



**HERNANDO COUNTY
COMMERCIAL DEVELOPMENT
TENT PROCEDURES & TEMPORARY
USE PERMIT**

APPLICATIONS MUST BE SUBMITTED 30 DAYS PRIOR TO EVENT

Please provide the following:

1. 1 - application filled out completely
2. 8 - copies of Site Plan drawn to scale to include the following:
 - a. All parking spaces and indicate which are being occupied for the temporary use with dimensions and distance from property lines.
 - b. Show tent and RV location with dimensions
 - c. Show fence type and location
 - d. Show location and widths of all exits
 - e. Trash receptacle with plastic liner location.
 - f. All existing buildings, parking, driveway isles and electric services.
3. Notarized letter from tenant of same use stating they have no objection to the temporary use at this location.
4. Copy of lease to include type of sale and dates approved or notarized letter from owner of property.
5. Provide 2 copies of flame retardant certificate, **showing tent size**, for tent on site
6. Application Fees. (contact permit representative for amounts)

See Special Provisions attached to application:

Business Name: _____ Type of Use: _____

Location: _____

Shopping Center, Plaza or Complex Name: _____

Business Owner Name: _____ Phone: _____

Date Use will Be Located On The Site: _____ Until _____

Property Owner Name: _____

Property Owner Address: _____

Property Owner Phone: _____ Fax: _____

TENT CONTRACTOR: _____ PH: _____

Address: _____ City _____ State _____ Zip _____

License # _____ (State Certification or Hernando Co.# Only)

By signing below, I have read and understand all of the tent permitting requirements and assume all responsibility for the placement of the tent(s).

Signature of Owner or Agent (Including Contractor)

Print Name

State of Florida

County of _____

The foregoing instrument was sworn to and subscribed before me this ____ day of _____
20 ____, by _____, (____) who is personally known to me or
(____) who has produced _____ as identification.

Notary Public

Application approved by: _____

Hernando County Development Department
789 Providence Blvd. • Brooksville, FL 34601
•Ph: 352-754-4050 • Fax: 352-754-4151•

Special Provisions:

- Under 1,500 square feet shall be located not less than five (5) feet from any other tent, structure or property line.
- 1,500 square feet to 5,000 square feet shall be located not less than ten (10) feet from any other tent, structure or property line.
- 5,000 to 15,000 square feet shall be located not less than twenty five (25) feet from any other tent, structure or property line.
- 15,000 square feet or more shall be located not less than fifty (50) feet from any other tent, structure or property line.

NOTE: These referenced distances shall be measured from the side wall of the tent.

- An unobstructed passageway or fire road not less than twelve (12) feet wide and free from guy ropes or other obstructions shall be maintained on all sides of two tents unless otherwise approved by the Fire Official.
- Tents and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather against collapsing.
- The side wall, drops and tops of all tents structures and all decorations shall be flame-retardant. An affidavit or affirmation shall be provided with the permit application and also retained at the premises on which the tent or supported structure is located, attesting to the following information relative to the flame-retardant treatment of the fabric.
 - Date fabric was last treated with flame-retardant solution.
 - Trade name or kind of chemical used in treatment.
 - The name of the person or firm treating the material.
 - The name and address of the owners of the tent.

Exits

1. No exit shall be less than thirty-six (36) inches wide.
2. Exits shall be spaced at approximately equal intervals around the perimeter of the tent and shall be located so that no point is more than one-hundred (100) feet from an exit.
3. Exits access & discharge shall be provided in accordance with the following table:

| Tent Capacity | No. Of Exits | Width Of Exit |
|---------------|--------------|---------------|
| Up to 199 | 2 | 6 ft ea. |
| 200 to 499 | 3 | 6 ft ea. |
| 500 to 999 | 4 | 8 ft ea. |
| 1000 to 1999 | 5 | 10 ft ea. |
| Over 2000 | 6 | 10 ft ea. |

4. Exit openings from any tent shall remain open, or may be covered by canvas curtains provided:

Said curtains shall be free sliding on a metal support, the support to be a minimum of eight (8) feet above the floor level at the exit. The curtains shall be so arranged that when open, no part of the curtains shall obstruct the exit.

5. Exit doors shall swing in the direction of exit travel. Opening force at the door edge shall not exceed fifteen (15) lbs.
6. Smooth surfaced, unobstructed aisles having minimum width of not less than forty-four (44) inches shall be provided from all seating areas and their width shall be progressively increased in width to provide at all points, not less than one (1) foot of aisle width for each fifty (50) persons served by such aisle at that point.
7. The arrangement of aisles shall be subject to approval by the Fire Official and shall be maintained clear at all times during occupancy.
8. Exits shall be clearly marked.
9. Exits shall be illuminated at all times (after dark time operations).
10. Exit signs shall be posted clearly indicating the direction of travel.

Heating And Cooking Equipment

1. All heating or cooking equipment shall be installed as specified in the Mechanical Code and shall be approved by the Mechanical Inspector and Fire Inspector.
2. Gas, liquid and solid fuel-burning equipment designed to be vented shall be vented to the outside air as specified in the Mechanical Code. Such vents shall be equipped with spark arresters when required.
3. Heating and cooking apparatus shall not be located in exits, aisles, passageway, or near combustibles.

Housekeeping

1. All weeds and flammable vegetation shall be removed from the premises adjacent to or within thirty-five (35) feet of any tent or supported structure.
2. Hay, straw, trash and other flammable material shall not be stored less than thirty-five (35) feet from any tent, except upon special permission from the Fire Inspector.

Fire Protection

1. Fire resistance standards shall be in accordance with the applicable provisions of the nationally recognized standards.
2. Smoking shall not be permitted in any tent. Approved "NO SMOKING" signs shall be conspicuously posted.
3. No fireworks, open flame or other device emitting flame or fire shall be used in or immediately adjacent to any tent.
4. Fire extinguisher(s) shall be securely mounted in plain view and readily accessible and available in the event of fire.

Fire Extinguisher And Other Fire-Protection Equipment

1. One 2-A:10BC type extinguisher shall be provided in every tent structure having a floor area less than one thousand (1,000) square ft. One additional 2-A type extinguisher shall be provided for each additional two thousand (2,000) square feet or fraction thereof. Fire extinguisher will also be required for each auxiliary tent supported structure adjacent thereto.

2. At least one 40:BC type fire extinguisher shall be provided for each kitchen, mess hall, power generator or transformer, and at locations where flammable or combustible liquids are used, stored or dispensed.
3. Fire hose lines, water supplies and other auxiliary fire equipment may be required on special occasions to be maintained at the site in such numbers and sizes as may be required by the Fire Official. (i.e. Fire Department Stand-By).

A PERMIT IS REQUIRED THROUGH OUR CODE ENFORCEMENT OFFICE FOR TEMPORARY FLAGS, PENNANTS AND BANNERS, STREAMERS, BALLOONS, AND OTHER SIMILAR DEVICES.

Please call Code Enforcement at (352) 754-4056

Hernando County Development Department
789 Providence Blvd. • Brooksville, FL 34601
•Ph: 352-754-4050 • Fax: 352-754-4151•



**HERNANDO COUNTY
COMMERCIAL TENT PERMIT APPLICATION**

Tents can remain on the site for two (2) weeks only

Key No. _____

Date _____

Dates Tent Will Be On Premises: From _____ **To** _____

Date Tent Will be Installed _____

Purpose of Tent: Retail Sales _____ **Other** _____

Please note: If there are retail sales on this site, you will be charged an additional \$100.00 for a Temporary Use Permit.

Legal Description: Lot _____ Block _____ Subdivision _____ Unit _____

Address Of Job Site: No. _____ Street _____ City _____

Directions To Job Site: _____

Project Name _____ **Shopping Center Name** _____

Property Owner: _____ Phone: (____) _____

Address _____ City _____ State _____ Zip _____

TENT CONTRACTOR _____ Ph. (____) _____

Address _____ City _____ State _____ Zip _____

License Number _____ (State Certification or Hernando County # Only)

Permit Technician Check List:

Two Copies Of A Complete Site Plan Yes No

Tent Flame Retardant Form (SHOWING TENT SIZE) Yes No

Is There Any Cooking Type Activities Under Tent Cover? Yes No

(IF YES, HEALTH DEPARTMENT MUST BE NOTIFIED)

NOTE: FIRE EXTINGUISHER AND NO SMOKING SIGNS MUST BE NOTED ON PLANS AND PROVIDED ON SITE.

Is There Adequate Parking And Access to site? Yes No

