plan (TIP)</b>										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 10,353	\$ 12,570				
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000				
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 10,353	\$ 82,570				
<b>Task 3 Administration</b>										
Personnel (salary and benefits)	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 380,314	\$ 319,053				
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000				
Travel	\$ 400	\$ 400	\$ 400	\$ 400	\$ 976	\$ 976				
Direct Expenses	\$ 1,380	\$ 335	\$ 1,403	\$ 335	\$ 45,810	\$ 30,328				
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 1,750	\$ 1,750				
Equipment	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 4,500				
Sub Total	\$ 7,943	\$ 6,898	\$ 8,853	\$ 7,785	\$ 431,850	\$ 371,607				
<b>Task 4 Data Development &amp; Management</b>										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 1,479				
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,500				
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 63,979				
<b>Task 5 Special Projects &amp; Studies</b>										
Personnel (salary and benefits)	\$ 17,702	\$ -	\$ 17,738	\$ -	\$ 3,901	\$ 15,159				
Consultant	\$ -	\$ 18,777	\$ -	\$ 18,776	\$ 113,225	\$ 48,740				
Sub Total	\$ 17,702	\$ 18,777	\$ 17,738	\$ 18,776	\$ 117,126	\$ 63,899				
<b>Task 6 Regional Coordination</b>										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 15,269	\$ 11,830				
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 15,269	\$ 11,830				
<b>7 SCTPA Support and Shared Resources</b>										
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000				
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000				
<b>TOTAL PROGRAMMED</b>	<b>\$ 25,645</b>	<b>\$ 25,675</b>	<b>\$ 26,591</b>	<b>\$ 26,561</b>	<b>\$ 697,924</b>	<b>\$ 705,133</b>				

~~Agency Participation~~

Funding Source Contract Fiscal Year	CTD GXXXX Citrus		CTD GXXXX Hern		FHWA GXXXXPL	
	2025	2026	2025	2026	2025	2026
Total Budget	\$ 25,675	\$ 25,675	\$ 26,561	\$ 26,561	\$ 697,924	\$ 705,133
<b>Task 1 Long-Range Transportation Plan (LRTP)</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 9,229	\$ 9,612
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 108,377	\$ 96,636
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 117,606	\$ 106,248
<b>Task 2 Transportation Improvement Plan (TIP)</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 12,069	\$ 12,570
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 70,000
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 42,069	\$ 82,570
<b>Task 3 Administration</b>						
Personnel (salary and benefits)	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 306,343	\$ 319,053
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 29,188	\$ 15,000
Travel	\$ 400	\$ 400	\$ 400	\$ 400	\$ 976	\$ 976
Direct Expenses	\$ 335	\$ 335	\$ 335	\$ 335	\$ 30,328	\$ 30,328
Sub Total	\$ 6,898	\$ 6,898	\$ 7,785	\$ 7,785	\$ 371,585	\$ 371,607
<b>Task 4 Data Development &amp; Management</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 1,420	\$ 1,479
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 62,500
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 13,920	\$ 63,979
<b>Task 5 Special Projects &amp; Studies</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 14,557	\$ 15,159
Consultant	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 121,830	\$ 48,740
Sub Total	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 136,387	\$ 63,899
<b>Task 6 Regional Coordination</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 11,357	\$ 11,830
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 11,357	\$ 11,830
<b>7 SCTPA Support and Shared Resources</b>						
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
<b>TOTAL PROGRAMMED</b>	<b>\$ 25,675</b>	<b>\$ 25,675</b>	<b>\$ 26,561</b>	<b>\$ 26,561</b>	<b>\$ 697,924</b>	<b>\$ 705,133</b>

## **RESOLUTION 2025-01**

***A RESOLUTION OF THE HERNANDO/CITRUS  
METROPOLITAN PLANNING ORGANIZATION  
ADOPTING AN AMENDMENT TO THE  
FISCAL YEAR 2024/2025 AND FISCAL YEAR 2025/2026  
UNIFIED PLANNING WORK PROGRAM (UPWP)***

**WHEREAS**, the Florida Department of Transportation (FDOT), in conjunction with the Hernando/Citrus Metropolitan Planning Organization (MPO) requires the development of a Unified Planning Work Program (UPWP); and,

**WHEREAS**, pursuant to Titles 23 and 49, Code of Federal Regulations (CFR) and Chapter 339.175, Florida Statutes, the UPWP documents the transportation planning activities that will occur during Fiscal Year 2025 and Fiscal Year 2026; and,

**WHEREAS**, the UPWP for FY 2025 – FY 2026 was adopted by the MPO Board on May 2, 2024, and,

**WHEREAS**, revision (1) to amend the FY 2025 of the UPWP serves to transfer funds from PL funding for Consultant Services to Salaries/Fringe Benefits in Tasks 2-6 for activities performed by MPO staff. Additionally, minor adjustments were made to align operating expenses.

**WHEREAS**, the amendment of FY 2025 will not increase or decrease the two-year funding agreement #G2V07 in the amount of \$1,403,057.

**WHEREAS**, revision (1) also serves to recognize the awarded contract numbers and amounts for FY 2025 that became effective July 1, 2024, i.e., Contract #G2Z98 (Citrus) and Contract #G3O12 (Hernando), the updated adoption dates of applicable agreements, and updated MPO Board members since the November 2024 election cycle.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hernando/Citrus Metropolitan Planning Organization (MPO) duly assembled in regular session this 1st day of May 2025, formally ratifies and confirms as true the foregoing “Whereas” clauses, and hereby adopts the amendment to the Unified Planning Work Program for FY 2025-FY 2026.

**HERNANDO/CITRUS  
METROPOLITAN PLANNING  
ORGANIZATION  
BOARD**

*Attest:*

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Rebecca Bays, MPO Chair

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

BY Victoria Anderson  
MPO Attorney

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**REVIEW AND RECOMMENDATION OF REVISION 2 OF THE FY2025-FY2026 UNIFIED PLANNING WORK PROGRAM (UPWP) TO RECOGNIZE ELIGIBLE ROLL-FORWARD FUNDS FROM THE PREVIOUS CONTRACT INTO FY2026 (G2V07) AND UPDATES TO TRANSPORTATION DISADVANTAGED CONTRACTS**

Revision 2 is an amendment to the FY2025-FY2026 UPWP that serves to roll forward eligible remaining funds from FY2024 (UPWP FY2023-FY2024) from PL Contract G2774 in the amount of \$659,798. Revision 2 requires the PL Contract G2V07 for UPWP FY2025-FY2026 be amended to increase it by \$659,798 from \$1,403,057 to \$2,062,855 by adoption of the associated Resolution 2025-02.

Revision 2 also reflects the awarded and updated estimates in funding from the Florida Commission for the Transportation Disadvantaged (TD). The Florida Commission for Transportation Disadvantaged estimates for FY 2026 are \$26,447 (Citrus County) and \$27,440 (Hernando County).

**Staff Recommendation:** It is recommended the TAC review and recommend approval to the MPO Board of Revision 2 which amends by Resolution 2025-2 the FY2025-FY2026 UPWP and increases the PL Contract G2V07 from \$1,403,057 to \$2,062,855 and reflects updated estimates for Transportation Disadvantaged Funding for FY2026 to \$26,447 (Citrus County) and \$27,440 (Hernando County).

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Attachments: FY2025-FY2026 UPWP redline/strikethrough pages reflecting edits, Resolution 2025-02. The FY2025-FY2026 UPWP as adopted May 2, 2024, is available on the MPO website at <https://www.hernandocounty.us/home/showpublisheddocument/9039/638688378692030000>



# HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

## UNIFIED PLANNING WORK PROGRAM (UPWP)

STATE FISCAL YEARS 2025-2026

Effective: July 1, 2024-June 30, 2026

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Adopted: May 2, 2024

Revision 1 (Amendment to FY2025): May 1, 2025

Revision 2 (Amendment to FY2026): May 1, 2025

The UPWP was prepared by:  
Hernando/Citrus Metropolitan Planning Organization  
789 Providence Boulevard  
Brooksville, Florida 34601  
Telephone: 352-754-4082  
Email: [MPO@hernandocounty.us](mailto:MPO@hernandocounty.us)  
Website: [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)

Catalogue of Federal Domestic Assistance (CFDA) Numbers:  
20.205 Highway Planning Construction Grant Federal Highway Administration  
20.505 Federal Transit Technical Studies Grant (Metropolitan Planning)  
FHWA Federal Aid Number: FAP 0412-062-M, Contract #G2V07  
FPN: 439335-5-14-01

Funded Jointly By:  
Federal Highway Administration (FHWA)  
Federal Transit Administration (FTA)  
Florida Department of Transportation (FDOT)  
Hernando County Board of County Commissioners  
Citrus County Board of County Commissioners

The preparation of this report has been financed in part through grants from the Federal Highway Administration and Federal Transit Administration, and U.S. Department of Transportation under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program] Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views of the U.S. Department of Transportation.

## UPWP FY2025-FY2026 – REVISION HISTORY

Date	Revision #	Change Type	Explanation of the change
5-1-25	1	Amendment	Amendment to FY2025 to transfer funds from Consultant Services to Salaries and Fringe Benefits for activities performed by MPO staff, minor adjustments to direct expenses, updated MPO Board members effective February 6, 2025, and updated adoption dates to applicable planning documents and agreements.
<u>5-1-25</u>	<u>2</u>	<u>Amendment</u>	<u>Amendment to FY2026 reflecting eligible roll forward funds from the previous UPWP contract (G2774).</u>

## Definition of Soft Match

Section 120 of Title 23, U.S.C., permits a State to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23 (except Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is, in essence, a "soft match" provision that allows the Federal share to be increased up to 100% to the extent credits are available. The "soft match" amount utilized to match the FHWA funding in the UPWP is 18.07% of FHWA program funds for a total of \$454,971,309,450.

## Public Involvement Process for the UPWP

The development of the UPWP is consistent with the MPO's adopted Public Participation Plan (PPP) discussed on the previous page under Public Participation Plan (PPP). Pursuant to the PPP, the UPWP is reviewed by the MPO's Technical Advisory Committee, Citizens Advisory Committee, and the Bicycle/Pedestrian Advisory Committee, volunteer bodies meeting in public forums representing both a technical perspective and a citizen involvement component working together on the programming of projects.

MPO staff will respond in writing to input and comments received from the public. All comments received, including from FHWA, FTA and the FDOT will be addressed and incorporated into the final document.

Citizens are also encouraged to contact the MPO directly to express concerns for information or provide input through the following means: telephone: 352-754-4082, email: [mpo@hernandocounty.us](mailto:mpo@hernandocounty.us), website: [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us) or in writing at Hernando/Citrus MPO, 789 Providence Boulevard, Brooksville, Florida 34601.

## The Federal Planning Factors

In December 2015, the Fixing America's Surface Transportation (FAST) Act was signed into law. The FAST Act identified the following ten planning factors which have been incorporated into the MPO Planning Process and this UPWP. A matrix of the Federal Planning Factors and how they are incorporated in the UPWP are identified in the following table.

*[See Federal Planning Factors Matrix on next page.]*

Task 1 Long-Range Transportation Plan (LRTP)			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 9,229	\$ 9,229	
Consultant	\$ 108,377	\$ 108,377	
<b>2025 Totals</b>	<b>\$ 117,606</b>	<b>\$ 117,606</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 9,598	\$ 9,598	
Consultant	\$ 328,629	\$ 328,629	
<b>2026 Totals</b>	<b>\$ 338,227</b>	<b>\$ 338,227</b>	

	FY 2025 & 2026 TOTAL
Personnel (salary and benefits)	\$ 18,827
Consultant*	\$ 437,006
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
<b>Total</b>	<b>\$ 455,833</b>

	FY 2025 & 2026 TOTAL De-Obligated Funds
<b>Total</b>	<b>\$ 455,833</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 455,833</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

\*These PL funds satisfy the requirements for the 2.5% PL set aside for Complete Streets planning. [Section 11206 (b)]. The total amount of funds used by the MPO for Complete Streets planning for FY 2024/25 is \$17,448 of \$697,924 and for FY 2025/26 is \$17,629 of \$705,133. The Long-Range Transportation Plan achieves the requirements for Complete Streets planning as described in Section 11206 Increasing Safe and Accessible Transportation Options of the Infrastructure Investment and Jobs Act (IIJA). [Section 11206]

Task 1 Long-Range Transportation Plan (LRTP)			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 9,229	\$ 9,229	
Consultant	\$ 108,377	\$ 108,377	
<b>2025 Totals</b>	<b>\$ 117,606</b>	<b>\$ 117,606</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 9,612	\$ 9,612	
Consultant	\$ 96,636	\$ 96,636	
<b>2026 Totals</b>	<b>\$ 106,248</b>	<b>\$ 106,248</b>	

	FY 2025 & 2026 TOTAL
Personnel (salary and benefits)	\$ 18,841
Consultant*	\$ 205,013
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
<b>Total</b>	<b>\$ 223,854</b>

	FY 2025 & 2026 TOTAL De-Obligated Funds
<b>Total</b>	<b>\$ 223,854</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 223,854</b>

Task 2 Transportation Improvement Plan (TIP)			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 10,353	\$ 10,353	
Consultant	\$ -	\$ -	
<b>2025 Totals</b>	<b>\$ 10,353</b>	<b>\$ 10,353</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 10,767	\$ 10,767	
Consultant	\$ 135,000	\$ 135,000	
<b>2026 Totals</b>	<b>\$ 145,767</b>	<b>\$ 145,767</b>	

FY 2025 & 2026 TOTAL	
Personnel (salary and benefits)	\$ 21,120
Consultant	\$ 135,000
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
<b>Total</b>	<b>\$ 156,120</b>

FY 2025 & 2026 TOTAL De-Obligated Funds	
<b>Total</b>	<b>\$ 156,120</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 156,120</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 2 Transportation Improvement Plan (TIP)			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 10,353	\$ 10,353	
Consultant	\$ -	\$ -	
<b>2025 Totals</b>	<b>\$ 10,353</b>	<b>\$ 10,353</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 12,570	\$ 12,570	
Consultant	\$ 70,000	\$ 70,000	
<b>2026 Totals</b>	<b>\$ 82,570</b>	<b>\$ 82,570</b>	

FY 2025 & 2026 TOTAL	
Personnel (salary and benefits)	\$ 22,923
Consultant	\$ 70,000
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
<b>Total</b>	<b>\$ 92,923</b>

FY 2025 & 2026 TOTAL De-Obligated Funds	
<b>Total</b>	<b>\$ 92,923</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 92,923</b>

Task 3 Administration										
2025										
Funding Source	FHWA		CTD		CTD				2025 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern					
Source Level	PL	Total	State	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 380,314	\$ 380,314	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 393,527			
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776			
Direct Expenses	\$ 45,810	\$ 45,810	\$ 1,380	\$ 1,380	\$ 1,403	\$ 1,403	\$ 48,593			
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750			
Equipment	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000			
2025 Totals	\$ 431,850	\$ 431,850	\$ 7,943	\$ 7,943	\$ 8,853	\$ 8,853	\$ 448,646			
2026										
Funding Source	FHWA		CTD		CTD				2026 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern					
Source	PL	Total	State	Total	State	Total	State	Total		
MPO Budget Reference										
Lookup Name	2026 FHWA G2V07PL (PL)	2026 FHWA G2V07PL (Total)	2026 CTD G2Z98 Citrus (State)	2026 CTD G2Z98 Citrus (Total)	2026 CTD G3O12 Hern (State)	2026 CTD G3O12 Hern (Total)				
Personnel (salary and benefits)	\$ 395,527	\$ 395,527	\$ 6,410	\$ 6,410	\$ 7,332	\$ 7,332	\$ 409,269			
Consultant	\$ 158,812	\$ 158,812	\$ -	\$ -	\$ -	\$ -	\$ 158,812			
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776			
Direct Expenses	\$ 46,457	\$ 46,457	\$ 1,380	\$ 1,380	\$ 1,403	\$ 1,403	\$ 49,240			
Indirect Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Supplies	\$ 1,796	\$ 1,796	\$ -	\$ -	\$ -	\$ -	\$ 1,796			
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2026 Totals	\$ 603,568	\$ 603,568	\$ 8,190	\$ 8,190	\$ 9,135	\$ 9,135	\$ 620,893			

FY 2025 & 2026 TOTAL	
Personnel (salary and benefits)	\$ 802,796
Consultant	\$ 158,812
Travel	\$ 3,552
Direct Expenses	\$ 97,833
Indirect Expenses	\$ -
Supplies	\$ 3,546
Equipment	\$ 3,000
Total	\$ 1,069,539

FY 2025 & 2026 TOTAL De-Obligated Funds	
Total	\$ 1,069,539
Total De-ob. Funds	\$ -
Total De-ob. (Other)	\$ -
Sub-Total (less the de-obligated funds)	\$ 1,069,539

Notes: No funding was de-obligated from UPWP FY 2023-FY 2024.  
Any equipment purchase that is equal to or greater than \$5,000 must require the pre-approval of FDOT and the Federal Highway Administration per Section 200 of Title 2, USC.

Task 3 Administration										
2025										
Funding Source	FHWA		CTD		CTD				2025 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern					
Source Level	PL	Total	State	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 380,314	\$ 380,314	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 393,527			
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776			
Direct Expenses	\$ 45,810	\$ 45,810	\$ 1,380	\$ 1,380	\$ 1,403	\$ 1,403	\$ 48,593			
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750			
Equipment	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000			
2025 Totals	\$ 431,850	\$ 431,850	\$ 7,943	\$ 7,943	\$ 8,853	\$ 8,853	\$ 448,646			

2026										
Funding Source	FHWA		CTD		CTD				2026 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern					
Source	PL	Total	State	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 319,053	\$ 319,053	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 332,266			
Consultant	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000			
Travel	\$ 976	\$ 976	\$ 400	\$ 400	\$ 400	\$ 400	\$ 1,776			
Direct Expenses	\$ 30,328	\$ 30,328	\$ 335	\$ 335	\$ 335	\$ 335	\$ 30,998			
Indirect Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Supplies	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750			
Equipment	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ 4,500			
2026 Totals	\$ 371,607	\$ 371,607	\$ 6,898	\$ 6,898	\$ 7,785	\$ 7,785	\$ 386,290			

FY 2025 & 2026 TOTAL De-Obligated Funds	
Total	\$ 34,936
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other)	\$ -
Sub-Total (less the de-obligated funds)	\$ 34,936

Task 4 Data Development & Management			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 720	\$ 720	
Consultant	\$ -	\$ -	
<b>2025 Totals</b>	<b>\$ 720</b>	<b>\$ 720</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 749	\$ 749	
Consultant	\$ 72,500	\$ 72,500	
<b>2026 Totals</b>	<b>\$ 73,249</b>	<b>\$ 73,249</b>	

FY 2025 & 2026 TOTAL		
Personnel (salary and benefits)	\$ 1,469	
Consultant	\$ 72,500	
Travel	\$ -	
Direct Expenses	\$ -	
Indirect Expenses	\$ -	
Supplies	\$ -	
Equipment	\$ -	
<b>Total</b>	<b>\$ 73,969</b>	

FY 2025 & 2026 TOTAL De-Obligated Funds	
<b>Total</b>	<b>\$ 73,969</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 73,969</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 4 Data Development & Management			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 720	\$ 720	
Consultant	\$ -	\$ -	
<b>2025 Totals</b>	<b>\$ 720</b>	<b>\$ 720</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 1,479	\$ 1,479	
Consultant	\$ 62,500	\$ 62,500	
<b>2026 Totals</b>	<b>\$ 63,979</b>	<b>\$ 63,979</b>	

FY 2025 & 2026 TOTAL		
Personnel (salary and benefits)	\$ 2,199	
Consultant	\$ 62,500	
Travel	\$ -	
Direct Expenses	\$ -	
Indirect Expenses	\$ -	
Supplies	\$ -	
Equipment	\$ -	
<b>Total</b>	<b>\$ 64,699</b>	

FY 2025 & 2026 TOTAL De-Obligated Funds	
<b>Total</b>	<b>\$ 64,699</b>
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	<b>\$ 64,699</b>

Task 5 Special Projects & Studies								
2025								
Funding Source	FHWA		CTD		CTD		2025 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern			
Source Level	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 3,901	\$ 3,901	\$ 17,702	\$ 17,702	\$ 17,738	\$ 17,738	\$ 39,341	
Consultant	\$ 113,225	\$ 113,225	\$ -	\$ -	\$ -	\$ -	\$ 113,225	
2025 Totals	\$ 117,126	\$ 117,126	\$ 17,702	\$ 17,702	\$ 17,738	\$ 17,738	\$ 152,566	

2026								
Funding Source	FHWA		CTD		CTD		2026 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern			
Source	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 4,057	\$ 4,057	\$ 18,257	\$ 18,257	\$ 18,305	\$ 18,305	\$ 40,619	
Consultant	\$ 178,183	\$ 178,183	\$ -	\$ -	\$ -	\$ -	\$ 178,183	
2026 Totals	\$ 182,240	\$ 182,240	\$ 18,257	\$ 18,257	\$ 18,305	\$ 18,305	\$ 218,802	

FY 2025 & 2026 TOTAL	
Personnel (salary and benefits)	\$ 79,960
Consultant	\$ 291,408
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
Total	\$ 371,368

FY 2025 & 2026 TOTAL	
Total	\$ 371,368
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	\$ 371,368

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 5 Special Projects & Studies								
2025								
Funding Source	FHWA		CTD		CTD		2025 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern			
Source Level	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 3,901	\$ 3,901	\$ 17,702	\$ 17,702	\$ 17,738	\$ 17,738	\$ 39,341	
Consultant	\$ 113,225	\$ 113,225	\$ -	\$ -	\$ -	\$ -	\$ 113,225	
2025 Totals	\$ 117,126	\$ 117,126	\$ 17,702	\$ 17,702	\$ 17,738	\$ 17,738	\$ 152,566	

2026								
Funding Source	FHWA		CTD		CTD		2026 Total	
Contract Number	G2V07PL		G2Z98 Citrus		G3O12 Hern			
Source	PL	Total	State	Total	State	Total		
Personnel (salary and benefits)	\$ 15,159	\$ 15,159	\$ -	\$ -	\$ -	\$ -	\$ 15,159	
Consultant	\$ 48,740	\$ 48,740	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 86,293	
2026 Totals	\$ 63,899	\$ 63,899	\$ 18,777	\$ 18,777	\$ 18,776	\$ 18,776	\$ 101,452	

FY 2025 & 2026 TOTAL	
Personnel (salary and benefits)	\$ 54,500
Consultant	\$ 199,518
Travel	\$ -
Direct Expenses	\$ -
Indirect Expenses	\$ -
Supplies	\$ -
Equipment	\$ -
Total	\$ 254,018

FY 2025 & 2026 TOTAL De-Obligated Funds	
Total	\$ 254,018
Total De-ob. Funds (PL)	\$ -
Total De-ob. (Other Source)	\$ -
Sub-Total (less the de-obligated funds)	\$ 254,018

Task 6 Regional Coordination			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 15,269	\$ 15,269	
<b>2025 Totals</b>	<b>\$ 15,269</b>	<b>\$ 15,269</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 16,880	\$ 16,880	
<b>2026 Totals</b>	<b>\$ 16,880</b>	<b>\$ 16,880</b>	

	FY 2025 & 2026 TOTAL	FY 2025 & 2026 TOTAL De-Obligated Funds
Personnel (salary and benefits)	\$ 32,149	\$ 32,149
Consultant	\$ -	\$ -
Travel	\$ -	\$ -
Direct Expenses	\$ -	\$ -
Indirect Expenses	\$ -	\$ -
Supplies	\$ -	\$ -
Equipment	\$ -	\$ -
<b>Total</b>	<b>\$ 32,149</b>	<b>\$ 32,149</b>

Note: No funding was de-obligated from UPWP FY 2023-FY 2024.

Task 6 Regional Coordination			
2025			
Funding Source	FHWA	2025 Total	
Contract Number	G2V07PL		
Source Level	PL		
Personnel (salary and benefits)	\$ 15,269	\$ 15,269	
<b>2025 Totals</b>	<b>\$ 15,269</b>	<b>\$ 15,269</b>	
2026			
Funding Source	FHWA	2026 Total	
Contract Number	G2V07PL		
Source	PL		
Personnel (salary and benefits)	\$ 11,830	\$ 11,830	
<b>2026 Totals</b>	<b>\$ 11,830</b>	<b>\$ 11,830</b>	
FY 2025 & 2026 TOTAL		FY 2025 & 2026 TOTAL De-Obligated Funds	
Personnel (salary and benefits)	\$ 27,099	\$ 27,099	
Consultant	\$ -	\$ -	
Travel	\$ -	\$ -	
Direct Expenses	\$ -	\$ -	
Indirect Expenses	\$ -	\$ -	
Supplies	\$ -	\$ -	
Equipment	\$ -	\$ -	
<b>Total</b>	<b>\$ 27,099</b>	<b>\$ 27,099</b>	
Total De-ob. Funds (PL)	\$ -	\$ -	
Total De-ob. (Other Source)	\$ -	\$ -	
Sub-Total (less the de-obligated funds)	\$ 27,099	\$ 27,099	

## APPENDIX A - FUNDING SOURCE TABLE

Funding Source										
Contract	Funding Source	Source Level			FY 2025 Funding Source			FY 2026 Funding Source		
			2025	2026	Soft Match	Federal	State	Soft Match	Federal	State
G2Z98 Citrus	CTD	State	\$ 25,645	\$ 26,447	\$ -	\$ -	\$ 25,645	\$ -	\$ -	\$ 26,447
		CTD G2Z98 Citrus TOTAL	\$ 25,645	\$ 26,447	\$ -	\$ -	\$ 25,645	\$ -	\$ -	\$ 26,447
G3 OJ12 Hern	CTD	State	\$ 26,591	\$ 27,440	\$ -	\$ -	\$ 26,591	\$ -	\$ -	\$ 27,440
		CTD G3O12 Hern TOTAL	\$ 26,591	\$ 27,440	\$ -	\$ -	\$ 26,591	\$ -	\$ -	\$ 27,440
G2V07P L	FHWA	PL	\$ 697,924	\$ 1,364,931	\$ 153,930	\$ 697,924	\$ -	\$ 301,041	\$ 1,364,931	\$ -
		FHWA G2V07PL TOTAL	\$ 697,924	\$ 1,364,931	\$ 153,930	\$ 697,924	\$ -	\$ 301,041	\$ 1,364,931	\$ -
		TOTAL	\$ 750,160	\$ 1,418,818	\$ 153,930	\$ 697,924	\$ 52,236	\$ 301,041	\$ 1,364,931	\$ 53,887

## Funding Source

Funding Source										
Contract	Funding Source	Source Level			FY 2025 Funding Source			FY 2026 Funding Source		
			2025	2026	Soft Match	Federal	State	Soft Match	Federal	State
GXXXX Citrus	CTD	State	\$ 25,675	\$ 25,675	\$ -	\$ -	\$ 25,675	\$ -	\$ -	\$ 25,675
		CTD GXXXX Citrus TOTAL	\$ 25,675	\$ 25,675	\$ -	\$ -	\$ 25,675	\$ -	\$ -	\$ 25,675
GXXXX Hern	CTD	State	\$ 26,561	\$ 26,561	\$ -	\$ -	\$ 26,561	\$ -	\$ -	\$ 26,561
		CTD GXXXX Hern TOTAL	\$ 26,561	\$ 26,561	\$ -	\$ -	\$ 26,561	\$ -	\$ -	\$ 26,561
GXXXX PL	FHWA	PL	\$ 697,924	\$ 705,133	\$ 153,930	\$ 697,924	\$ -	\$ 155,520	\$ 705,133	\$ -
		FHWA GXXXXPL TOTAL	\$ 697,924	\$ 705,133	\$ 153,930	\$ 697,924	\$ -	\$ 155,520	\$ 705,133	\$ -
		TOTAL	\$ 750,160	\$ 757,369	\$ 153,930	\$ 697,924	\$ 52,236	\$ 155,520	\$ 705,133	\$ 52,236

## APPENDIX B - SUMMARY BUDGET BY AGENCY PARTICIPATION TABLE

### Agency Participation

Funding Source	CTD		CTD		FHWA	
	G2298 Citrus		G3012 Hern		G2V07PL	
	Contract	2025	2026	2025	2026	2025
Total Budget	\$ 25,645	\$ 26,447	\$ 26,591	\$ 27,440	\$ 697,924	\$ 1,364,931
<b>Task 1 Long-Range Transportation Plan (LRTP)</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 9,229	\$ 9,598
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 108,377	\$ 328,629
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 117,606	\$ 338,227
<b>Task 2 Transportation Improvement Plan (TIP)</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 10,353	\$ 10,767
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 10,353	\$ 145,767
<b>Task 3 Administration</b>						
Personnel (salary and benefits)	\$ 6,163	\$ 6,410	\$ 7,050	\$ 7,332	\$ 380,314	\$ 395,527
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,812
Travel	\$ 400	\$ 400	\$ 400	\$ 400	\$ 976	\$ 976
Direct Expenses	\$ 1,380	\$ 1,380	\$ 1,403	\$ 1,403	\$ 45,810	\$ 46,457
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 1,750	\$ 1,796
Equipment	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -
Sub Total	\$ 7,943	\$ 8,190	\$ 8,853	\$ 9,135	\$ 431,850	\$ 603,568
<b>Task 4 Data Development &amp; Management</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 749
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,500
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 73,249
<b>Task 5 Special Projects &amp; Studies</b>						
Personnel (salary and benefits)	\$ 17,702	\$ 18,257	\$ 17,738	\$ 18,305	\$ 3,901	\$ 4,057
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 113,225	\$ 178,183
Sub Total	\$ 17,702	\$ 18,257	\$ 17,738	\$ 18,305	\$ 117,126	\$ 182,240
<b>Task 6 Regional Coordination</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 15,269	\$ 16,880
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 15,269	\$ 16,880
<b>7 SCTPA Support and Shared Resources</b>						
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
<b>TOTAL PROGRAMMED</b>	<b>\$ 25,645</b>	<b>\$ 26,447</b>	<b>\$ 26,591</b>	<b>\$ 27,440</b>	<b>\$ 697,924</b>	<b>\$ 1,364,931</b>

Funding Source Contract Fiscal Year	CTD G2Z98 Citrus		CTD G3O12 Hern		FHWA G2V07P	
	2025	2026	2025	2026	2025	2026
Total Budget	\$ 25,645	\$ 25,675	\$ 26,591	\$ 26,561	\$ 697,924	\$ 705,133
<b>Task 1 Long-Range Transportation Plan (LRTP)</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 9,229	\$ 9,612
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 108,377	\$ 96,636
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 117,606	\$ 106,248
<b>Task 2 Transportation Improvement Plan (TIP)</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 10,353	\$ 12,570
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 10,353	\$ 82,570
<b>Task 3 Administration</b>						
Personnel (salary and benefits)	\$ 6,163	\$ 6,163	\$ 7,050	\$ 7,050	\$ 380,314	\$ 319,053
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Travel	\$ 400	\$ 400	\$ 400	\$ 400	\$ 976	\$ 976
Direct Expenses	\$ 1,380	\$ 335	\$ 1,403	\$ 335	\$ 45,810	\$ 30,328
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 1,750	\$ 1,750
Equipment	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 4,500
Sub Total	\$ 7,943	\$ 6,898	\$ 8,853	\$ 7,785	\$ 431,850	\$ 371,607
<b>Task 4 Data Development &amp; Management</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 1,479
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,500
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ 63,979
<b>Task 5 Special Projects &amp; Studies</b>						
Personnel (salary and benefits)	\$ 17,702	\$ -	\$ 17,738	\$ -	\$ 3,901	\$ 15,159
Consultant	\$ -	\$ 18,777	\$ -	\$ 18,776	\$ 113,225	\$ 48,740
Sub Total	\$ 17,702	\$ 18,777	\$ 17,738	\$ 18,776	\$ 117,126	\$ 63,899
<b>Task 6 Regional Coordination</b>						
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 15,269	\$ 11,830
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 15,269	\$ 11,830
<b>7 SCTPA Support and Shared Resources</b>						
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
<b>TOTAL PROGRAMMED</b>	<b>\$ 25,645</b>	<b>\$ 25,675</b>	<b>\$ 26,591</b>	<b>\$ 26,561</b>	<b>\$ 697,924</b>	<b>\$ 705,133</b>

## ***RESOLUTION 2025-02***

### ***A RESOLUTION OF THE HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION ADOPTING AN AMENDMENT TO THE FISCAL YEAR 2024/2025 AND FISCAL YEAR 2025/2026 UNIFIED PLANNING WORK PROGRAM (UPWP)***

**WHEREAS**, the Florida Department of Transportation (FDOT), in conjunction with the Hernando/Citrus Metropolitan Planning Organization (MPO) requires the development of a Unified Planning Work Program (UPWP); and

**WHEREAS**, pursuant to Titles 23 and 49, Code of Federal Regulations (CFR) and Chapter 339.175, Florida Statutes, the UPWP documents the transportation planning activities that will occur during Fiscal Year 2025 and Fiscal Year 2026; and

**WHEREAS**, the UPWP for FY 2025 – FY 2026 was adopted by the MPO Board on May 2, 2024, and amended pursuant to approval of revision (1) on May 1, 2025, and

**WHEREAS**, the adoption of this amendment for revision (2), involves the roll forward of remaining funds in the amount of \$659,798 from FY2024 (Contract G2774 for UPWP FY 2023-FY 2024) into the FY 2026 of UPWP FY 2025-FY 2026; and

**WHEREAS**, estimated amounts were updated for Transportation Disadvantaged planning grant funding from the Florida Commission for the FY 2026; and

**WHEREAS**, revision (2) requires an amendment to the UPWP FY 2025 – FY 2026 as the funding contract (PL G2V07) will increase from \$1,403,057 to \$2,062,055.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hernando/Citrus Metropolitan Planning Organization (MPO) duly assembled in regular session this 1st day of May 2025, formally ratifies and confirms as true the foregoing “Whereas” clauses, and hereby formally adopts revision (2) as an amendment to the Unified Planning Work Program for FY 2025-FY 2026.

### **HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION BOARD**

*Attest:*

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Rebecca Bays, MPO Chair

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
BY Victoria Anderson  
MPO Attorney