

**HERNANDO COUNTY BOARD OF COUNTY COMMISSIONERS
JOB DESCRIPTION**

Job Title	Distribution System Operator I	Pay Grade	211	Class Code	S705
Department	Utilities – Water and Wastewater Operations	Salary Range	\$15.21 - \$24.64		Hourly
Division	Hernando County Utilities Department	FLSA	Non-Exempt		
Reports to	Water Distribution Supervisor	Revision	September 2018		
Bargaining Unit	Teamsters Local 79				

GENERAL DESCRIPTION:

The Distribution System Operator I makes water connections to existing county facilities, repairs broken water lines, installs and oversees the field installation of new water mains and valves, and provides heavy equipment support for projects in the distribution systems and facilities.

ESSENTIAL JOB FUNCTIONS:

- Operates heavy equipment such as back-hoe, trencher, front-end loader, dump truck and trailer, boring machine, air jetting compressors, and valve machine.
- Performs vigorous manual labor locating infrastructure for contractors or public for preventative damage to infrastructure.
- Provides technical assistance and recommendations pertaining to the county distribution systems.
- Interacts with general public in matters dealing with customer complaints.
- Identifies potential problems within the system and takes the necessary corrective action.
- Ability in locating and flagging water distribution lines for private contractors and other utility companies as requested.
- Ability in map making and recording information about water lines and valves throughout the distribution system.
- Ability in the installation and maintenance of water main lines, service connections, and meter installations.
- Performs manual labor in a field environment safely and efficiently.
- Maintains an adequate stock of material on assigned vehicle to ensure new connections and repairs are made efficiently and effectively.
- Modifies existing installations to bring them up to county specifications.
- Assists with activities in the construction, installation, replacements, repairs and maintenance of distribution systems.
- Regular attendance is required.

JOB STANDARDS:	
Education	High school graduate or equivalent (GED).
Experience	Three (3) years of progressively responsible experience in utility construction and maintenance; or an equivalent combination of education, training and experience.
Skills	Computers, heavy equipment operation, distribution maintenance techniques
Licenses, Certifications or Registrations	<ul style="list-style-type: none"> • Must possess and maintain a valid Florida Class A Commercial Driver's license with a good driving record as defined by current insurance carrier. • Must possess a FDEP Distribution Systems Operators Level 3 license or higher. • Must possess a Maintenance of Traffic (MOT) Intermediate Level Training certification. • Must possess a FEMA ICS 100, ICS 200, ICS 700 NIMS certification or be capable of obtaining within 30 days of hire date. • This position may be subject to vaccines when necessary. • This position is subject to random drug and alcohol testing.

EQUIPMENT USED
 Car/truck, heavy equipment, boring machine, gas-powered saws, power generators, cutting torches, welding machine, basic hand tools, dewatering pumps, and computer.

- CRITICAL EXPERTISE TO PERFORM ESSENTIAL FUNCTIONS**
- Competent in working with computers and various programs.
 - Ability to anticipate, recognize, and evaluate employee exposure to unsafe conditions on a job site.
 - Knowledge of distribution systems construction, installation and maintenance techniques.
 - Knowledge and skill in operating heavy duty equipment.
 - Ability to supervise employees using or repairing heavy or complex machinery.
 - Skill in comprehending and following written and oral directions.
 - Ability to use hand tools and power tools for installing and repairing distribution lines, hydrants, main line valves.
 - Ability to work independently, without close supervision and to make judgmental decisions.
 - Financial Responsibilities: Accountable for inventory/property management.
 - Ability to perform manual labor in a field environment safely and efficiently.
 - Ability to interact with the general public both tactfully and professionally in matters dealing with water complaints and distribution systems maintenance.

- Ability and willingness to work weekends, holidays and at other times in case of emergencies or when assigned standby duty.

ESSENTIAL PHYSICAL SKILLS

Skills: balancing, climbing, crawling, crouching, use of hands, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, visual acuity, and walking.

The work is heavy work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

ENVIRONMENTAL CONDITIONS

Very Frequent: Working outside, in heat, cold, wet and high humidity. Working in dampness or chilliness, in dry conditions, in or with noisy conditions, or in darkness (underground), on uneven surfaces, below ground level (ditches), working closely with others. Frequent: Working in or with moving objects or vehicles, with hands, feet or legs in water, and working alone.

Works in a dynamic environment that requires sensitivity to change and responsiveness to changing goals, priorities, and needs.

MARGINAL / SECONDARY JOB FUNCTIONS

- Performs other reasonably related duties as assigned by immediate supervisor or other management personnel.
- In case of emergency or crisis situation (hurricane, flood, etc.), position is required to respond/perform recovery duties as assigned by immediate supervisor.
- Must maintain a telephone for emergency contact.

Reasonable accommodations will be made for otherwise qualified individuals with a disability.

EMPLOYEE SIGNATURE

DATE